



**Australian Government**  
**Department of Immigration and Citizenship**

13 August 2013

Ms Sandra Down

Sent by email to: [foi+request-301-23aed7d3@righttoknow.org.au](mailto:foi+request-301-23aed7d3@righttoknow.org.au)

**In reply please quote:**

FOI Request FA 13/07/01155

File Number ADF2013/23687

Dear Ms Down

**Freedom of Information request – Release of documents**

This letter refers to your request received on 14 July 2013 seeking access under the *Freedom of Information Act 1982* (the FOI Act) to the following documents:

*Incident Detail Report 1-6YVUM6 from the Department's Compliance, Case Management, Detention and Settlement Portal. I also request any documents attached to the detailed report.*

**Decision**

I am an officer authorised under section 23 of the FOI Act to make decisions in respect of requests to access documents.

My decision is to partially release a copy of the documents requested. A statement of reasons for my decision is in the attached Decision Record.

The documents considered in my decision are listed in the Schedule of Documents, which should be read with the attached Decision Record.

**Review rights**

**Internal review**

If you disagree with my decision, you have the right to apply for an internal review by the department of a primary decision to refuse access to documents you have requested.

If you wish to make a request for internal review this must be sent within 30 days of being notified of the decision. Where possible please attach reasons why you believe review of the decision is necessary. The internal review will be carried out by an officer other than the original decision-maker and the department must make a review decision within 30 days.

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Applications for review should be sent to:

Freedom of Information  
Department of Immigration and Citizenship  
PO Box 25  
BELCONNEN ACT 2616

Or email: [foi@immi.gov.au](mailto:foi@immi.gov.au)

**Review by the Office of the Australian Information Commissioner**

You may apply directly to the Australian Information Commissioner for a review of my decision.

You must apply in writing within 60 days of this notice. You can lodge your application in one of the following ways:

Post	GPO Box 2999 CANBERRA ACT 2601
or	GPO Box 5218 SYDNEY NSW 2001
Online	<a href="http://www.oaic.gov.au">www.oaic.gov.au</a>
Email	<a href="mailto:enquiries@oaic.gov.au">enquiries@oaic.gov.au</a>
Fax	+61 2 9284 9666
In person	4 National Circuit BARTON ACT
or	Level 3, 175 Pitt Street SYDNEY NSW

An application form is available on the website at [www.oaic.gov.au](http://www.oaic.gov.au). Your application should include a copy of the notice of the decision to which you are seeking review and your contact details. You should also set out why you are seeking a review of the decision.

For further information about review rights under the FOI Act please see FOI fact sheet 12 'Freedom of information – Your review rights', available online at [www.oaic.gov.au](http://www.oaic.gov.au).

**How to make a complaint about the handling of your FOI request**

You may complain to the Australian Information Commissioner if you have concerns about how the department has handled your request under the FOI Act.

Your complaint must be in writing and must specify the agency you are complaining about. You can send your complaint to the Australian Information Commissioner using the details above. A complaint form is also available at [www.oaic.gov.au](http://www.oaic.gov.au).

If you are unhappy with the department's decision about giving or refusing access to documents, you should ask for the decision to be reviewed, which is a separate process which has been outlined in the previous section.

**Contacting the FOI section**

If you wish to discuss this matter, I can be contacted using the details provided below.

**Client service information**

Information about our Client Service Charter and how to make a compliment, complaint or suggestion, is included in the Client Service Information attachment.

**Contacting the department**

You can contact us with a general enquiry in a number of ways including by email, through our website, by telephone through our Service Centres or offices around the world, or in person. In Australia you can call 13 18 81 between 8.30 am and 4.30 pm Monday to Friday. Details on contacting our offices outside Australia are available on our website at [www.immi.gov.au](http://www.immi.gov.au).

Yours sincerely



Amy Thompson

Position number: 60001861

FOI Officer

FOI and Privacy Policy Section

Department of Immigration and Citizenship

Email [foi@immi.gov.au](mailto:foi@immi.gov.au)

**Attachments**

**Client Service Information**

**Decision Record**

**Schedule of Documents**

**Documents released under the FOI Act as listed in the decision record**

## **CLIENT SERVICE INFORMATION**

### **Client Service Charter**

Our Client Service Charter explains our service commitment to you. We are committed to service delivery that is timely, open and accountable, and responsive to your needs. The Charter explains how you can help us and how you can provide feedback or make a complaint. You can read our Client Service Charter on our website, or in a printed copy available from any of our offices.

