



27 March 2017

Jeremy Nadel

By email: foi+request-3278-2df22992@righttoknow.org.au

Dear Mr Nadel,

Freedom of Information request
FOI Reference number: 16/17-33

I refer to your email received by the Fair Work Commission (**Commission**) on 23 March 2017 in which you seek access to the following documents under the *Freedom of Information Act 1982* (**FOI Act**):

In accordance with the Freedom of Information Act 1982, I am requesting all documents certified by the Fair Work Commission including emails and agreements that make reference to both Mark James Ingleby or Mark Ingleby (as he is also known) and make reference to the following companies: Programmed Maintenance ABN 61 054 742 264, Catalyst Recruitment Systems Limited ABN 17 050 243 251 or Australian Industry Group ABN 76369958788

In addition to these documents, I am also requesting any agreements that mention both Christina Johanna Mary Ingleby or simply Christina Ingleby and Mark James Ingleby or simply Mark Ingleby in the same document.

Clarification of request

Regarding your request for “*all documents certified by the Fair Work Commission...*”, please clarify what you mean by “certified by the Fair Work Commission”. For example, are you referring to:

- All documents in the Commission’s possession;
- All documents that are part of an Enterprise Agreement file; or
- Something different.

It would be appreciated if you could clarify this as soon as possible. Otherwise, I will interpret the request in line with the broader definition outlined in the first bullet point.

Timeframe to process your request

The 30 day statutory time period for processing your request commenced on the day after the day on which your request was received (subsection 15(5) of the FOI Act). You should therefore expect a decision on your FOI request by 22 April 2017. As 22 April 2017 is a Saturday, the due date is extended to **24 April 2017**, being the next day that is not a Saturday, Sunday or a holiday.¹ The period of 30 days may be extended if we need to consult third parties or for other reasons. We will advise you if this happens. We will contact you if further clarification is required regarding your request.

We will contact you using the email address you have provided.

¹ *Acts Interpretation Act 1901* (Cth) s 36(2)

Please note that any information released under the FOI Act may later be published online on the Commission's disclosure log, subject to certain exceptions (for example, personal information will not be published where this would be unreasonable).

Should you have any queries about this matter, please feel free to contact me on (03) 8656 4856 or by email at foi@fwc.gov.au.

Yours sincerely

Haydar Tuncer
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Reporting, Planning and Legal
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