

MEETING AGENDA

Australia Day Eve & Canley Heights Lunar New Year 2016

DETAILS OF MEETING

Meeting Date: 7 January 2016

Location: Canley Heights Hotel

Time: 11am

Chairperson:

1	OPENING and APOLOGIES <u>Welcome:</u>	
2	Australia Day Eve	
3	Canley Heights Lunar New Year - Event time - Road closure times	
4	Stage/ performance times/ run sheet	
5	Road Closures - VMS - Security - Parking signage/ notice - Event notification/ letter - Emergency services	
6	Food Competition - Braeside hospital donation	
7	Local Approval	
8	Amusement rides	
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MEETING MINUTES

Participants

FCC: Cheryl, Kris, Tung

Canley Heights Restaurant Committee: John, Ruth, Kiet, James, Thanh, Duc, Giang, Jerry

Vietface TV: Hoang, Loan

1. Accounting

- John Mellino introduced accountant Ruth, to the party advised that there is \$5K in the account currently to spend.

2. Australia Day Eve

- Council will supply fireworks
- Restaurant representatives decided to have a steak eating competition to take place at 7pm.
- Council advised closing of the car park will not take place for Australia Day Eve
- Viet TV advised they would only have community groups performing.
- Kiet would be financing this event
- Fundraising was discussed
- Event would go from 5pm-10.30pm
- 5-6pm- Official proceeding to commence & children entertainment, face painting
- 7pm- Steak eating competition
- Council advised - Viet Face TV – no branding of Viet Face TV to be on site
- Viet Face- to request approval from Council for filming event
- Council advised to get a security guard for the evening
- Council advised they needed to do a neighbour notification letter to all residents advising them about the event
- Viet Face TV- organising this event on behalf of Kiet, will investigate costing for Infrastructure, AV
- No international signers for Australia Day eve- only community groups

3. Canley Heights Lunar New Year

- Council was advised that Viet Face organising event
- Council informed restaurant representatives & Viet Face TV that the organiser would need to seek approval from council and would need to have a local approval issued, that they need to write to council for this approval
- Council advised - Viet Face TV – no branding of Viet Face TV to be on site
- Viet Face- to request approval from Council for filming event
- Viet Face advised American signers will be in attendance
- Council to organise lion and dragon dance
- Road closures to be put in place by Fairfield City Council, security guards & traffic controllers
- Council advised Viet Face TV No parade to take place at the event
- Infrastructure organised by Viet Face TV

- Canley Heights Town Square- the car park will be closed for the duration of the event
- Notification to neighbours will be done by Viet Face TV
- Fairfield City Council to notify residents and community regarding the road closure.
- Viet Face TV – to get back to council regarding what they are proposing for the event as not much information was provided.
- Viet Face TV – to apply for a local approval for the event
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4. Future events

- Fundraising for Pal College

Released under GIPA - ref number 254750 - 04/05/2016