

Mr Jeff Waugh

Corporate Affairs

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By email: foi+request-1293-d1d9af2e@righttoknow.org.au

Dear Mr Waugh

FOI REQUEST - REFERENCE NUMBER 2015-040

I refer to my letter of 19 October 2015 in which I sought to clarify your recent request for access to documents under the *Freedom of Information Act 1982* (the FOI Act). You had requested access to the following documents:

"...any review material regarding Mental As 2014. Including, but not limited to: documents, internal correspondence, compiled audience feedback (anonymous), review of success criteria, and determination to repeat the event in 2015."

I have not heard from you in relation to that request for clarification.

If you would like to proceed further, please provide the further information requested so that I am able to effectively and efficiently identify and locate all relevant documents.

Please note that if I do not hear from you by **20 November** I will assume you no longer wish to pursue this FOI request, and I will take no further steps to process your application.

If you need assistance to prepare a valid request, please do not hesitate to contact me.

Yours sincerely

Juliana Walsh

Corporate Compliance Coordinator