

24 February 2017

Jonathan

via email: foi+request-3005-62c2186f@righttoknow.org.au

Dear Jonathan

RE: Application for documents under the Commonwealth Freedom of Information Act 1982

I refer to your Freedom of Information request received on 10 February 2017 in which you seek access to documents under the Freedom of Information Act 1982 ("FOI Act"). You have requested the following from Australia Post:

"...documents relating to the retention period as well as retention period of any archived copies of surveillance footage of Australia Post outlets, max retention times, in of an event or otherwise..."

Decision

Pursuant to Section 37(2) of the FOI Act, your request for documents has been refused.

Reason

Australia Post has prepared and maintains Security Standards for all of its offices and facilities.

Those standards contain material which Australia Post believes would be exempt from disclosure under Section 37 (2) (b) of the FOI Act, which:

"...disclose lawful methods or procedures for preventing, detecting, investigating, or dealing with matters arising out of, breaches or evasions of the law the disclosure of which would, or would be reasonably likely to, prejudice the effectiveness of those methods or procedures;"

Accordingly, your request for documents has been refused.

Rights of Review

If you are unhappy with this decision you have the right to seek either;

- (i) An internal review by writing within 30 days of receiving this letter to Australia Post, FOI Review Officer, Legal Services Group, GPO Box 1777, Melbourne VIC 3001, foi@auspost.com.au; or
- (ii) A review of this decision by writing within 60 days of receiving this letter to the Information Commissioner, GPO Box 2999, Canberra ACT 2601, Fax: 02 9284 9666, enquiries@oaic.gov.au.

Administrative Approach

The following information is provided "administratively" – outside the FOI Act and does not give rise to a right of review.

Australia Post can state that – as a general rule – the Australia Post Security Standards call for installation of CCTV equipment which has the following minimum features:

Surveillance options shall include:

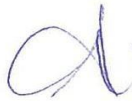
- a. Control and recording equipment secured against tampering, unauthorised use, disconnection and switching off and password protected
- b. Digital Video Recording
- c. Recording period of 30 days before overwriting
- d. Network connection for remote viewing
- e. Maintenance checks for correct operation at least annually
- f. Adequate observation of work practices all work areas
- g. Colour Pan Tilt Zoom and Fixed cameras installed

Additional points:

1. Australia Post cannot state that each and every Australia Post facility has yet installed CCTV equipment which meets these minimum standards. In some cases legacy equipment remains installed, and minimum retention periods may not yet meet the 30 day minimum prescription.

2. Facilities which are leased by Australia Post, or which operate as Licensed or Franchised retail outlets, are likely not to have Australia Post CCTV equipment installed. In such cases CCTV installation is the responsibility of the property owner or Licensee, and Australia Post may be unable to control all CCTV system specifications and features.

Yours sincerely,



Anna Oliver
FOI Officer
Australia Post
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