



Australian
National
University

Kathryn Dan University
Archivist
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Services Division
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16 June 2023

Me

Via email: foi+request-10369-97d3fa24@righttoknow.org.au

FREEDOM OF INFORMATION REQUEST NO 202300056

Dear Me,

On 7 June 2023, the Australian National University received your request seeking access to documents under the *Freedom of Information Act 1982* (the Act).

Your request was as follows:

'Under the Freedom of Information Act 1982, I request access to copies of the following documents:

1) A current ANU organisational chart, equivalent to that in the Annual Report, with the name of the person holding each position (at least for the executive (darker grey boxes in 2021 Annual Report)).

2) A current organisational chart for Access & Inclusion. Included in the scope of (2) is the names of 'management' (the ANU equivalent of APS Senior Executive Service positions).

NB: Excluded from the scope of (2) is 'middle management' and 'junior staff' (anything equivalent to APS Executive Level 2 and below).'

Date range for the documents being requested: N/A

The relevant areas of the University were contacted and a search conducted for documents relating to the scope of your request, but no relevant paper based or electronic documents could be located.

Authority to make decisions

I am an officer authorised under section 23(1) of the FOI Act to make decisions in relation to FOI requests. Given that no documents relating to your request were found to exist, I have decided to refuse your Freedom of Information request under section 24A(1)(b)(ii) of the Act.

Your review rights

If you are dissatisfied with my decision, you may apply for internal review or Information Commissioner review of the decision. We encourage you to seek internal review as a first step as it may provide a more rapid resolution of your concerns.

Application for Internal Review of Decision

Section 54A of the Act, gives you the right to apply for an internal review of my decision.

It must be made in writing within 30 days of receipt of this letter, no particular form is required but it is desirable to set out in the application the grounds on which you consider the decision should be reviewed.

The application should be addressed to Freedom of Information at foi@anu.edu.au.

Application for Information Commissioner Review of decision

Under section 54L of the FOI Act, you may apply to the Australian Information Commissioner to review my decision. An application must be made in writing within 60 days of the date of this letter, and be lodged in one of the following ways:

online: <https://forms.business.gov.au/aba/oaic/foi-review-/>

email: enquiries@oaic.gov.au

post: GPO Box 5218, Sydney NSW 2001

in person: Level 3, 175 Pitt Street, Sydney NSW 2000

More information is available on the Office of the Australian Information Commissioner website. Go to www.oaic.gov.au/freedom-of-information/foi-reviews


Additional information

Although I have decided to refuse your request, I have included below a useful link that provides information on the executive structure of the University.

<https://www.anu.edu.au/about/university-executive>

If you have any questions or wish to discuss the FOI decision further, please contact me at foi@anu.edu.au.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'K Dan', written in a cursive style.

Kathryn Dan
Associate Director Records and Archives
Scholarly Information Systems
Australian National University