



Australian Government
Australian Sports Anti-Doping Authority

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Office of the Chief Executive Officer

18 January 2016
Ref 2016/16

The Hon Sussan Ley MP
Minister for Health
Minister for Sport
Parliament House
CANBERRA ACT 2600

Dear Minister

I am writing to seek your approval of annual leave for the period from 4 to 9 February 2016 inclusive.

During my absence from the office I propose that my duties as CEO under the Public Governance and Performance and Accountability Act 2013 and my duties as Head of Agency under the Public Service Act 1999 be delegated to Mr Trevor Burgess, National Manager Operations.

During my absence I will be available on mobile phone should you need to speak with me.

Yours sincerely

Ben McDevitt AM APM
Chief Executive Officer