## MINUTES

Executive Team (ET) Meeting

## Date \& Time: Monday, 21 December 2015-9:30am - 4.45pm

Attendees: Nigel Hadgkiss (Chair), Heather Hausler, Cliff Pettit, Tim Honey, Jeff Radisich, Cathy Cato, Bernie O’Keeffe, Murray Gregor, Brian Corney,

Secretariat:
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| 1.16 |  |
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| 1.17 | PART 2 AGENCY PERFORMANCE <br> 2.1 Agency Culture - bullying and harassment update (Bernie) <br> The Executive Team discussed the bullying and harassment action plan. <br> Bernie advised that the format of the report has changed slightly, with stats now aligned with <br> proposed actions. More detail has also been provided in an endeavour to address previous <br> questions (around measurement) more fully. <br> 2.2  <br>   |

Bernie also advised that the next report will contain stats in relation to the number of reported incidents of bullying and harassment.

ACTION: Bernie to speak with HR re: including bullying and harassment statistics (number of reported incidences) in next report.

## 2.7

## PART 3 UPCOMING BUSINESS

3.1

The next Executive Board Meeting will be held on Tuesday, 23 February 2016, in Melbourne.

