



ACT
Government

Territory and Municipal Services

REQUEST UNDER Freedom of Information Act 1989

PART 1: Applicant details

Name: Mr/Mrs/Ms/other (eg Company) _____

Address: _____

Postcode: _____

Telephone: (home): _____ (mobile): _____

(work): _____

email: _____

Please sign here: _____ Date: _____

PART 2: Details of FOI request

Please provide as much information as you can about the specific documents that you are seeking to access.

I would like to access the following document/s: _____

(if insufficient space please attach separate sheet of paper)

Processing charges may be levied for work in excess of 10 hours processing time and/or 200 A4 photocopies. Applicants may wish to consider this when formulating their request.

Please be aware that under the ACT Government's Online FOI Publication Policy, information released to you under the Freedom of Information Act may be released on the internet.

PART 3: Remission of Fees

Applications seeking a remission of processing charges should be made in writing.

In relation to this request I seek remission of any processing charges pursuant to section 29 of the FOI Act, on the grounds of:

Public Interest Financial Hardship Personal affairs

(Please provide evidence to support your request for a fee waiver)

Post to:

FOI Coordinator
Territory and Municipal
Services Directorate
GPO Box 158
CANBERRA ACT 2601

Deliver to:

Attention: FOI Coordinator
Territory and Municipal
Services Directorate
12 Wattle Street
LYNEHAM ACT 2602

or Email to:

Email: tamsfoi@act.gov.au

Phone:

(02) 6205 5408