



**Australian Government**  
**Department of Industry, Innovation,  
Climate Change, Science, Research  
and Tertiary Education**

Our ref: DIISR: 13/13517

GPO Box 9839  
Canberra ACT 2601 Australia  
Web: [www.innovation.gov.au](http://www.innovation.gov.au)  
ABN: 74 599 608 295

Mrs P Gale

By email: [foi+request-240-bffa98c1@righttoknow.org.au](mailto:foi+request-240-bffa98c1@righttoknow.org.au)

Dear Mrs Gale

I refer to your correspondence received by the Department of Industry, Innovation, Climate Change, Science, Research and Tertiary Education (the department) on 21 June 2013 for access under the *Freedom of Information Act 1982* (FOI Act) to the following documents:

1. *I would like a copy of the agenda for the conference.*
2. *If forum attendees got an "attendee package" (or whatever it was really called) from the department, I would like a copy of each document in the package.*
3. *I request a copy of any presentations (Power Point slides etc.) that attendees got shown*
4. *I request a copy of any briefing the department gave to the minister for the speech at the forum.*

### **Decision**

I am an authorised decision maker in relation to this decision under section 23 of the FOI Act.

I have decided to waive the charge for this request.

There are 7 documents consisting 150 folios that are relevant to your request and I have decided that all folios are appropriate for release and I have included the documents with this decision (attached).

Please note item 3 of the scope of your request is available on the department's website at the web link below:

<http://www.innovation.gov.au/HigherEducation/Policy/Pages/NationalEquityinHigherEducationPolicyForum2013.aspx>

<http://www.innovation.gov.au/HigherEducation/Policy/Pages/EnhancedIndicatorHigherEducationStatus.aspx>

### **Application for Internal Review**

Section 54 of the FOI Act gives you the option to apply for a departmental internal review of my decision. If you make an application for internal review it will be conducted by an officer of the department (other than me) appointed by the Secretary of the Department to conduct a review and make a completely fresh decision on the merits of the case.

Application for a review of the decision must be made within 30 days after the day of receipt of this letter. You do not have to pay any fees or processing charges for an internal review, except for charges relating to the provision of any additional relevant material located as a result of the review (for example photocopying). While a specific form is not required, it would assist the decision maker if your application specifies the grounds on which you consider the decision should be reviewed.

Application for a review of a decision should be addressed to:

FOI Coordinator  
Department of Industry, Innovation,  
Climate Change, Science, Research and Tertiary Education  
GPO Box 9839  
CANBERRA ACT 2601

or by e-mail to: [FOI@innovation.gov.au](mailto:FOI@innovation.gov.au).

If the decision on internal review was not satisfactory to you, you would then be entitled to seek review of that decision by the Information Commissioner. You will be further notified of your rights of review at the time the internal decision is notified, should you take that course.

### **Review by the Australian Information Commissioner**

Alternatively, section 54L of the Act gives you the right to apply for review of my decision by the Australian Information Commissioner. An application for review by the Australian Information Commissioner may be made regardless of whether the decision was the subject of a departmental internal review. An application for review by the Australian Information Commissioner must be made within 60 days of receipt of this notice. There is no fee for review by the Australian Information Commissioner.

You must apply in writing and you can lodge your application in one of the following ways:

Online: [www.oaic.gov.au](http://www.oaic.gov.au)  
Post: GPO Box 2999, Canberra ACT 2601  
Fax: +61 2 9284 9666  
Email: [enquiries@oaic.gov.au](mailto:enquiries@oaic.gov.au)

An application form is available on the website at [www.oaic.gov.au](http://www.oaic.gov.au). Your application should include a copy of this notice and your contact details. You should also set out why you are objecting to the decision.

### **Complaints to the Australian Information Commissioner**

You may complain to the Australian Information Commissioner concerning action taken by an agency in the exercise of powers or the performance of functions under the Act. There is no fee for making a complaint. The Australian Information Commissioner will make a completely independent investigation of your complaint. A complaint to the Australian Information Commissioner must be made in writing and can be lodged online using the IC Complaint Application form on the Australian Information Commissioner's website at [www.oaic.gov.au](http://www.oaic.gov.au).

Please do not hesitate to contact the FOI team by e-mail at [FOI@innovation.gov.au](mailto:FOI@innovation.gov.au) if you require any further clarification.

Yours sincerely



Craig Ritchie  
General Manager  
Access and Participation Branch  
Higher Education Division

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16 July 2013