



## FOI 23/24-0117 – Planner and TAB advisor qualifications and role guidelines

### Scope

*Especially pertaining to decisions made and who made them and what their job title is / was.  
Also, I would like to know if the person making the decisions had any medical background to justify making these decisions.*

### Response:

- The planner decision delegate makes their decisions based on the National Disability Insurance Agency's (NDIA) Operational Guidelines (OGs). These guidelines describe how the NDIA makes decisions and applies the National Disability Insurance Scheme Act 2013, NDIS Rules, and policy positions. OGs translate policy positions and decision-making guidance for staff into a format which is written in plain English with real life examples. OGs are available to National Disability Insurance Scheme (NDIS) participants and staff on the NDIS website. [Our Guidelines](#).
- All supports included in the participants NDIS plan, which is approved by a delegate, need to meet the criteria in these laws before we can fund them in your plan. Each support must meet these criteria individually, but the supports must also meet the criteria when considered as a package. [Reasonable and necessary supports | NDIS](#)
- TAB (technical advisory branch) advisors are not employed by the Agency as Allied Health Practitioners – they are employed as APS employees (who also have AHP qualifications and experience).
- TAB advisors are not delegates, rather they review supporting information provided by participant's service providers and provide advice to Planners how this information supports the reasonable and necessary criteria of the NDIS Act and considerations for the relevant NDIS Rules and consider participant factors when providing participant advice to planners and partners regarding participant supports based on the NDIS funding criteria.
- TAB advisor personal information such as names, qualifications, AHPA and AHPRA registrations are not publicly facing information that is shared with participants as part of NDIS business and are not required as part of their employment with NDIA. This information would identify additional personal information such as location of Advisor's workplace address.