### **Service satisfaction**

The department remains committed to ensuring that all clients, both in Australia and overseas, receive not only fair and reasonable treatment, but also an efficient standard of service that is sensitive to each client's needs.

To provide a compliment, complaint or suggestion you can:

- telephone the Global Feedback Unit on 13 31 77 during business hours
- complete a feedback form online at [www.immi.gov.au](http://www.immi.gov.au)
- write to:  
The Manager  
Global Feedback Unit  
GPO Box 241  
Melbourne VIC 3001  
Australia
- contact us directly through any of our offices.



**Australian Government**  
**Department of Immigration and Citizenship**

**DECISION RECORD**

**Request Details**

FOI Request FA 13/07/01155  
File Number ADF2013/23687

**Scope**

*Incident Detail Report 1-6YVUM6 from the Department's Compliance, Case Management, Detention and Settlement Portal. I also request any documents attached to the detailed report.*

**Documents in scope**

1. Incident Report related to Incident 1-6YVUM6 – containing 3 pages.

**Information considered**

I am an officer authorised under section 23 of the FOI Act to make decisions in respect of requests to access documents or to amend or annotate departmental records. In reaching my decision, I have considered the following:

- The *Freedom of Information Act 1982*;
- The FOI Guidelines issued by the Australian Information Commissioner
- Departmental documents (identified above);
- Consultation with relevant business area; and
- Publically available material.

**Reasons for decision**

I have considered the document within the scope of your request and applied exemptions in part as detailed in the Schedule of Documents. You should read the Schedule in conjunction with the exemptions below.

**FREEDOM OF INFORMATION ACT 1982 - SECT 47F(1)**

**Public interest conditional exemptions—personal privacy**

*(1) A document is conditionally exempt if its disclosure under this Act would involve the unreasonable disclosure of personal information about any person (including a deceased person).*

*Note: Access must generally be given to a conditionally exempt document unless it would be contrary to the public interest (see section 11A).*

The documents exempt in part, under section 47F(1) of the FOI Act contain personal information relating to third parties. I believe that disclosure of this information would lead to the third parties being identified and the information says something about the individual that is not already publically known.

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In my view it is not reasonable to assume that the third parties would expect their personal information to be disclosed to you. I am satisfied the disclosure of this information would be unreasonable.

Having formed the view that the information is of a kind to which section 47F(1) does apply, I am required to consider whether disclosure of the information would be contrary to the public interest, I have considered:

#### Arguments in favour of release

- Applicants exercising their rights under FOI;
- Accountability of departmental procedures; and
- Advance the fair treatment of individuals and other entities in accordance with the law in their dealings with agencies

#### Arguments against disclosure

- it is a core Government concern to maintain the integrity of the information it holds and in the maintaining of an individual's privacy. The department is obliged to take action to prevent the unreasonable disclosure of an individual's personal information; and
- that to release the documents would involve unreasonable disclosure of an individual's personal information.

I give the greatest weight to an individual's right to maintain the privacy of personal information held by the department I find it outweighs any public interest that could arguably be served in claiming that disclosure of this information is in the public interest.

I am satisfied that the documents I have exempt in part under section 47F(1) contain personal information and the disclosure would be contrary to the public interest.

### **FREEDOM OF INFORMATION ACT 1982 - SECT 22**

#### **Deletion of exempt matter or irrelevant material**

- (1) *This section applies if:*
- (a) an agency or Minister decides:*
    - (i) to refuse to give access to an exempt document; or*
    - (ii) that to give access to a document would disclose information that would reasonably be regarded as irrelevant to the request for access; and*
  - (b) it is possible for the agency or Minister to prepare a copy (an **edited copy**) of the document, modified by deletions, ensuring that:*
    - (i) access to the edited copy would be required to be given under section 11A (access to documents on request); and*
    - (ii) the edited copy would not disclose any information that would reasonably be regarded as irrelevant to the request; and*
  - (c) it is reasonably practicable for the agency or Minister to prepare the edited copy, having regard to:*
    - (i) the nature and extent of the modification; and*
    - (ii) the resources available to modify the document; and*
  - (d) it is not apparent (from the request or from consultation with the applicant) that the applicant would decline access to the edited copy.*

The information deleted under section 22(1) of the FOI Act is considered exempt or irrelevant to your request. While the FOI Act extends a legally enforceable right of any person to seek access to documents held by an agency, section 22(1) allows a decision maker to remove exempt material or information that is reasonably regarded as irrelevant to the request.

