

**From:** [DAVEY, Adam](#)  
**To:** [#All Health Departmental](#)  
**Subject:** Enterprise Agreement: Access Period and Vote Dates [SEC=UNCLASSIFIED]  
**Date:** Friday, 28 August 2015 13:28:10

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Dear colleagues

Further to Martin's message about the approval of our proposed new Enterprise Agreement this morning, I am pleased to advise you that we will now progress to the formal employee access and voting stage.

**Access Period – Monday 31 August to Sunday 6 September**

Under the *Fair Work Act 2009*, the department is required to provide eligible employees with access to the proposed Enterprise Agreement for a minimum period of seven days prior to being asked to vote on the Agreement. This period will formally commence on Monday 31 August.

A copy of the proposed Enterprise Agreement and other relevant key consideration information can be accessed via the [department's intranet site](#). For those employees who are unable to access the department's intranet site, a copy of the proposed Enterprise Agreement can be accessed on this [external site](#).

**Voting Period – Monday 7 September to Thursday 10 September**

CorpVote Pty Ltd has been engaged to manage the ballot for eligible employees. The ballot will be open for four days from Monday 7 September to Thursday 10 September.

Voting can be completed via the internet or over the phone. CorpVote will contact you directly in relation to the ballot. Instructions on how to participate in the ballot will be sent to your work e-mail address.

Employees on planned leave during the ballot period will have instructions sent to their home postal address or via their alternate e-mail address (where provided).

The Secretary will announce the result of the ballot as soon as CorpVote has compiled the results.

I encourage you to take the time to consider the proposed Enterprise Agreement and cast a vote.

As always, if you have any questions, please get in touch with the Bargaining Team at [EA Consultations](#) or email me directly.

Kind regards

**Adam Davey**

First Assistant Secretary  
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*I acknowledge the traditional custodians of the lands and waters where we live and work, and pay my respects to elders past, present and future.*

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