



Administrative Appeals Tribunal

Our ref: 2016/17 34

24 February 2017

Mr James Smith

Email: foi+request-3068-2f473302@righttoknow.org.au

Dear Mr Smith

Re: Your Freedom of Information Request

I am writing to provide my decision on your request received on 16 February 2017 for access to documents under the *Freedom of Information Act 1982* (FOI Act).

I am an officer authorised under section 23(1) of the FOI Act to make decisions in relation to FOI requests.

Material taken into account

I have taken the following material into account in making my decision:

- your email received on 16 February 2017
- the FOI Act
- the guidelines issued by the Australian Information Commissioner under section 93A of the FOI Act.

Decision and reasons for decision

I have decided to release to you in full the information that is relevant to your request, i.e. document(s) which describe the data provided to the external organisation(s) responsible for conducting the ballot(s) for all EAs put to staff for a vote.

You advised in your request to exclude the data for specific employees and that information has been deleted in accordance with s22 of the FOI Act.

Your review rights

Information about how you can apply for a review of this decision or complain about how we have dealt with this matter is set out in the attached fact sheet, FOI 2.

If you have any questions about this decision, please contact me on (02) 9276 5423 or at foi@aat.gov.au.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'David Read', written in a cursive style.

David Read
FOI Officer

Information about reviews and complaints under the Freedom of Information Act

What should I do prior to applying for internal review or contacting the Office of the Australian Information Commissioner?

Before you apply for an internal review or contact the Office of the Australian Information Commissioner, we recommend that you telephone the officer who made the FOI decision. It is often possible to resolve concerns or answer your questions using this approach and, if not, the officer will be able to assist you in applying for review.

How do I apply for internal review to the AAT?

You can apply to us for an internal review of the FOI decision. The application for internal review must be made within 30 days or such further period as we allow, after the day the decision is notified to you. To apply for an internal review you must do so in writing. You may also wish to explain why you are not satisfied with the decision. A different and more senior officer authorised under the *Freedom of Information Act 1982* (the FOI Act) will conduct the internal review and make a new decision within 30 days after receipt of your application.

If you have already applied for internal review and want to seek a further review of that decision, you will need to apply to the Australian Information Commissioner.

How do I apply for review to the Australian Information Commissioner?

You may also apply directly to the Australian Information Commissioner for review of the FOI decision. The application for review must be made within 60 days after the day notice of the decision was given. An application for review must be in writing, include details of how notices in relation to the review are to be sent to you and include a copy of the decision. You may also wish to explain why you are not satisfied with the decision. An online application form is available on the Office of the Australian Information Commissioner's website, details of which are provided below.

What if I want to make a complaint about the handling of a Freedom of Information request?

If you have a complaint about the way in which we have processed your request for access under the FOI Act you can ask the Australian Information Commissioner to investigate. An online complaint form is available on the Office of the Australian Information Commissioner's website, details of which are provided below.

Where can I find further information or contact details for the Office of the Australian Information Commissioner?

Further information is available on the Office of the Australian Information Commissioner's website at www.oaic.gov.au and you can contact the office on 1300 363 992 or by email at enquiries@oaic.gov.au.

Employee Number	Surname	First Name	Email Address	Postal Address 1	Postal Address 2	Postal City/Suburb	Postal State	Postal Postcode	Date of Birth	Postal notification required	Personal email notification required	Employment type	Attendance	LEAVE
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