



Preliminary charges estimate made under the *Freedom of Information Act 1982*

Detailed calculation by Amy George, Freedom of Information Officer

BASIC DATA ESTIMATE	F24/10460
<i>Time taken to do electronic searches, print and tag these documents (minutes)</i>	120
<i>No of relevant documents held electronically (not on registry files)</i>	14
<i>No of relevant pages in documents held electronically (not on registry files)</i>	145
Number of relevant registry files	
Number of relevant documents on registry files	
Number of relevant pages in documents on registry files	
Number of exempt pages (<i>electronic AND on registry files</i>)	
Number of pages released with deletions (<i>electronic AND on registry files</i>)	
Number of third parties to consult	0

TASK	TIME (in hours)	COST @ \$15 per hr
<i>Search and retrieval electronic file searches, including tagging pages (actual time)</i>	2.00	\$30.00
Search and retrieval of registry files @ 10 mins per file	0.00	\$0.00
Search files and tag relevant pages on registry files (45 mins average per file)	0.00	\$0.00
Search & Retrieval Subtotal	2.00	\$30.00
	TIME (in hours)	COST @ \$20 per hr
Examine relevant pages for decision making (5 mins per relevant page).	12.08	\$241.67
Exempted pages (5 mins extra per page).	0.00	\$0.00
Pages released with deletions (3 mins extra per page)	0.00	\$0.00
Consult third parties (2 hours per consultation)	0.00	\$0.00
Preparation and notification of decision (4 hours per 250 relevant pages).	2.32	\$46.40
Subtotal	14.40	288.07
Free decision making time @\$20.00 an hour (capped at 5 hours)	5.00	(\$100.00)
Examine, Consult & Preparation Subtotal	14.40	\$188.07
	PAGES	COST
Photocopies of estimated released docs (incl those with deletions) @ 10c ea	1	\$0.10
Packaging and postage (actual cost)		
Photocopying & Postage Subtotal		

ESTIMATED TOTALS	
NUMBER OF RELEASED PAGES	145
TIME (in hours)	16.40
TOTAL	\$218.07