



Australian Government
Civil Aviation Safety Authority

FOI
Schedule 1

Preliminary charges estimate made under the *Freedom of Information Act 1982*

Detailed calculation of Keeley Phengrasmy, Freedom of Information Officer

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BASIC DATA ESTIMATE	F23/17870
Time taken to do electronic searches, print and tag these documents (minutes)	60
No of relevant documents held electronically (not on registry files)	
No of relevant pages in documents held electronically (not on registry files)	
Number of relevant registry files	1
Number of relevant documents on registry files	11
Number of relevant pages in documents on registry files	43
Number of exempt pages (electronic AND on registry files)	
Number of pages released with deletions (electronic AND on registry files)	
Number of third parties to consult	0

Code
a
b
c
d
e
f
g
h
i

TASK	TIME (in hours)	COST @ \$15 per hr
Search and retrieval electronic file searches, including tagging pages (actual time)	1.00	\$15.00
Search and retrieval of registry files @ 10 mins per file	0.17	\$2.50
Search files and tag relevant pages on registry files (45 mins average per file)	0.75	\$11.25
Search & Retrieval Subtotal	1.92	\$28.75
	TIME (in hours)	COST @ \$20 per hr
Examine relevant pages for decision making (5 mins per relevant page).	3.58	\$71.67
Exempted pages (5 mins extra per page).	0.00	\$0.00
Pages released with deletions (3 mins extra per page)	0.00	\$0.00
Consult third parties (2 hours per consultation)	0.00	\$0.00
Preparation and notification of decision (4 hours per 250 relevant pages).	0.69	\$13.76
Subtotal	4.27	85.43
Free decision making time @\$20.00 an hour (capped at 5 hours)	4.27	(\$85.43)
Examine, Consult & Preparation Subtotal	4.27	\$0.00
	PAGES	COST
Photocopies of estimated released docs (incl those with deletions) @ 10c ea	43	\$4.30
Packaging and postage (actual cost)		
Photocopying & Postage Subtotal		\$4.30

Refers to:
a
d
d
b + e

c + f
g
h
i
c + f

Refers to:
c + f + h - g

ESTIMATED TOTALS	
NUMBER OF RELEASED PAGES	43
TIME (in hours)	6.19
TOTAL	\$33.05

Refers to:
c + f - g