



ASIC

Australian Securities & Investments Commission

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Our Reference: 28474/13

2 August 2013

Mr Brian McDermott

By email: foi+request-288-8716f488@righttoknow.org.au

Dear Mr McDermott

**Request under the Freedom of Information Act 1982
For Access to Documents – Request Withdrawn**

I refer to your request under the *Freedom of Information Act 1982* (FOI Act) received by this office on 8 July 2013.

Your request has been withdrawn.

Request for access

Section 15(2) of the FOI Act provides that requests for access for documents must meet the following requirements:

1. Be in writing;
2. State that their request is an application for the purposes of the Act;
3. Provide such information concerning the document as is reasonably necessary to enable a responsible officer of the agency to identify it; and
4. Give details of how notices under the Act may be sent to the applicant.

Section 15(3) of the FOI Act provides that an agency has a duty to take reasonable steps to assist the person to make the request in a manner that complies with section 15 of the FOI Act.

I refer to the letter sent to you on 16 July 2013 containing a Notice to Identify Documents under section 24AB of the FOI Act. I provided information to assist you in making a valid request and to clarify the scope of your request.

You were advised that you must before the end of the consultation period do one of the following by written notice:

02 August 2013

- (a) withdraw the request;
- (b) make a revised request;
- (c) indicate that you do not wish to revise the request

I have not received a response from you and the consultation period has ended. This means that your request is taken to be withdrawn under section 24AB(7) of the FOI Act.

If you have any questions please contact me on 03 9280 3382 or email fiona.crowe@asic.gov.au

Yours sincerely



Fiona Crowe
(Authorised Decision-maker under subsection 23(1) of the FOI Act)
For the Australian Securities and Investments Commission