



27 January 2017

Mr Bob O'Dea

Via email only: foi+request-2973-78b96561@righttoknow.org.au

Dear Mr O'Dea

Freedom of Information Request No.17-1

I refer to your request for access to documents relating to correspondence between ASADA and the Minister for Health. I have taken your request to be for:

- *All documents, communications and/or correspondence including emails, text messages, file notes, briefings, reports and phone records exchanged between the Minister for Health, Sussan Ley and a member of ASADA between 23/12/14 and 13/1/17.*

If you believe that the scope of your request has not been interpreted correctly please advise the contact officer on the details outlined at the conclusion of this letter.

We received your request on Friday 20 January 2017 and the 30 day statutory period for processing your request commenced from the day after that date. You should therefore expect a decision from us by **Monday 20 February 2017** (noting that the 30 day period expires on previous Sunday). The period of 30 days may be extended if we need to consult third parties, impose a charge or for other reasons. We will advise you if this happens.

You will be notified of any charges in relation to your request as soon as possible, before we process any requested documents or impose a final charge.

Please note that information released under the FOI Act may later be published online on our disclosure log subject to certain exceptions. (For example, personal information will not be published where this would be unreasonable).

We will contact you using the email address you provided. Please advise if you would prefer us to use an alternative means of contact. If you have any questions, please contact the following officer:

Patrick Dale

Lawyer

foi@asada.gov.au

Yours sincerely

Patrick Dale

Lawyer