



21 April 2017

Our reference: LEX 29018

Undisclosed (UD)  
Right to Know

By email: [foi+request-3357-46c6e717@righttoknow.org.au](mailto:foi+request-3357-46c6e717@righttoknow.org.au)

Dear UD

### **Acknowledgement of your Freedom of Information Request**

I refer to your request for access to documents under the *Freedom of Information Act 1982* (the **FOI Act**). I have taken your request to be for:

'I write to request under the Freedom of Information Act all communications within your office and from the Department of Human Services relating to the releasing of personal information about Rhys Cauzzo to the Saturday Paper.'

Your request was received by the Office of the Honourable Alan Tudge MP (the **Minister's Office**) on 8 April 2017. On 13 April, the Minister's Officer asked that the request be transferred to the department. The department accepted transfer of your request in full.

As your request was received by the Minister's Office on 8 April 2017 the 30 day statutory period for processing your request commenced from the day after that date. You should therefore expect a decision from us by 8 May 2017. The period of 30 days may be extended if we need to consult third parties or for other reasons. We will advise you if this happens.

The department will advise you if a charge is payable to process your request and the amount of any such charge as soon as practicable.

### **Your Address**

The FOI Act requires that you provide us with an address which we can send notices to. You have advised your electronic address is [foi+request-3357-46c6e717@righttoknow.org.au](mailto:foi+request-3357-46c6e717@righttoknow.org.au). We will send all notices and correspondence to this address. Please advise us as soon as possible if you wish correspondence to be sent to another address or if your address changes. If you do not advise us of changes to your address, correspondence and notices will continue to be sent to the address specified above.

### **Disclosure Log**

Please note that information released under FOI Act may be published in a disclosure log on the department's website. Section 11C of the FOI Act requires this publication, however it is subject to certain exceptions, including where publication of personal, business, professional or commercial information would be unreasonable.

## **Exclusion of junior department employee details**

The department is working towards ensuring that all employees have a choice about whether they provide their full name, personal logon identifiers and direct contact details in response to public enquiries. Where such details are included in the scope of a request, this may add to processing time and applicable charges as it may be necessary to consider whether the details are exempt under the FOI Act. On this basis, unless you tell us otherwise, we will assume that these details are out of scope of your request and they will be redacted under section 22 of the FOI Act.

## **Further assistance**

If you have any questions please email [FOI.LEGAL.TEAM@humanservices.gov.au](mailto:FOI.LEGAL.TEAM@humanservices.gov.au)

Yours sincerely

Jessica  
FOI Legal Team  
Freedom of Information Team  
FOI and Litigation Branch | Legal Services Division  
Department of Human Services