



ASIC

Australian Securities & Investments Commission

Our Ref: PCS2013/01779

14 June 2013

Jason Brooks

By email: foi+request-122-55f4aa33@righttoknow.org.au

No of pages: 2

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Dear Mr Brooks,

Request for Access to Documents – Acknowledgment of valid request

I refer to your email of 30 May 2013, received by ASIC on 31 May 2013, containing a request for documents in the possession of the Australian Securities and Investments Commission (ASIC).

By letter dated 17 June 2013, you were notified that your request did not comply with section 15(2)(b) of the *Freedom of Information Act* 1982 (Cth) (FOI Act) which relevantly provides that a request must provide such information concerning the document as is reasonably necessary to enable a responsible officer of an agency to identify it. Section 24AA (1)(b) of the FOI Act provides that a practical refusal reason exists in relation to a request if the request does not satisfy the requirement in paragraph 15(2)(b). The letter invited you to make a request in a revised form that would remove the practical refusal reason and provided you with information to assist you in making a revised request and to further consult if you so wished.

On 11 June 2013 ASIC received your amended request for access to documents under the FOI Act.

Your amended request seeks access to the following documents:

“A copy of the document or documents that record any final review findings made about ASIC Connect business names service post its implementation and launch in May 2012. This document or documents may take the form of:

- A project Closure Report/Review
- A Post Implementation review
- A Benefits Realisation Report.”

I consider your amended request satisfies the requirement in paragraph 15(2)(b) and is therefore a valid request.

The FOI Act provides that a request must be processed within 30 days after receipt of a valid request. As ASIC received your request on 31 May 2013, and taking into account the period of time where the processing of your request was suspended in accordance

with s24AB(8) of the FOI Act, this means that your request must be processed by 5 July 2013.

Processing charges and third party consultation

Please note that there are certain exceptions, such as consultation with any affected parties and periods allowing for payment of charges which may extend the processing time beyond the 30 day period. ASIC will advise you if the processing period is to be extended for either of these reasons. If a decision is made to impose charges for time spent processing your request, you will be given a preliminary estimate of those charges as soon as they can be calculated.

If you have any queries about the processing of your request, please contact me on telephone (03) 9280 3205.

Yours faithfully

A handwritten signature in dark ink, appearing to read 'Mirijana Soldatic', written over a horizontal line.

Mirijana Soldatic
Small Business Compliance and Deterrence
(Authorised Decision-maker pursuant to section 23(1) of the FOI Act)