



MINUTES

Executive Team (ET) Meeting

Date & Time: Tuesday, 23 February 2016 - 9:30am – 2.30pm

Attendees: Nigel Hadgkiss (Chair), Heather Hausler, Cliff Pettit, Tim Honey, Jeff Radisich, Cathy Cato, Bernie O'Keeffe, Murray Gregor, Brian Corney,

Secretariat: [REDACTED]

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[REDACTED]

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Endorsement of the minutes of previous meeting dated 21 December, 2015

The Minutes were endorsed as a true and accurate record, noting the following updates and outstanding action items:

[REDACTED]

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[REDACTED]



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1.15	[Redacted]
PART 2	AGENCY PERFORMANCE
2.1	<p>Agency Culture – bullying and harassment (B&H) update (<i>Bernie</i>)</p> <p>The Executive Team discussed the B&H implementation plan in detail, noting that Senator Doug Cameron has requested a copy of the FWBC B&H Action and/or Implementation Plan.</p> <p>In terms of awareness raising, HR continue to search for relevant articles, to be published on a regular basis.</p> <p>While all measurements appear to indicate positive progress is being made, Nigel indicated he would like to know how we compare with the APSC generally. Bernie also indicated cautious optimism, however there is still further work to be done.</p> <p>It was noted that training should again be held for new starters.</p> <p>[Redacted]</p> <p>In relation to the HCO network, Nigel requested a comparison to the 2014-15 statistics, as well as an additional column indicating outcomes (for all categories).</p> <p>Bernie reinforced the need to be mindful the language is very clear and unambiguous within the plan, and advised that he will work with the Exec Team on ensuring this occurs. He also agreed that comparing our progress against the APSC would be useful and will work with HR to instigate these additions to the stats.</p> <p>ACTIONS:</p> <ol style="list-style-type: none">1. Bernie to work with HR to refine language and content of the B&H plan, including the addition of an extra column to indicate outcomes, and comparison against APSC stats. <p>[Redacted]</p>
2.2	[Redacted]
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PART 3	UPCOMING BUSINESS
3.1	The next Executive Board Meeting will be held on Wednesday, 23 March 2016, in Melbourne.