



## MINUTES Executive Team (ET) Meeting

Date & Time: Thursday, 14 April 2016 - 9:30am – 3.00pm

**Attendees:** Nigel Hadgkiss (Chair), Brian Corney, Heather Hausler, Cliff Pettit, Tim Honey, Jeff Radisich, Cathy Cato, Bernie O'Keeffe, Murray Gregor,

**Apologies:**

**Secretariat:**

1.1

1.2



Australian Government

Fair Work Building  
& Construction

1.3	
1.4	



Australian Government

Fair Work Building  
& Construction

1.5	
1.6	
1.7	



Australian Government

Fair Work Building  
& Construction

1.8	
1.9	
1.10	

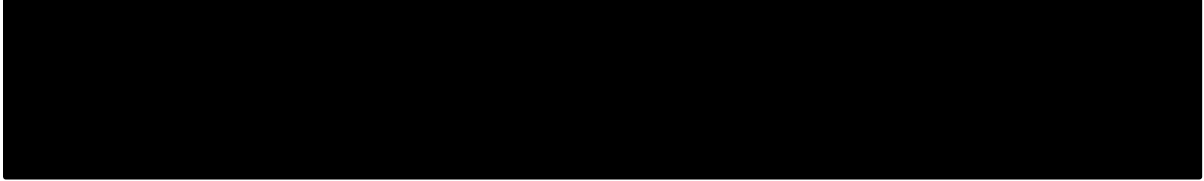
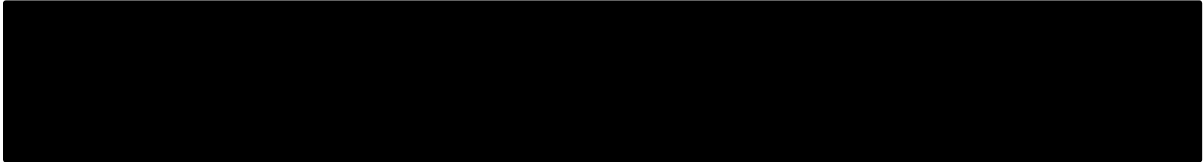

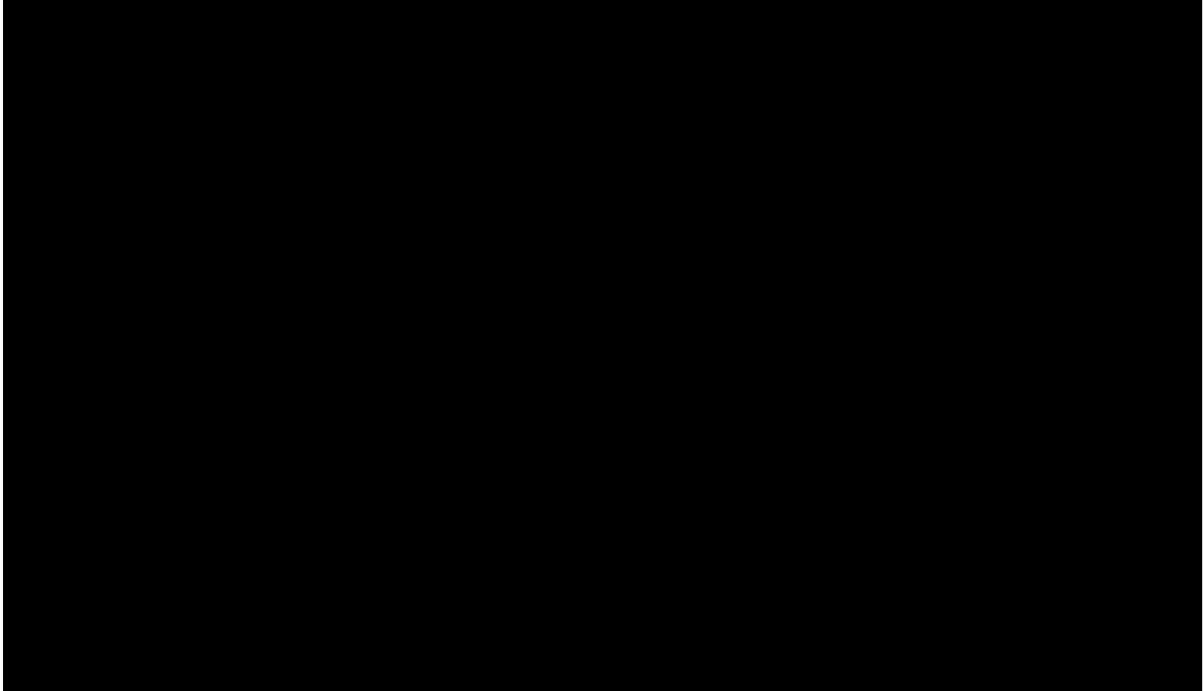
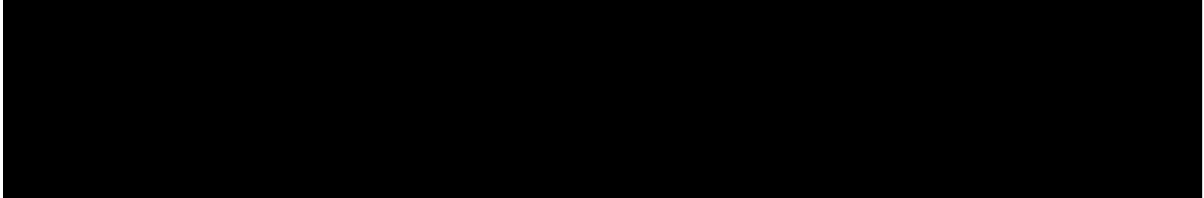


Australian Government

Fair Work Building  
& Construction

1.11	
<b>PART 2</b>	
2.1	
2.2	
2.3	
2.4	



	
2.5	<p><b>HR - Executive Summary Report - (Bernie)</b></p> <p>The Executive Team noted the HR summary.</p>  <p>A considerable amount of feedback from the recent DBM Consultants training, was in relation to performance management. Nigel noted that managing under-performance will always be viewed by a small percentage of staff, as bullying and harassment, and that it will be interesting to see how FWBC compare to other agencies in the next State of the Service survey. Bernie confirmed we are currently lower than the APS average.</p> <p>There was also discussion regarding the Bullying and Harassment Plan, with Bernie confirming he will work with HR to trim the plan and provide a new 1-page report, going forward. This will list progress made, what is on the horizon and what has occurred in the previous month. An intranet article will also be published once per month.</p> <p><b>ACTIONS:</b></p> <ol style="list-style-type: none"><li>1. </li><li>2. Bernie to work with HR to provide new, streamlined Bullying and Harassment Plan for monthly Exec Team meetings, going forward.</li></ol>
2.6	
2.7	



Australian Government


Fair Work Building  
& Construction

2.8	



Australian Government

Fair Work Building  
& Construction

	
<b>PART 3</b>	<b>UPCOMING BUSINESS</b>
3.1	The next Executive Board Meeting will be held on 10 May 2016, in Sydney.