



FREEDOM OF INFORMATION — AUTHORISATION TO OFFICERS OF THE DEPARTMENT

Instrument Number 25 of 2015

Made under the *Freedom of Information Act 1982*, subsection 23(1)

1 Name of Instrument

This is Instrument Number 25 of 2015.

2 Commencement

This instrument commences on the day it is made.

3 Revocation

I revoke Instrument Number 74 of 2014 made on 14 October 2014.

4 Authorisation

I authorise any person who from time to time occupies, holds or performs the duties of a position in the Department, as specified in column 2 of an item in Schedule 1 to this instrument, to exercise my powers and functions under the *Freedom of Information Act 1982*, as specified in column 3 of that item in Schedule 1 to this instrument.

The exercise of these powers and functions is subject to any limitations specified in Appendices (i) and (ii) to this Instrument.

A handwritten signature in black ink, appearing to read 'Finn Pratt'.


Finn Pratt
Secretary
Department of Social Services

Date: 27 April 2015

SCHEDULE 1

Column 1 Item	Column 2 Position or person	Column 3 Authorised powers and functions
1.	All positions of Deputy Secretary	Class 1 authorisation, as described in Appendix (i)
2.	All positions of Group Manager	Class 1 authorisation, as described in Appendix (i)
3.	All positions of Branch Manager, Legal Services Group	Class 1 authorisation, as described in Appendix (i)
4.	All positions of Principal Lawyer, Legal Services Group	Class 1 authorisation, as described in Appendix (i)
5.	All positions of Senior Lawyer and Executive Level 1, Information Team	Class 1 authorisation, as described in Appendix (i)
6.	Any officer within the Information Team at the Executive Level 1, Lawyer, APS 6 level or APS 5 level, performing duties in relation to the Freedom of Information functions of DSS Commercial, Child Care, Disability and Information Law Branch	Class 2 authorisation, as described in Appendix (ii)
7.	Director Pay, Conditions and Individual Performance Section People Branch	Class 2 authorisation, as described in Appendix (ii)

I certify that this is page 1 of 3 of the Schedule to the Instrument of Authorisation Number 25 of 2015 made under the *Freedom of Information Act 1982* signed by the Secretary of the Department of Social Services in my presence on 27 April 2015.

Witness signature: 

Witness name: 

Appendix (i)

Class 1 Authorisation

The person holding, occupying or performing the duties of each of the offices or positions specified in Schedule 1 as having a Class 1 authorisation is authorised to:

1. grant, defer or refuse to grant access to documents in accordance with the various provisions of Parts III and IV of the Act;
2. transfer, or not transfer, a request under sections 16 and 51C;
3. extend the time limit upon a request under subsections 15(6), 15(7) and section 15AA;
4. grant access in another form under subsection 20(3);
5. make a decision to defer the provision of access to a document under section 21;
6. refuse to process a request under section 24;
7. make a decision under section 29, and in accordance with the *Freedom of Information (Charges) Regulations 1982*, to impose, reduce or not impose a charge;
8. agree to, or refuse, a request for the amendment of records under sections 50, 51 and 51B;
9. review a decision of the type mentioned in subsections 53A and 53B of the Act and to make a fresh decision in accordance with subsection 54C(3) of the Act;
10. make a decision of the type mentioned in subsection 54B(3) of the Act to allow extra time under that subsection for an internal review applicant to make an application for review of a decision referred to in those subsections; and
11. make a decision under section 55G to vary (or set aside and substitute) an access refusal decision.

I certify that this is page 2 of 3 of the Schedule to the Instrument of Authorisation Number 25 of 2015 made under the *Freedom of Information Act 1982* signed by the Secretary of the Department of Social Services in my presence on 27 April 2015.

Witness signature:

Witness name:

G. Murray
Aash Murray

Appendix (ii)

Class 2 Authorisation

The person holding, occupying or performing the duties of each of the offices or positions specified in Schedule 1 as having a Class 2 authorisation is authorised to:

1. grant, defer or refuse to grant access to documents in accordance with the various provisions of Parts III and IV of the Act;
2. transfer, or not transfer, a request under sections 16 and 51C;
3. extend the time limit upon a request under subsections 15(6), 15(7) and section 15AA;
4. grant access in another form under subsection 20(3);
5. make a decision to defer the provision of access to a document under section 21;
6. refuse to process a request under section 24;
7. make a decision under section 29, and in accordance with the *Freedom of Information (Charges) Regulations 1982*, to impose, reduce or not impose a charge;
8. agree to, or refuse, a request for the amendment of records under sections 50, 51 and 51B; and
9. make a decision under section 55G to vary (or set aside and substitute) an access refusal decision.

I certify that this is page 3 of 3 of the Schedule to the Instrument of Authorisation Number 25 of 2015 made under the *Freedom of Information Act 1982* signed by the Secretary of the Department of Social Services in my presence on 27 April 2015.

Witness signature: 
Witness name: 