



**Australian Government**

**Department of Sustainability, Environment, Water, Population and Communities**

## Written Authorisation

### Freedom of Information Act 1982

I, Dr Paul Grimes, Secretary of the Department of Sustainability, Environment, Water, Population and Communities (the **Department**) pursuant to sections 10A and 23(1) of the *Freedom of Information Act 1982* (the **Act**), hereby:

- (1) revoke all previous arrangements approved under the Act before the date of this instrument in respect of this Department and its predecessors; and
- (2) authorise those powers, duties, responsibilities and functions indicated in Column 1 of the Schedule to the nominated officers and persons, herein after referred to as 'the authorised officers' included in Column 2 of the Schedule.

#### THE SCHEDULE

<b>Column 1 - Authority</b>	<b>Column 2 - Authorised Officers</b>
<p><b>Parts III and IV of the Act</b> The authorised officer may, except as otherwise provided in this Schedule:</p> <ul style="list-style-type: none"><li>• do all things necessary to process a request for access to documents; and</li><li>• make all decisions in relation to granting, deferring or refusing to grant access to documents including in respect of any decision to impose a charge.</li></ul>	<p>A person who is employed in a Senior Executive Service position within the Department.</p>

<p><b>Sections 8, 8A, 8B, 8C, and 8D of the Act</b> The authorised officer may determine and authorise information to be published.</p>	<p>A person who is employed in a Senior Executive Service position within the Department.</p>
<p><b>Sections 15(6), 15(7) and 15AA of the Act</b> The authorised officer may extend the time limit upon a request.</p>	<p>A person who is employed in a Senior Executive Service position within the Department.</p>
<p><b>Sections 16 and 51C of the Act</b> The authorised officer may transfer, not transfer and accept a transfer of a request.</p>	<p>A person who is employed in a Senior Executive Service position within the Department.</p> <p>A person who is employed in a Principal Legal Officer position within the Legal Section of the Department.</p>
<p><b>Section 20(3) of the Act</b> The authorised officer may grant access in another form.</p>	<p>A person who is employed in a Senior Executive Service position within the Department.</p>
<p><b>Section 21 of the Act</b> The authorised officer may make a decision to defer the provision of access to a document.</p>	<p>A person who is employed in a Senior Executive Service position within the Department.</p>
<p><b>Section 24 of the Act</b> The authorised officer may refuse to process a request.</p>	<p>A person who is employed in a Senior Executive Service position within the Department.</p>
<p><b>Section 29 of the Act</b> The authorised officer may make a decision, and in accordance with the <i>Freedom of Information (Fees and Charges) Regulations</i>, to impose, reduce or not impose a charge.</p>	<p>A person who is employed in a Senior Executive Service position within the Department.</p>
<p><b>Sections 50, 51 and 51B of the Act</b> The authorised officer may agree to, or refuse, a request for the amendment of records.</p>	<p>A person who is employed in a Senior Executive Service position within the Department.</p>
<p><b>Sections 53A and 53B of the Act</b> The authorised officer may review a decision and make a fresh decision in accordance with section 54C(3) of the Act.</p>	<p>A person who is employed in a Senior Executive Service Band 2 or Band 3 position within the Department.</p>

<p><b>Section 54B(3) of the Act</b> The authorised officer may make a decision to allow extra time for an internal review.</p>	<p>A person who is employed in a Senior Executive Service Band 2 or Band 3 position within the Department.</p>
<p><b>Section 55G of the Act</b> The authorised officer may vary or substitute an access refusal decision (as defined by section 53A of the Act).</p>	<p>A person who is employed in a Senior Executive Service Band 2 or Band 3 position within the Department.</p>

Dated this 4<sup>th</sup> day of October 2011

Signed 

Dr Paul Grimes  
Secretary of the Department of Sustainability, Environment, Water, Population and Communities