Review Application Form

Making an application for an Information Commissioner review

Getting Started

Before you start

- You can save this form to your computer so you can come back to it later.
- Fields marked with an asterisk (*) must be completed before you can submit the form.
- You can save details of your original FOI request in a separate document (i.e. a Word document) and attach it to the Review Details section of this form.
- If you have trouble completing the form please send an email to xxxxxxxxx@xxxx.xxx.xx
- This form is sent to the Office of the Australian Information Commissioner via a secure system to ensure your personal information is protected.

What happens to your application?

- Staff of the Office of the Australian Information Commissioner will assess the information you have provided and decide the appropriate next steps. We will then contact you.
- We will use the information you have provided to assess your application and conduct the review. We will usually disclose the information you give us to the agency or minister who made the FOI decision and, if necessary, others who have information relevant to your review. In the case of a challenge to a decision by this Office, we may need to disclose some information to a review body, for example a court or tribunal.
- Your personal information will be used and stored in accordance with the Australian Privacy Principles.

You can also submit a review request in writing, by email, fax or in person by visiting one of our offices.

Details

Your Details (You must provide at least one contact method)

Title	First Name *	Last Name *
Mr	Ben	Fairless

Please note, we are not able to accept anonymous requests for review of an FOI decision.

Are you representing an organisation? *

◯ Yes   ◉ No

Preferred contact method *

◉ Email   ◯ Phone   ◯ Post   ◯ Other

Phone (daytime)

Mobile

You must provide an email or postal address so that we can send you notices.

Email

xxx@xxxxxxxx.xx.xx

Postal Address

City

State

Postcode

Other contact details (eg. fax or international address)

Please send all correspondence to foi+request-1454-79473357@righttoknow.org.au

Further instructions (for example, if you need an interpreter and in which language)

Are you submitting the application on behalf of someone else? *

( ) Yes   (●) No

Minister or Agency Information

Please select the Australian Government agency or minister who made the FOI decision you want reviewed. *

If you want more than one decision reviewed, you will need to make a separate application for each decision.

(●) Australian Government Agency

( ) Minister

Please select the Australian Government Agency that made the decision you want reviewed. *

( ) Australian Federal Police

( ) Australian Taxation Office

( ) Department of Defence

( ) Department of Education

( ) Department of Foreign Affairs and Trade

( ) Department of Human Services

(●) Department of Immigration and Border Protection

( ) Department of Prime Minister and Cabinet

( ) Department of Veterans' Affairs

( ) Department of Employment

( ) Department of Health

( ) Refugee Review Tribunal

( ) Migration Review Tribunal

( ) Other

Previous contact with the agency

If the agency has given you a reference number relevant to your FOI request, please tell us this number/s. (We do not need to know your tax file number so please do not provide it).

FA 15/12/01765; ADF2015/70046

Information Commissioner review details

Have you received a decision? *

( ) Yes   (●) No

Date the decision was due. *

08/02/2016

What action or result would you like from the Information Commissioner? *

DIBP has exceeded the time limit for processing this request and has not indicated it has sought an exemption. As it is therefore "Deemed Refused". I want a decision to be made on this application as soon as possible. I am lodging this IC review to protect my rights under the FOI Act.

If you have contacted us before about this matter, please provide the reference number we gave you

Supporting documents

To assist us, please provide us with a copy of your original FOI request to the Agency or Minister, and any correspondence you have had with the Agency or Minister. If you are lodging the review for someone else, you should also attach any documents which indicate you are authorised to act for that person.

You can attach these documents electronically or by post. You may also attach other relevant documents that support your application.

Do you have any electronic documents that you want to send electronically with this online application for review? *

◯ Yes   ⦿ No

Do you have paper documents you are posting to the Office in support of your application? *

◯ Yes   ⦿ No

If you have documents to post, after you have submitted this form electronically, please print it and attach it to your documents so we can relate them to your electronic application. Post your documents to:

      Director Compliance (Merits Review)
      GPO Box 5218
      Sydney NSW 2001

Review Submission

Submitting your application for an Information Commissioner review of an FOI decision

Please review the information contained in your application for a review. If you would like to change anything you can return to any area of the form to make changes.

Once you submit the application you will receive a confirmation message with a receipt number saying that your Application for Review has been sent to the Office of the Australian Information Commissioner for processing. Please take note of the receipt number so you can use it when enquiring about the status of your application.

What happens next? The Office will assess your application and then contact you about the next steps in our process.

If you have not yet completed your form and want to work on it later click:

| 💾 **Save** | The 'Save' button allows you to save a draft copy of this form to your local computer so you can access this Review request form without being connected to the internet. |

When you are ready to submit your form click:

| ⬆ **Save & Submit** | The 'Save & Submit' button will allow you to submit your application to the Office of the Australian Information Commissioner for processing and save a local copy. |