The information identified as being 'reasonably regarded as irrelevant' to your request is the metadata attached to the 'Detailed Incident Report' at the time it is printed from the electronic system. The department considers that this material is outside the scope of your request and is therefore reasonably regarded as irrelevant for the following reasons:

- The data is attached to the document after the date your request is received.
- This metadata does not appear on the reports when viewed in the electronic system and as such it is not considered to be a part of the report.

In accordance with section 22 I have prepared an edited copy of the documents for release.

**SCHEDULE OF DOCUMENTS TO DECISION RECORD**

**Request Details**

FOI Request FA 13/07/01155

File Number ADF2013/23687

<b>Folio</b>	<b>Description</b>	<b>Decision</b>	<b>Legislation</b>
<b>1 - 3</b>	<b>Incident Detail Report – 1-6YVUM6</b>	<b>Refused and exempt in part</b>	<b>s.47F(1) s.22(1)(a)(ii)</b>





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Department of Immigration  
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Sensitive  
**Incident Detail Report**

As at 01/08/2013

**Incident Summary**

Incident Number:	1-6YVUM6	DIAC Notified:	02/05/2011 12:20:00 AM
Type:	Transfer to APOD	DIAC Notified By:	KRISTY CHAPMAN
Level:	Minor	DIAC Contact:	
Version:	1	Initial Release On:	02/05/2011 01:40:19 PM
Status:	Closed	Version Released On:	02/05/2011 01:40:19 PM
Location:	Inverbrackie APOD	Transport ID:	
Occurred On:	01/05/2011 08:50:00 PM	Sensitive:	N
Informed By:	Service Provider Staff	Summary:	Client transferred to Women's and Childrens Hospital for further medical treatment.
Informed On:	01/05/2011 09:20:00 PM	Organisation:	Serco
Location Details:	s. 47F(1)	CCTV Recording Number:	

**Participants**

**Client**

Participation Type: s. 47F(1)  
 Service Number:  
 Family Name:  
 Given Name(s):  
 Date of Birth:  
 Minor:

Client was armed:   
 Interpreter:  
 Interpreter Id:  
 TIS Job No:  
 Comments:

**Client**

Participation Type: s. 47F(1)  
 Service Number:  
 Family Name:  
 Given Name(s):  
 Date of Birth:  
 Minor:

Client was armed:   
 Interpreter:  
 Interpreter Id:  
 TIS Job No:  
 Comments:

**Client**

Participation Type: s. 47F(1)  
 Service Number:  
 Family Name:  
 Given Name(s):

Client was armed:   
 Interpreter:  
 Interpreter Id:  
 TIS Job No:

s. 22(1)(a)(ii)

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**Incident Detail Report**

As at 01/08/2013

Date of Birth:  
Minor:

s. 47F(1)

Comments:

**Incident Details**

Version: 2 Created On: 02/05/2011 04:36:34 PM Created By: KRISTY CHAPMAN

Description: s. 47F(1) This incident report is now considered closed.

Version: 1 Created On: 02/05/2011 01:36:58 PM Created By: KRISTY CHAPMAN

Description: Please note that the following do not have Portal IDs and therefore are unable to be added to the incident participants;  
Fadil Hatibovich (Acting Client Services Manager)  
Gavin Day (Serco Officer)  
Joshua Lowry (Client Service Officer)

Version: 1 Created On: 02/05/2011 01:28:03 PM Created By: KRISTY CHAPMAN

Description: s. 47F(1)

s. 22(1)(a)(ii)

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**Incident Detail Report**

As at 01/08/2013

s. 22(1)(a)(ii)

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