



ACT
Government

Chief Minister, Treasury and
Economic Development

Our ref: CMTEDD 21/16-17

Mr Jackson Gothe-Snape
foi+request-2259-0762728f@righttoknow.org.au

Dear Mr Gothe-Snape

Freedom of Information Request – Ministerial Diaries

I am writing to acknowledge receipt of your request submitted under section 14 of the *ACT Freedom of Information Act 1989* (the Act), received by Chief Minister, Treasury and Economic Development Directorate (CMTEDD) on 19 September 2016.

In your request, you are specifically seeking:

“... a copy of diaries of the Minister or Ministers in your portfolio for Monday 5 September to Friday 9 September 2016 (inclusive).”

Processing Time

CMTEDD is required to provide you with a decision on access to documents within the terms of the request within 30 days after the date the request was received, unless an extension of time has been negotiated with you. Therefore you should receive a decision on your request by **19 October 2016**.

Processing Charges

Processing charges may be payable in relation to time spent in searching for and retrieving relevant documents, decision-making time and photocopying. In the event the decision-maker decides that you are liable to pay a charge in respect of the processing of your request, you will be notified of the preliminary assessment of the charge and have full opportunity to contend that the charge should not be imposed or should be reduced.

Chief Minister, Treasury and Economic Development

GPO Box 158 Canberra ACT 2601 | phone: 132281 | www.act.gov.au

Online Freedom of Information (FOI) Policy

Please be aware that under the ACT Government's Online FOI Publication Policy, information released to you in response to your FOI request may be released on the internet. The policy, with details about what information may be published on the internet, is available at

http://www.cmd.act.gov.au/_data/assets/pdf_file/0016/250333/FOI_Web_Release_Policy_-_Final.pdf.

Information of personal or business affairs will not be made available under this policy.

In the meantime, if you have any queries concerning this Directorate's processing of your request, or would like further information, please contact me on (02) 6207 5883 or email CMTEDDFOI@act.gov.au.

Yours sincerely

Corinne Thompson
FOI Officer
Chief Minister, Treasury and Economic Development Directorate

29 September 2016