



Darebin City Council
ABN 75 815 980 522

1 May 2025

FOI Ref: FOI 24/25-31

Ms Cathy Audley

By Email: foi+request-12462-bf512e81@righttoknow.org.au

To Ms Audley

REQUEST FOR ACCESS TO DOCUMENTS UNDER THE FREEDOM OF INFORMATION ACT 1982 (Vic) –
Decision Letter

I refer to your FOI Application dated 05 December 2024, Whereby City of Darebin have initiated a fresh decision under Section 49M of the Freedom of Information Act; seeking access to documents under the provisions of the Freedom of Information Act 1982 ('the Act'), specifically requesting the following information:

I request access to the Town Planning Department file for Application Number 377/2024, 14 Hopetoun Avenue, Reservoir 3073. The documents requested would include but not limited to internal referrals from the Town Planning Department to Engineering Department, Strategic Planner City Development, Transport Management Planning Referral, Sustainable Design Assessment Referral and Arborist Referral.

I require both the referrals from the Town Planning Department and all replies/comments/emails/reports/drafts from the aforementioned departments/individuals.

On 17 January 2025 via telephone conversation, you agreed to exclude personal information of Darebin City Council employees from the scope of your request. This information has been removed from the documents as 'out of scope'.

City of Darebin (DCC) has identified 25 documents relevant to your request.

Decision

I have assessed all the documents held by the City of Darebin that fall within the scope of your request. Documents which fall within the category requested by you have been processed in response to the request received.

My decision on access is to:

- Grant access to 25 documents



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If you have any queries, please feel free to contact City of Darebin – FOI@Darebin.vic.gov.au

Yours sincerely,

A handwritten signature in black ink, appearing to read "Mark Aylward".

Mark Aylward
Freedom of Information Officer
City of Darebin



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Appendix A – Schedule of Documents

Doc #	# Pages	File title	Document description	Decision summary
1.	17	WSUD Report - 30-07-2024 - 14 Hopetoun Avenue RESERVOIR - D-377-2024(vA10520053).pdf	Water Sensitive Urban Design Report	
2.	5	Traffic - 30-07-2024 - 14 Hopetoun Avenue RESERVOIR - D-377-2024(vA10520052).pdf	Traffic analysis report	RELEASED IN FULL
3.	8	Title search - 30-07-2024 - 14 Hopetoun Avenue RESERVOIR - D-377-2024(vA10520051).pdf	Tite register document	RELEASED IN FULL
4.	8	Title - 30-07-2024 - 14 Hopetoun Avenue RESERVOIR - D-377-2024(vA10520050).pdf	Tite register document	RELEASED IN FULL
5.	21	Report - 30-07-2024 - 14 Hopetoun Avenue RESERVOIR - D-377-2024(vA10520048).pdf	Application for planning permit	RELEASED IN FULL
6.	5	PRE APPLICATION MEETING ADVICE - 30-07-2024 - 14 Hopetoun Avenue RESERVOIR - D-377-2024(vA10520047).pdf	Pre application proforma	
7.	8	Plans - 30-07-2024 - 14 Hopetoun Avenue RESERVOIR - D-377-2024(vA10520046).pdf	Permit plans	RELEASED IN FULL
8.	1	GIS Map(vA10520044).pdf	Image of map	RELEASED IN FULL
9.	1	Feature & level survey - 30-07-2024 - 14 Hopetoun Avenue RESERVOIR - D-377-2024(vA10520043).pdf	Survey plans	RELEASED IN FULL
10.	21	Arborist Report - 30-07-2024 - 14 Hopetoun Avenue RESERVOIR - D-377-2024(vA10520037).pdf	Arborist report	RELEASED IN FULL
11.	2	D3772024 14 Hopetoun Avenue RESERVOIR VIC 3073 Online Application For.pdf	Planning permit online application form	
12.	1	D3772024 14 Hopetoun Avenue RESERVOIR VIC 3073 Online Acknowledgement Letter.pdf	Application Acknowledgement letter	
13.	1	D3772024 14 Hopetoun Avenue RESERVOIR VIC 3073 Application Allocation Letter .pdf	Application Acknowledgement letter	
14.	4	240813 Tree management referral for D-377-2024.pdf	Tree management referral	
15.	3	Engineering Response to TP Referral - 14 Hopetoun Avenue Reservoir - D-377-2024.pdf	planning permit referral	
16.	2	RE_ Internal Referral - 14 Hopetoun Avenue Reservoir - D-377-2024	planning permit referral	
17.	1	Email to Engineering Internal Referral	planning permit referral	



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		- 14 Hopetoun Avenue Reservoir - D-377-2024		
18.	1	Email to Tree Management Internal Referral - 14 Hopetoun Avenue Reservoir - D-377-2024	planning permit referral	
19.	1	ESD Walkaround Referral Comments - 28-10-2024 - D-377-2024.pdf	planning permit referral	
20.	1	Transport Walkaround Referral Comments - 14-08-2024 - 14 Hopetoun Avenue	planning permit referral	
21.	6	D_377_2024 14 Hopetoun Avenue RESERVOIR VIC 3073 Further Information Request.pdf	Planning permit request for further information	
22.	1	RFI - 14 Hopetoun Avenue Reservoir - D-377-2024.pdf	Planning permit request for further information	
23.	1	Cover Letter - 18-09-2024 - 14 Hopetoun Avenue RESERVOIR - D-377-2024	Cover Letter	
24.	11	Plans - 18-09-2024 - 14 Hopetoun Avenue RESERVOIR - D-377-2024	Plans	RELEASED IN FULL
25.	44	SDA - 18-09-2024 - 14 Hopetoun Avenue RESERVOIR - D-377-2024	Sustainable design assessment	RELEASED IN FULL