



11 April 2017

**In reply please quote**

FOI Request FA 17/03/01114

File Number ADF2017/34580

Mr Jackson GOTHE-SNAPE

Sent via email: [foi+request-3307-6baa6e7d@righttoknow.org.au](mailto:foi+request-3307-6baa6e7d@righttoknow.org.au)

**Freedom of Information request**

Dear Mr Gothe-Snape,

This letter refers to your request received on 28 March 2017 seeking access under the *Freedom of Information Act 1982* (the Act) to the following documents:

*A document containing the topics for briefs created in preparation for hearings of Senate 2016-17 Additional Estimates.*

This letter is to provide you with the decision which is at Attachment A – Decision Record.

There is one document within the scope of your request. This document is detailed in Attachment B - Schedule of Documents.

**FOI Legislation**

A copy of the FOI Act is available for your reference from:

[www.legislation.gov.au/Browse/ByTitle/Acts/InForce/0/0/Principal](http://www.legislation.gov.au/Browse/ByTitle/Acts/InForce/0/0/Principal)

**Review rights**

Internal review

If you disagree with the decision, you have the right to apply for an internal review of the decision. If you wish to make a request for internal review this must be sent within 30 days of being notified of the decision. Where possible please attach reasons why you believe review of the decision is necessary. The internal review will be carried out by an officer other than the original decision-maker and the Department must make a review decision within 30 days.

Applications for review should be sent to:

Freedom of Information  
Department of Immigration and Border Protection  
PO Box 25  
BELCONNEN ACT 2617

Or by email to: [foi.reviews@border.gov.au](mailto:foi.reviews@border.gov.au)

Review by the Office of the Australian Information Commissioner

You may apply directly to the Australian Information Commissioner for a review of the decision. You must apply in writing within 60 days of this notice. For further information about review rights under the FOI Act please see FOI fact sheet 12 '*Freedom of information – Your review rights*', available online at [www.oaic.gov.au](http://www.oaic.gov.au)

**How to make a complaint about the handling of your FOI request**

You may complain to the Australian Information Commissioner if you have concerns about how the department has handled your request under the FOI Act. Information about how to submit a complaint is also available at [www.oaic.gov.au](http://www.oaic.gov.au).

**Contacting the FOI section**

If you wish to discuss this matter, I can be contacted using the details provided below.

Yours sincerely

*(signed electronically)*

Helen Simons  
FOI Officer  
Freedom of Information, Privacy & Records Management Branch  
Department of Immigration and Border Protection  
Email: [foi@border.gov.au](mailto:foi@border.gov.au)

**Attachment(s)**

- ✓ Attachment A – Decision Record
- ✓ Attachment B – Schedule of Documents
- ✓ Attachment C – Documents released



## Attachment A

### DECISION RECORD

#### Request Details

FOI Request FA 17/03/01114  
File Number ADF2017/34580

#### Original scope of request

1. On 28 March 2017 you requested:

*A document containing the topics for briefs created in preparation for hearings of Senate 2016-17 Additional Estimates.*

#### Documents in scope

2. There is one document within the scope of your request. This document is detailed in Attachment B - Schedule of Documents and attached as Attachment C – Document released.

#### Authority to make decision

3. I am an officer authorised under section 23 of the FOI Act to make decisions in respect of requests to access documents or to amend or annotate departmental records.

#### Information considered

4. In reaching my decision, I have considered the following:
  - The *Freedom of Information Act 1982*;
  - The documents as listed in the Schedule of Documents;
  - Consultations with relevant business areas; and
  - The Australian Information Commissioner's guidelines relating to access to documents held by government.

#### Decision

5. I am satisfied that I have been provided with the relevant document to consider in my decision. I have considered the document and am satisfied that no exemptions apply. Therefore, I am releasing the relevant document in full.

Gavin Metcalfe  
Authorised decision maker  
Department of Immigration and Border Protection  
Email: [foi@border.gov.au](mailto:foi@border.gov.au)

// April 2017



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**Attachment B**

**SCHEDULE OF DOCUMENTS TO DECISION RECORD**

FOI Request FA 17/03/01114  
File Number ADF2017/34580

No.	Date of document	Folios	Description	Decision on release	Applicable part/s of the FOI Act
1.	undated	1	Additional Estimates 2017 – Key Issues Briefs	Released in full	n/a