



24 November 2016

**In reply please quote**

FOI Request FA 16/11/00164

File Number ADF2016/65791

Mr Luke Bacon

Sent via email: [foi+request-2386-c74faffb@righttoknow.org.au](mailto:foi+request-2386-c74faffb@righttoknow.org.au)

Dear Mr Bacon

**Freedom of Information request – Release of documents**

This letter refers to your request received on 31 October 2016, seeking access to the following documents under the *Freedom of Information Act 1982* (the Act):

*'the latest document produced by the department's communications team that describe the project's purpose and budget. For example, it could be a report or email that puts forward the project for approval by the minister or department head for example'*

This letter is to provide you with my decision; to release the relevant document to you in full. The reasons for my decision is set out in the attached Decision Record.

**Review rights**

Internal review

If you disagree with my decision, you have the right to apply for an internal review of my decision. If you wish to make a request for internal review this must be sent within 30 days of being notified of the decision. Where possible please attach reasons why you believe review of the decision is necessary. The internal review will be carried out by an officer other than the original decision-maker and the Department must make a review decision within 30 days.

Applications for review should be sent to:

Freedom of Information  
Department of Immigration and Border Protection  
PO Box 25  
BELCONNEN ACT 2617

Or by email to: [foi.reviews@border.gov.au](mailto:foi.reviews@border.gov.au)

Review by the Office of the Australian Information Commissioner

You may apply directly to the Australian Information Commissioner for a review of my decision. You must apply in writing within 60 days of this notice. For further information about

review rights under the FOI Act please see FOI fact sheet 12 '*Freedom of information – Your review rights*', available online at [www.oaic.gov.au](http://www.oaic.gov.au) .

**How to make a complaint about the handling of your FOI request**

You may complain to the Australian Information Commissioner if you have concerns about how the department has handled your request under the FOI Act. Information about how to submit a complaint is also available at [www.oaic.gov.au](http://www.oaic.gov.au) .

**Contacting the FOI section**

If you wish to discuss this matter, I can be contacted using the details provided below.

Yours sincerely



Katie Meyboom  
Authorised decision maker  
Freedom of Information Section  
Department of Immigration and Border Protection  
Email [foi@border.gov.au](mailto:foi@border.gov.au)

**Attachment(s)**

- Attachment A – Decision Record
- Attachment B – Document released



## Attachment A

### DECISION RECORD

#### Request Details

FOI Request FA 16/11/00164  
File Number ADF2016/65791

#### Scope of request

*'the latest document produced by the department's communications team that describe the project's purpose and budget. For example, it could be a report or email that puts forward the project for approval by the minister or department head for example'*

#### Document in scope

1. Departmental document – containing 6 pages.

#### Authority to make decision

I am an officer authorised under section 23 of the FOI Act to make decisions in respect of requests to access documents or to amend or annotate Departmental records.

#### Information considered

In reaching my decision, I have considered the following:

- The *Freedom of Information Act 1982*;
- Departmental files and/or documents (identified above); and
- The Australian Information Commissioner's Guidelines relating to access to documents held by government.

#### Reasons for decision

I am satisfied that I have been provided with all the relevant document to consider in my decision and I am satisfied that no exemptions apply. Therefore, I am releasing the relevant document to you in full.



Debra Prendergast  
Authorised decision maker  
Department of Immigration and Border Protection  
Email [foi@border.gov.au](mailto:foi@border.gov.au)

29 November 2016