

LEX4616

Alex Pentland
By email: foi+request-10593-7bd9e6b7@righttoknow.org.au

Dear Alex,

FOI Request: Freedom of Information Request No. LEX4616

Your FOI Request

On 19 August 2023 you wrote to the Australian Electoral Commission (**AEC**) seeking access under the *Freedom of Information Act 1982* (the FOI Act) to:

I seek access to the style guide / brand guide for the Australian Electoral Commission.

On 22 August 2023 the AEC acknowledged your request and confirmed that we understood your request to exclude duplicate and earlier draft versions of current documents

Identification of Documents

I identified 5 documents that fell within the scope of your FOI Request (the 'Relevant Documents'). I did this by contacting the relevant business areas and requesting a copy of all the most up to date relevant documents. The business area confirmed that the 5 attached documents together constituted all documents that the AEC holds that constitute the AEC's most up to date "style guide/brand guide".

Document No.	Title	Decision on access
1	AEC Writing Style	Release in full
2	Publishing Guidelines	Release in full
3	Visual Identity	Release in full
4	AEC Visual Identity Guide	Release in full
5	AEC Templates	Release in full

Decision

With regard to the Relevant Documents, I have decided to:

- release in full all documents.

The Relevant Documents are provided as separate to this decision.

Review Rights

You are entitled to seek review of this decision. **Attachment A** sets out your rights to apply for review if you are dissatisfied with my decision.

Yours sincerely

L Parrott
Principal Government Lawyer
Legal Services Branch
11 September 2023