

Freedom of Information (FOI) Application Form

(Section 12 of the Freedom of Information Act 1992)

Pers	sonal Details
1.	Preferred Title (Hon/Dr/Mr/Miss/Ms etc):
2.	Surname:
3.	Given Name(s):
4.	Australian Postal Address:
5.	Contact Numbers: (Home) (Work) (Mobile)
	(Fax)
1. 2.	I am seeking access to personal information about myself I am seeking access to non-personal (third party) information I am applying on behalf of a business/organisation If yes, please write the business/organisation name:
	Access Request a applying for access to:
Ple	e Range for Document Search (if relevant): From:/ To:/ To:/ ease attach additional information if necessary s and Charges

If you are applying for access to non-personal information (information other than that about yourself), an application fee of \$30 applies (payable by cash or cheque). This fee must be made when an FOI application is submitted.

In certain cases, a reduction in charges may apply. If you consider that you are entitled to a reduction, please attach a request and copy of your pension/concession card(s) or other supporting documentation, together with your FOI application.

NOTE: Please make all cheques out to the "Department of Local Government, Sport and Cultural Industries - Culture and the Arts".

Freedom of Information Application Form

Applicant Declaration

I have attached the \$30 fee together with my FOI access application and understand that I may be required to pay further processing charges in respect of this application. Should processing charges occur, I understand that I will be provided with a statement of charges.

Signature:	
Date://	
<u>Or</u>	
reduction in charges on the basis that I am f	nation Regulations 1993, I am requesting a 25% inancially disadvantaged and/or the holder of a oof of this documentation together with my FOI access
Signature:	_
Date://	
Lodgement of FOI Access Applications	
Applications may be made:	
By post addressed to:	In Person:
FOI Coordinator Department of Local Government, Sport and Cultural Industries 14th Floor, Gordon Stephenson House 140 William Street PERTH WA 6000	Department of Local Government, Sport and Cultural Industries 2nd Floor Reception 140 William Street Gordon Stephenson House PERTH WA 6000
Via Email: "Attn FOI Coordinator" InformationManagement@dca.wa.gov.au	

NOTE: An acknowledgement letter will be sent upon receipt of the FOI application.

Further Information

If you require further information, please do not hesitate to contact the DLGSC's FOI Coordinator on (08) 6552 7361, or visit www.dca.wa.gov.au.