

MINUTES Executive Board Meeting

Date & Time: Thursday, 28 May 2015 9.00am-3.15pm

Attendees: Nigel Hadgkiss (Chair), Murray Gregor, Cliff Pettit, Brian Corney,

Heather Hausler,

Tim Honey, Jeff Radisich, Cathy Cato,

Apologies: N/A

Secretariat:

	Secretariat:
1.1	
1.2	Endorsement of the minutes of previous meeting dated 21 April, 2015
	The Minutes were endorsed as a true and accurate record, noting:
	Nigel asked the SES to provide an explanation in writing regarding why a number of their staff failed to attend compulsory bullying and harassment training.
	ACTION: to circulate list of staff who failed to attend, directly after Executive Board meeting, with a view to ensuring those staff who have not attended receive some form of bullying and harassment training.
1.3	
1.4	



1.5	
4.0	
1.6	
1.7	-
1.8	
1.9	



1.10		_
1 11		-
1.11		
1.12		



1.13	
1.13	
1.14	
1.15	
1.16	



1.17	
2.1	2 - AGENCY PERFORMANCE Bullying and Harassment Action Plan (
	All staff did not complete the recent compulsory bullying and harassment training. A written explanation will be sought from those who failed to attend; advising this issue is taken very seriously at FWBC, and outlining the organisation's commitment to this initiative.
	ACTION: Please see agenda item 1.2 (2.1) for details.
2.2	
2.2a	
2.3	
2.0	
2.4	



2.5	
2.6	
2.7	
PART 3 - UPCOMING BUSINESS	
3.1	The next Executive Board Meeting is scheduled for Wednesday, 17 June in Brisbane.