

29 January 2016

Ms Kim Nguyen
Vietface TV Australia

Dear Kim

I am writing to confirm Fairfield City Council's approval of one session film shoot for the filming of your "Community Documentary & News" which is scheduled for Saturday, 6 February 2016 commencing at 4pm until 11pm. The cost of your filming will be \$110.00 (inclusive of GST), an invoice will be emailed out at a later date.

Fairfield City Council has no objections to this proposal but this approval is issued subject to the following conditions:

- Council is to be indemnified against all claims for damage or injury, which may result from conducting the film shoot. Public liability of a minimum of \$20 million is required. (Thank you for sending through a copy of your Certificate of Currency).
- Any damage caused to Council property will need to be paid for by your Audio Visual Department.
- At the cessation of filming you will need to repair any damage caused, remove all rubbish and restore the location to its original condition prior to filming.
- When parking your vehicles, please ensure that any parking restrictions in the area observed.
- **A copy of this approval must be kept on location at all times and made available for inspection upon request.**
- No obstruction or close off to public areas unless approval given
- All pedestrian infrastructures (footpath, kerb ramps, and pedestrian crossing facilities) must be accessible to non-event community, unless a suitable alternative plan is provided and approved by Council.
- All personnel associated with the filming must be contained in the filming area and the filming area shall be clearly identified on the submitted plans and on-site.

Please send a confirmation email outlining your acceptance of Council's conditions stated above.

Regards



Leda Dell'Omo
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