

Patrick Dale

From: ASADA CEO
Sent: Friday, 22 July 2016 5:54 PM
To: Elen Perdikogiannis; Fiona Praljak
Subject: FW: Acting CEO ASADA - Instrument and letter of Appointment [DLM=For-Official-Use-Only] [SEC=DLM-ONLY:For-Official-Use-Only]
Attachments: Instrument and Letter of Appt Acting CEO ASADA.pdf

-----Original Message-----

From: Minister Ley DLO [<mailto:Minister.Ley.DLO@health.gov.au>]
Sent: Friday, 22 July 2016 5:46 PM
To: Andrew Godkin; Minister Ley DLO
Cc: Glenn Barry; STUDDERT, Lisa; ASADA CEO; DALY, Claire
Subject: RE: Acting CEO ASADA - Instrument and letter of Appointment [DLM=For-Official-Use-Only]

Good evening all

Please find attached the signed instrument and letter of appointment for the Acting CEO ASADA. The original hard copy will be sent on the Dept on the 10am run on Mon 25 July.

Kind regards
Claire

Claire Daly
Departmental Liaison Officer

Office of the Hon Sussan Ley MP
Minister for Health
Minister for Aged Care
Minister for Sport
T: 02 6277 7220 | E: claire.daly@health.gov.au

PO Box 9848, Canberra ACT 2601, Australia

The Department of Health acknowledges the traditional owners of country throughout Australia, and their continuing connection to land, sea and community. We pay our respects to them and their cultures, and to elders both past and present

-----Original Message-----

From: GODKIN, Andrew
Sent: Friday, 22 July 2016 4:09 PM
To: Minister Ley DLO
Cc: BARRY, Glenn; DALY, Claire; STUDDERT, Lisa
Subject: Acting CEO ASADA - Instrument and letter of Appointment [DLM=For-Official-Use-Only]
Importance: High

Dear Claire

As discussed pls find attached a letter of appointment and instrument of appointment re acting CEO of ASADA from Monday 25 July. We understand a letter will be forwarded to the office from Mr McDevitt shortly outlining the leave arrangements (personal leave at short notice).

Many thanks for your prompt assistance - appreciated.

Andrew G

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