



Thursday, 17 November 2016

Mr Ben Fairless

Email: foi+request-2624-6c480881@righttoknow.org.au

Dear Mr Fairless

Acknowledgement of Freedom of Information Access request

This letter refers to an access request received under the *Freedom of Information Act 1982* (the FOI Act) on 2 November 2016, seeking access to:

"a copy of the current FOI Delegations, and any related directions issued in respect of FOI."

The statutory time allowed under the FOI Act for processing requests is 30 days; therefore the due date for your request is 2 December 2016.

On or before this date we will provide you with either:

- Copies of the requested documents under Administrative access; or
- In the alternative, if we have determined that Administrative access to the requested documents is not possible or feasible, a decision in accordance with the FOI Act provisions.

If you wish to discuss your access request you may contact ARPC using the details provided below.

Yours sincerely

Mr John Park
Chief Financial Officer
Australian Reinsurance Pool Corporation