

Acknowledgement of FOI request received (s 15(5)(a))

Mr Neal Lakshman

c/o foi+request-352-05054e22@righttoknow.org.au

Dear Mr Lakshman

Freedom of Information Request no. 13/14-001

We refer to your request for access to documents relating to the DisabilityCare Assessment Tool under the *Freedom of Information Act 1982*. We have taken your request to be:

"Provide a copy of the assessment tool being used by DisabilityCare Australia in the DisabilityCare Australia trial sites to assess disabled persons support needs and other needs that will be provided to disabled people by DisabilityCare Australia."

We received your request on 17 August 2013 and the 30 day statutory period for processing your request commenced from the day after that date. You should therefore expect a decision from us by 16 September 2013. The period of 30 days may be extended if we need to consult third parties or for other reasons. We will advise you if this happens.

You will be notified of any charges in relation to your request as soon as possible, before we process any requested documents or impose a final charge.

Please note that information released under the FOI Act may later be published online on our disclosure log, subject to certain exceptions. (For example, personal information will not be published where this would be unreasonable).

We will contact you using the email address provided on the 'Right to Know' website. Please advise if you would prefer us to use an alternative means of contact. If you have any questions, please contact the FOI Contact Officer at foi@disabilitycareaustralia.gov.au.

Yours sincerely

The FOI team

DisabilityCare Australia