



ASIC

Australian Securities & Investments Commission

Our Reference: 2056/16

GPO Box 9827
In your capital city

www.asic.gov.au

8 February 2016

Mr Justin Warren
By email: foi+request-1507-724d624c@righttoknow.org

Dear Mr Warren

**Request under the Freedom of Information Act 1982
For Access to Documents – Request Withdrawn**

I refer to your request under the *Freedom of Information Act 1982* (FOI Act) received by this office on 20 January 2016.

Your request is withdrawn.

Request for access

Section 15(2) of the FOI Act provides that requests for access for documents must meet the following requirements:

1. Be in writing;
2. State that their request is an application for the purposes of the FOI Act;
3. Provide such information concerning the document as is reasonably necessary to enable a responsible officer of the agency to identify it; and
4. Give details of how notices under the FOI Act may be sent to the applicant.

Section 15(3) of the FOI Act provides that an agency has a duty to take reasonable steps to assist the person to make the request in a manner that complies with section 15 of the FOI Act.

I refer to the letter emailed to you on 22 January 2016 containing a Notice to Identify Documents under section 24AB of the FOI Act. I provided information about statistics and documents held by ASIC to assist you in making a valid request and to clarify the scope of your request.

08 February 2016

You were advised that you must before the end of the consultation period do one of the following by written notice:

- (a) withdraw the request;
- (b) make a revised request;
- (c) indicate that you do not wish to revise the request

I have not received a response from you and the consultation period has ended. This means that your request is taken to be withdrawn under section 24AB(7) of the FOI Act.

If you have any questions about this letter please contact me on 03 9280 3382.

Yours sincerely

A handwritten signature in black ink, appearing to read 'F Crowe', written in a cursive style.

Fiona Crowe
(Authorised Decision-maker under subsection 23(1) of the FOI Act
For the Australian Securities and Investments Commission