



**Alex Maitland**  
Group Secretary, Office of General Counsel

17 May 2017

Ms Samantha Jonscher

Email: foi+request-@righttoknow.org.au

Dear Ms Jonscher

**Your application for access to University information – ref: 2017/6687**

I refer to your application under the *Government Information (Public Access) Act 2009* (GIPA Act). Your request is expressed as follows:

“Could you please send through the most recent documents on the Queen Mary Building's itemised income thus far”

It is a valid application and required to be decided by 14 June 2017 (subject to any suspension or extension of time for deciding an application). If your application is not decided by that date, it is taken by the GIPA Act to have been refused. If this occurs, you are entitled to a refund of your application fee and you may seek a review of this refusal (see enclosed factsheet on your review rights).

**Processing charges**

If you are granted access there may be charges for processing your application. The application fee you have paid will count towards these charges. An estimate of any such charges will be provided at the earliest opportunity and you will have the opportunity to seek a discount or waiver.

You may be asked to pay an advance deposit of up to 50% of these costs. You also have the right to seek a review of our decision about processing charges (see attached factsheet).



### **Inclusion of details in disclosure log**

If access to information is granted, the government information you are seeking may be of interest to other members of the public. If this is the case, the GIPA Act requires us to record the following details about your access application in our 'disclosure log':

- the date on which your access application is decided
- a general description of the University information released
- whether any of that information is available to other members of the public, and
- if so available, how it can be accessed.

This disclosure log may be found on the University's website at [sydney.edu.au/arms/gipa](http://sydney.edu.au/arms/gipa).

You have a right to object to these details being included in our disclosure log, in certain circumstances. For example, you might object if the information you seek contains your own personal information or concerns your business, commercial, professional or financial interests. However, even if you do object, we may still decide to include details about your access application in our disclosure log.

You can ask for this decision to be reviewed. Your review rights are summarised in the attached fact sheet. I note that you have not objected to inclusion of information about your application on the University's disclosure log.

If you have any questions, please contact Mr Tim Robinson, by email [tim.robinson@sydney.edu.au](mailto:tim.robinson@sydney.edu.au) or by telephone on +61 2 9351 7262.

Yours sincerely

Signed

Alex Maitland  
Group Secretary