



Jackson Gothe-Snape

Email: [foi+request-2741-3d8c4cd7@righttoknow.org.au](mailto:foi+request-2741-3d8c4cd7@righttoknow.org.au)

Dear Mr Gothe-Snape

**Freedom of Information Request No. 161104**  
**Decision on Access**

I refer to your request of 15 November 2016 to the Department of the Environment and Energy (the **Department**) under the *Freedom of Information Act 1982* (the **FOI Act**). Your request seeks access to:

*The topics list for briefs created in preparation for hearings of Senate 2016-2017  
Supplementary Budget Estimates*

**Authority**

I am authorised by the Secretary of the Department under section 23 of the FOI Act to make a decision in relation to your request.

**Decision**

The Department has identified one document that falls within the scope of your request. I have decided to **grant access** to the document in full.

**ATTACHMENT A** contains information regarding your review rights, should you wish to seek review of my decision.

The document is at **ATTACHMENT B**.

**Material considered in making my decision**

I had regard to:

- the scope of the FOI request
- the content of the document subject to your request;
- the relevant provisions in the FOI Act;
- advice from subject matter experts within the Department;
- the *Guidelines issued by the Australian Information Commissioner under s93A of the Freedom of Information Act 1982* (the **FOI Guidelines**).

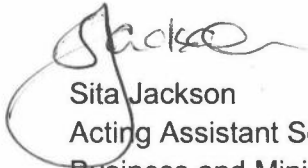
## Disclosure Log

Pursuant to section 11C of the FOI Act, the Department will publish the documents at **ATTACHMENT C** on their website within 10 days of providing you with this decision.

### Further assistance

The FOI Contact Officer in the Department can be contacted by telephone on 02 6274 2098 or by email at [foi@environment.gov.au](mailto:foi@environment.gov.au).

Yours sincerely



Sita Jackson  
Acting Assistant Secretary  
Business and Ministerial Services Branch

13 December 2016

### ATTACHMENTS:

- A. Information sheet "Your Review Rights"
- B. Document subject to your request



## YOUR REVIEW RIGHTS

You may seek review of this primary decision either internally by the Department (Internal review), or externally by the Information Commissioner (Information Commissioner review).

### Internal review

An Internal review is a review of the decision conducted by a senior officer within the Department. The reviewing officer will not be the same person whom made the primary decision.

If you wish to seek an internal review, you must submit a written application to the Department within 30 days after the day you are notified of this decision. Whilst there is no required form for the written Internal Review application, it is recommended that you include your reasons as to why the primary decision should be reviewed.

The decision on the Internal review will be provided to you within 30 days of the Department receiving your application.

You can submit your written Internal review application to the below addresses:

**Email:** [foi@environment.gov.au](mailto:foi@environment.gov.au)

**Post:** FOI Contact Officer  
General Counsel Branch  
Department of the Environment  
GPO Box 787  
Canberra ACT 2601

### Information Commissioner review

An Information Commissioner review is a review undertaken by the Information Commissioner (IC). The IC will make a decision on the disclosure of the documents, giving regard to any submissions from the Department, yourself as the applicant, and any third parties consulted as part of this decision.

There is no statutory timeframe for a decision on an IC request.

If you wish to request a review by the IC, you must apply to the IC within 60 days after the day you received it. Further details on how to request an Information Commissioner review can be obtained from the Office of the Australian Information Commissioner:

**Online:** <https://www.oaic.gov.au/freedom-of-information/foi-review-process>  
**Post:** GPO Box 5218, Sydney NSW 2001  
**Fax:** 02 9284 9666  
**Phone:** 1300 363 992  
**Email:** [enquiries@oaic.gov.au](mailto:enquiries@oaic.gov.au)

