



Catherine Minucci

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Dear Ms Minucci

FOI 24-25 - Decision on Access

I refer to the request made under the *Freedom of Information Act 1982* (Cth) (**FOI Act**) to Airservices Australia (**Airservices**) on 27 March 2024 (**the request**). It seeks access to:

a copy of the referral and Environmental Impact Assessment (as laid out in the Environment Protection and Biodiversity Conservation Act 1999 (EPBC Act) undertaken in the Primrose Sands TAS area in particular Carlton Bluff.

As no flights existed over Primrose Sands pre flight changes of 2017, this would have been a mandatory requirement as it triggered ASA's own referral thresholds for locations newly overflowed.

I am authorised under section 23 of the FOI Act and the Airservices Instrument of Delegation and Authorisation to make decisions on primary requests under the FOI Act.

Decision

I have decided to refuse access to your request on the basis the documents cannot be found or do not exist.

Statement of Reasons

Section 24A relevantly provides:

(1) An agency or Minister may refuse a request for access to a document if:

- a) all reasonable steps have been taken to find the document; and
- b) the agency or minister is satisfied that the document:
- c) is in the agency's or Minister's possession but cannot be found; or
- d) does not exist.

Section 24A requires that the Minister or agency take 'all reasonable steps' to find a requested document before refusing access to it on the basis that it cannot be found or does not exist. Whether 'all reasonable steps' have been taken is a question of fact in the individual case to be decided, having regard to matters such as the terms of an applicant's request, the document creation and retention practices in a minister's office.¹

In response to your request, the appropriate stakeholder business team was consulted in regards to the existence of documents. They advised that there are no documents that meet the terms of your request.

Review rights and complaints

Information about your rights of review and how you can make a complaint about the handling of your request is at **Attachment A**.

¹ FOI Guidelines [3.85] — [3.94]

Contact

If you wish to discuss my decision please contact me at foi@airservicesaustralia.com.

Yours sincerely

Ben Ackhurst
Authorised FOI Decision Maker

29/04/2024

INFORMATION ON REVIEW RIGHTS

The *Freedom of Information Act 1982 (the FOI Act)* gives you the right to apply for a review of this decision via:

- (a) an internal review; or
- (b) the Australian Information Commissioner (**Information Commissioner**).

Internal review

If you apply for internal review, it will be carried out by a different decision-maker who will make a fresh decision on your application. An application for review must be:

- (a) made in writing;
- (b) made within 30 days of receiving this letter; and
- (c) sent to foi@airservicesaustralia.com.

No particular form is required, but it is desirable to set out in the application the grounds upon which you consider the decision should be reviewed.

If the internal review results in you not being provided access to all of the documents to which you have requested access, you have the right to seek a review of that decision by the Information Commissioner.

Information Commissioner review

You can opt to instead seek external review by the Information Commissioner. To seek review you must apply to the Information Commissioner within 60 days of the receipt of this decision letter. Further details on this process can be found on their website at <https://www.oaic.gov.au/>.

You will also have the opportunity to seek Information Commissioner review of an Internal Review if you are dissatisfied with its outcome.

Complaints to the Information Commissioner

Information Commissioner

You may also complain to the Information Commissioner concerning action taken by an agency in the exercise of powers or the performance of functions under the FOI Act. There is no fee for making a complaint. A complaint to the Information Commissioner must be made in writing. Further details on this process can be found on their website at <https://www.oaic.gov.au/>.