

Freedom of Information

Request for Waiver or Reduction of the Application Fee under s 17 (2b) of the Act

Requesting a Waiver

Under s 17 (2b) of the *Freedom of Information Act 1982* ("Act") the application fee may be waived or reduced, if payment of the fee would cause hardship to the applicant. Please note, **if accepted**, this waiver **only** covers the application fee and **not** the access charges that may be payable under the *Freedom of Information (Access Charges) Regulations 2014* ("Regulations").

Hardship arises when, *payment of the application fee would cause severe suffering or privation (lack of the comforts or necessities of life)*. Definition from www.foi.vic.gov.au.

Information required by Council

If you wish to apply to have the application fee waived or reduced, apply to Council, in writing, stating why you feel payment of the fee would cause you hardship and include a copy of any supporting evidence you wish to provide. Examples of evidence are, but not limited to:

- Concession card issued by Centrelink (Pension, Veteran Affairs)
- Evidence of unemployment.

Waiver Request

Under s 17 (2b) of the Act I am requesting the application fee be waived for the following reasons:

Name:

Date:

Please attached this form and copies of any supporting evidence to your Freedom of Information application form.

Privacy Statement

Your personal information will be handled in accordance with the *Privacy and Data Protection Act 2014* and used for the specified purpose. You can access your personal information by contacting Council's Privacy Officer on 9705 5200.

Contact City of Casey

03 9705 5200

NRS: 133 677 (for the deaf, hearing or speech impaired)

TIS: 131 450 (Translating and Interpreting Service)

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casey.vic.gov.au

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Customer Service Centres

Cranbourne
Cranbourne Park Shopping Centre

Narre Warren
Magid Drive

Narre Warren South
Amberly Park Shopping Centre