



**ACT**  
Government

Community Services

## REQUEST UNDER THE FREEDOM OF INFORMATION ACT 1989 (FOI Act)

### DETAILS OF APPLICANT

Mr/Mrs/Ms/other (eg Company) .....

Address: .....

Telephone: (home): ..... (work): .....

Date of birth: ..... Email Address: .....

I would like to access the following documents located within the following areas of the Community Services

Directorate: *[Please tick areas you require information from]*

- |  |  |
|--|--|
| <input type="checkbox"/> Multicultural, Aboriginal, Torres Strait Islanders Affairs                      | <input type="checkbox"/> Office for Ageing   |
| <input type="checkbox"/> Disability ACT  | <input type="checkbox"/> Office for Women  |
| <input type="checkbox"/> Therapy ACT   | <input type="checkbox"/> Housing and Community Services  |
| <input type="checkbox"/> Office for Children, Youth and Family Support<br>(includes Care and Protection) | <input type="checkbox"/> Youth Justice – (Legislation sets out Youth Justice information can only be provided to applicants over 18 years) |

### DOCUMENTS SOUGHT:

I would like access to: .....

.....

.....

..... (if insufficient space please attach separate sheet of paper)

- I would like:
- a copy of these documents sent to the above address
  - to inspect these documents

I seek remission of any charges imposed pursuant to section 29 on the grounds of:

Financial hardship  Public interest  Personal Information  Any other grounds

Please describe your reasons for requesting remission: .....

.....

..... (if insufficient space please attach separate sheet of paper)

Would you have an objection to the Directorate consulting with a person whose information may appear in a document relevant to your request.  YES  NO

Please sign here: ..... Date: .....

**Send Request to:** FOI Coordination Team  
Community Services Directorate  
GPO Box 158  
CANBERRA ACT 2601

**OR** Housing FOI Coordinator  
Community Services Directorate  
Locked Bag 3000  
BELCONNEN ACT 2617

**Enquiries:** Ph: (02) 6205 0244 or (02) 6207 6547  
Fax: (02) 6205 0343  
Email: CSD.FOI@act.gov.au

Ph: (02) 6207 4549  
Fax: (02) 6207 1403  
Email: housing.customerservice@act.gov.au