

The Hon Tony Abbott MP**CERTIFICATION OF USE OF ENTITLEMENTS
SEPTEMBER 2009**

I, T. Abbott [print name] confirm that in relation to the Monthly Management Report: I have read and understand the following Certification Explanatory Statement that describes the essential elements of each entitlement report;

- I have read and understand the following *Certification Explanatory Statement* that describes the essential elements of each entitlement report;
- I have examined the transaction details*; and
- The transactions described** were accessed in accordance with the relevant legislation.

I understand that:

- It is not appropriate for an authorised person to certify their own use of entitlements; and
- Knowingly giving false or misleading information is a serious offence under the *Criminal Code*.

Senator or Member Certification

Part A and Part B (in respect of use of entitlements by an authorised person or all use of entitlements if there is no authorised person)

Certified by: [Signature] Date: 19/10/09

Senator or Member

Authorised Person Certification

Part B (Where s22)

Certified by: [Signature] Date: 20/11/09

Authorised person

* Not including the *LeasePlan Transaction Report* which is provided for information only.

** If you identify a discrepancy in the Monthly Management Report, please sign the certification 'subject to qualification'. You should then fax or email the details of the discrepancy to your Entitlements Manager or the Entitlements Management Branch on facsimile (02) 6267 3279 or email emb@finance.gov.au. The record will be reviewed and, if necessary, an updated record sent to you.

*** Please be aware that a specific authorisation for signing Monthly Management Reports is required.

Senators and Members are asked to certify that their use of entitlements has been in accordance with the *Parliamentary Entitlements Act 1990* (including the Regulations), relevant determinations of the Remuneration Tribunal and the *Members of Parliament (Staff) Act 1984* (together referred to as 'the relevant legislation').

The following *Certification Explanatory Statement* details the essential elements of each entitlement that may have been accessed by you, your staff or other persons entitled under the relevant legislation and reported in this Monthly Management Report. Because the entitlement accrues to you as a Senator or Member, you have the ultimate responsibility to ensure that entitlements were accessed in accordance with the relevant legislation.

Certification is an important process by which Ministerial and Parliamentary Services is able to comply with its obligations under the *Financial Management and Accountability Act 1997*. The certification process is also an integral part of the accountability framework that serves to protect you from unwarranted criticism regarding your use of entitlements.

Some entitlements you will have personal knowledge of, for example, your own flights or that of your spouse. Other entitlements may have been accessed by a staff member, of which you may not have personal knowledge, for example, Cabcharge usage or stationery supplies.

Where you have certified use of an entitlement at a transactional level, you or an authorised person will not be required to certify it again in this Monthly Management Report.

The certification above is divided into TWO PARTS: Part A: Certification for a Senator or Member personally - includes travel by (a) self; (b) spouse (c) family (d) Telecard use and (e) residential telephones. Part B: Certification for all staff use of entitlements and general office/administrative costs - either the Senator or Member or an authorised person may certify this section. ***

The signed certification should be returned to:

Entitlements Management Branch
Ministerial and Parliamentary Services
Department of Finance and Deregulation
John Gorton Building, King Edward Terrace
PARKES ACT 2600

The Hon Tony Abbott MP

**CERTIFICATION OF USE OF ENTITLEMENTS
AUGUST 2009**

I, T. Abbott [print name] confirm that in relation to the Monthly Management Report: I have no reason to think that I have

- I have read and understand the following *Certification Explanatory Statement* that describes the essential elements of each entitlement report;
- I have examined the transaction details*; and
- The transactions described** were accessed in accordance with the relevant legislation.

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Senator or Member Certification

Part A and Part B (in respect of use of entitlements by an authorised person or all use of entitlements if there is no authorised person)

Certified by: [Signature] Date: 28/9/09
Senator or Member

Authorised Person Certification

Part B (Where completed by authorised***person)

Certified by: [Redacted] Date: 28/9/09

* Not including the *LeasePlan Transaction Report* which is provided for information only.

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The Hon Tony Abbott MP

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CERTIFICATION OF USE OF ENTITLEMENTS JULY 2009

I, TONY ABBOTT [print name] confirm that in relation to the Monthly Management Report: I have no reason to think that things are

- I have read and understand the following *Certification Explanatory Statement* that describes the essential elements of each entitlement report;
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- The transactions described** were accessed in accordance with the relevant legislation.

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Senator or Member Certification

Part A and Part B (in respect of use of entitlements by an authorised person or all use of entitlements if there is no authorised person)

Certified by: [Signature] Date: 21/8/09
Senator or Member

Authorised Person Certification

Part B (Where s22 )

Certified by: [Redacted] Date: 28/8/09

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