



Australian Government
Department of Health

Department Reference: FOI 283-1617

Ms Caterina Giorgi

Via email: foi+request-3427-4d1ce8aa@righttoknow.org.au

Dear Ms Giorgi,

**FREEDOM OF INFORMATION REQUEST:
NOTICE OF LIABILITY TO PAY A CHARGE**

I refer to your request of 19 April 2017 to the Department of Health (Department), seeking access under the *Freedom of Information Act 1982* (FOI Act) to:

“The Department of Health commissioned an evaluation to assess the extent to which the Rheumatic Fever Strategy (RFS) was achieving its objectives and to help inform any decisions about the future of the program, including any funding decisions.

Health Policy Analysis Pty Ltd (HPA) was contracted to conduct the evaluation. The review commenced mid-October 2016 and had an expected completion date of Dec 2016.

Please provide the following:

- Documentation about the purpose and scope of the review*
- A list of stakeholders who were consulted*
- the evaluation report and recommendations”*

I am authorised under section 23(1) of the FOI Act to make decisions in relation to freedom of information requests. I am writing to notify you of my decision on your request.

In accordance with section 29 of the FOI Act, I have decided that you are liable to pay a charge in respect of your request.

Subsection 29(1)(f) of the FOI Act provides that you must notify the Department in writing within 30 days after the date of this notice of either the following:

- that you agree to pay the charge;
- that you wish to make a contention that the charge has been wrongly assessed or should be reduced or not imposed (if you wish to contend please see further details below); or
- that you withdraw your request.

If you do not provide a written response within 30 days after the date of this notice, your request will be taken to have been withdrawn.

Preliminary Assessment

In accordance with paragraph 29(1)(b) of the FOI Act my preliminary assessment of the charge is \$252.32 This has been calculated as follows:

search and retrieval time (including time spent locating relevant files and collating relevant documents contained on those files)	1.02 hours @ \$15.00 per hour	\$15.25
decision making time (including time spent examining the documents, considering exemptions, undertaking consultation, writing the decision and preparing any documents for release)	16.85 hours @ \$20.00 per hour First 5 hours free	\$337.07 (\$100.00)
TOTAL		\$252.32

Deposit

I have also decided that you are required to pay a deposit. As the preliminary assessment is greater than \$100.00 a deposit of 25% is required, this being \$63.08

Payment of a deposit will be taken as your authority to proceed with processing of your request and your agreement to pay the full charge in which case you will become liable to the commonwealth for the full cost of the processing charge. The department can accept credit card, money order or cheque payments. Where you choose to pay by cheque (personal or bank) or money order it should be sent to the following:

FOI Unit (MDP 41)
Department of Health
GPO Box 9848
CANBERRA ACT 2601

Where you wish to pay by credit card you should contact the Department's FOI unit on (02) 6289 1666 to be further advised.

Timeframe for providing you with a decision

The date for providing you with a decision will be later than that previously advised because processing of your request is suspended from the date you receive this notice. Counting of the 30 calendar days will resume when either you pay a deposit or any contention about the charge has been resolved.

Relevant provisions

The FOI Act, including the provisions referred to in this letter, can be accessed from the Federal Register of Legislation website:

<https://www.legislation.gov.au/Details/C2016C01042>

Contact

If you require clarification of any of the matters discussed in this letter you should contact the Department's FOI Unit on (02) 6289 1666, or by email at FOI@health.gov.au

Yours sincerely



Paul McCann
A/g Director
Freedom of Information

5 May 2017