



**OFFICE OF THE HON ANDREW GILES MP  
MINISTER FOR IMMIGRATION, CITIZENSHIP AND  
MULTICULTURAL AFFAIRS**

**In reply please quote:**

FOI Request: MO24/02/00001

File Number: ADF2024/43479

Dear Oliver Smith

**Acknowledgement of Freedom of Information Access request**

I refer to your correspondence received on 15 February 2024, seeking access to documents held by the Department of Home Affairs, under the Freedom of Information Act 1982 (the FOI Act).

**Scope of request**

You have requested access to the following:

*Under the FOI Act, can I please obtain a copy of the diary for the Minister for Immigration, Citizenship and Multicultural Affairs The Hon Andrew Giles MP on 14 September 2023. To expedite this application names and contact details can be redacted.*

The Department of Home Affairs identified that the documents they maybe in scope this request request would be in the possession of the Office of the Minister for Immigration, Citizenship and Multicultural Affairs. As such, the Office accepted a the transfer of this request on 21 February 2024 under section 16 of the FOI Act.

Your request has been allocated FOI request reference MO24/02/00001. Please include your FOI request reference in all correspondence with the office of the Minister for Immigration, Citizenship and Multicultural Affairs and the Department of Home Affairs Freedom of Information Section.

**Request for extension of time**

The current due date for your request is 16 March 2024.

The Minister seeks your agreement under section 15AA of the FOI Act to extend the timeframe for the processing of your request by 30 days. This would extend the due date for your request to Monday 15 April 2024. The extension will allow for assessment and consultation processes.

Please provide a response to this request by Friday 8 March 2024.

**Timeframe for receiving your decision**

The statutory timeframe for processing a request is 30 days from the date upon which your application was received by the office of the Minister for Immigration, Citizenship and Multicultural Affairs. The current due date for your request is 16 March 2024.

Your review rights in relation to your request are available on the website of the Office of the Australian Information Commissioner [here](#).

**Duplicate documents**

If the FOI decision-maker deems a document to be a duplicate, they will not assess those pages as part of your FOI request. This means that if there is a decision to release the document to you, you will receive only one copy, even if multiple copies of that document exist.

**Publication of document**

Where documents are released to you in response to your request, the office of the Minister for Immigration, Citizenship and Multicultural Affairs may be required to publish these documents within 10 working days in accordance with section 11C of the FOI Act. Publication will not be required where the documents contain personal or business affairs information.

**Contacting the FOI Section**

Should you wish to discuss your request you may contact the Department of Home Affairs, Freedom of Information Section at [foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au).

Kind regards

The Office of the Minister for Immigration, Citizenship and Multicultural Affairs

[foi@homeaffairs.gov.au](mailto:foi@homeaffairs.gov.au)