



Freedom of Information (FOI) request

Notice of Decision

Reference: FOI/2023/135

To: Mr Alan Cole

Email: foi+request-10287-93e3c0d5@righttoknow.org.au

Dear Mr Cole

I refer to your email of 9 May 2023 to the Department of the Prime Minister and Cabinet (the Department) requesting documents under the *Freedom of Information Act 1982* (the FOI Act).

The purpose of this letter is to provide you with a decision on your request for access under the FOI Act.

Scope of request

- 1. list of the entire delegation travelling with the prime minister to london for the coronation in may 2023 excluding security personnel.*
- 2. list of the entire delegation travelling with the governor general to london for the coronation in may 2023 excluding security personnel.*
- 3. Name of hotel and number of rooms booked for delegations.*
- 4. number and type of vehicles hired for the delegation.*

Partial transfer of request

On 21 May 2023, the Department notified you that part of the request was transferred to the Office of the Official Secretary to the Governor-General for processing, including item 2, and where it was relevant to the Office items 3 and 4. The Department has not processed part 2 of the above scope in light of this transfer.

Authorised decision-maker

I am authorised to make this decision in accordance with arrangements approved by the Department's Secretary under section 23 of the FOI Act.

Material taken into account

In reaching my decision I referred to the following:

- the terms of your request
- the FOI Act
- the FOI Guidelines issued by the Information Commissioner¹ (the Guidelines)

Decision

In accordance with section 17 of the FOI Act the Department has prepared one (1) document that meets the terms of your request.

I have decided to provide access in full to the document. This document is enclosed with my decision.

Review rights

If you disagree with my decision, you may apply for an internal review or Information Commissioner review of the decision.

Internal review

Under section 54 of the FOI Act, you may apply in writing to the Department for an internal review of my decision. The internal review application must be made within 30 days after the date of this letter. Where possible please attach reasons why you believe review of the decision is necessary. The internal review will be carried out by another officer within 30 days from the date it is received.

Applications for review should be sent to foi@pmc.gov.au.

Information Commissioner review

Under section 54L of the FOI Act, you may apply to the Australian Information Commissioner to review my decision. An application for review by the Information Commissioner must be made in writing within 60 days after the date of this letter.

More information about [Information Commissioner review](#) is available at the OAIC website.

FOI Complaints

If you are unhappy with the way we have handled your FOI request, please let us know what we could have done better. If you are not satisfied with our response, you can make a complaint to the

¹ s 93A of the FOI Act

Australian Information Commissioner. A complaint to the Information Commissioner must be made in writing. More information about complaints is available [on the FOI Commissioner's website](#).²

If you wish to discuss any aspect of your requests, you can contact the FOI Section by email at foi@pmc.gov.au.

Yours sincerely



Alison Green
Assistant Secretary, Protocol and International Visits Branch
Department of the Prime Minister and Cabinet
6 June 2023

² www.oaic.gov.au/freedom-of-information/reviews-and-complaints/make-an-foi-complaint