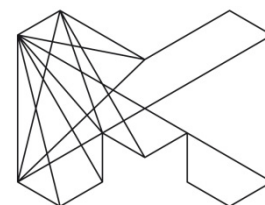


17 April 2023

Robert M  
Righttoknow



**CITY OF MELBOURNE**

GPO Box 1603  
Melbourne VIC 3001  
Hotline (03) 9658 9658  
DX210487  
ABN 55 370 219 287

**By e-mail only:** [Parking fines issued in “No Stopping Area” on Boathouse Drive between 26/03/2022 and 26/03/2023 - a Freedom of Information request to Melbourne City Council - Right to Know](#)

Dear Robert

### **Freedom of information request**

I refer to your correspondence dated 28 March 2023 in which you requested:

*Please provide details of parking fines issued in “No Stopping Area” pursuant to Road Safety Rules 2017 - Road Rule 167, on Boathouse Drive between 26/03/2022 and 26/03/2023.*

You are making a request under the *Freedom of Information Act 1982 (Vic)* (**FOI Act**), however at this time your request is not valid under section 17 of the FOI Act because you have not paid the application fee of \$30.60 and it is not clear and specific enough for us to identify the documents you have requested.

This means we cannot start processing your request until you pay the application fee or request a fee waiver **and** give us more information about your request.

### **Paying the application fee**

To proceed with your request, please pay the application fee of \$30.60 by bank cheque, money order, credit card or cash to:

City of Melbourne  
GPO Box 1603  
Melbourne VIC 3001

OR

Customer Service Centre at Melbourne Town Hall (Cash only)  
120 Swanston Street  
Melbourne VIC 3001

### **Requesting a fee waiver or reduction**

If paying the application fee would cause you hardship, you may ask us to waive or reduce it. To do this, please provide supporting information so we can assess your eligibility for a fee waiver or reduction.

Supporting information may include a copy of a current concession or health care card, a bank statement, or statutory declaration outlining why paying the application fee would

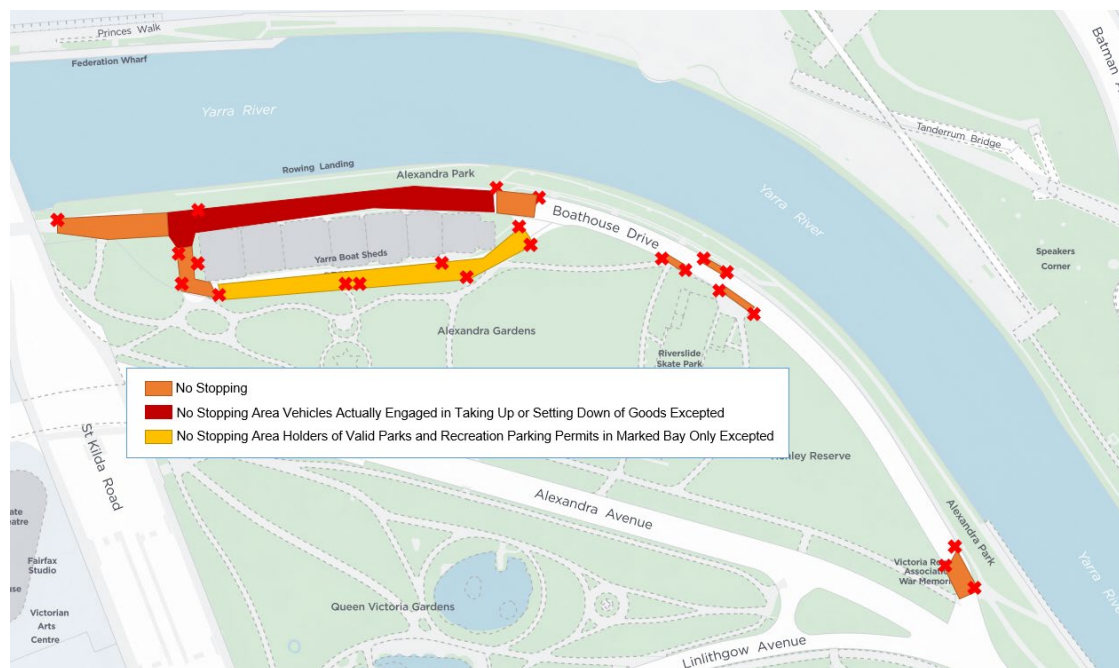
cause you hardship. If you are not sure what information to provide, please contact us to discuss further.

### Your request requires clarification

For your request to be valid under section 17 of the FOI Act, it must provide enough information about the documents you asked for so we can properly identify them. If the terms of a request are not sufficiently clear, it will not comply with section 17 of the FOI Act and we cannot process it.

At this time, your request is not sufficiently clear. Accordingly, enquiries were made with Parking Services regarding your request. These enquiries identified that there are 23 no stopping signs (the red crosses) and areas (colour coded) in the named street covering both:

- no stopping area vehicle engaged in taking up or setting down of goods excepted and,
- no stopping area of valid parks and recreation parking permits in marked bay only excepted. Please see the below map.



To help determine whether your request is sufficiently clear to enable searches to be undertaken for the relevant documents, please answer the following questions:

1. Please Identify the no parking signs (identified by the red crosses) or the colour coded no parking areas you are referring to.
2. Please clarify what 'details' are being sought regarding the parking fines issued along this named street. Note that personal affairs information is exempt from release under the FOI Act where its disclosure would be unreasonable. The documents which you seek are likely to contain 'personal affairs information' of people other than yourself. Personal affairs information includes any information from which any person's identity, address or location can be reasonably determined (such as names, job titles, direct contact details etc.).

Prior to determining whether or not the personal information should be released, s33 of the Act requires Council to contact each individual whose information it contained in the documents, to notify them of the request and seek their views on whether or not their personal affairs information should be disclosed. If individuals do not consent to the release of their personal affairs information, and the Council subsequently decides that it would be suitable for release, then their personal affairs information cannot be provided to you until the expiry of a mandatory 60 day appeal period.

### **Full name and personal email address**

Please provide the details of your full name and your personal email address so that we can promptly and securely correspond with you to progress your request.

### **What you need to do**

Please pay the application fee of \$30.60 using the payment method outlined above, or, provide evidence of hardship for a fee waiver or reduction. If you have any questions about the application fee or requesting a fee waiver or reduction, please contact us at [foi@melbourne.vic.gov.au](mailto:foi@melbourne.vic.gov.au)

Please also clarify your request so we can process it.

If we do not hear from you by 8 May 2023, we may close your request without processing it. If we close your request without processing it, you will need to make a new request if you wish to access the documents.

Yours sincerely

Senior Council Business Officer (FOI)

City of Melbourne | Town Hall, 90-120 Swanston Street Melbourne 3000 | GPO Box 1603  
Melbourne 3001

E: [foi@melbourne.vic.gov.au](mailto:foi@melbourne.vic.gov.au)