



Australian Government
Department of Immigration and Citizenship

1 October 2013

Mr M J
Right to Know

Sent via email to: foi+request-409-02dbac5c@righttoknow.org.au

In reply please quote:

Client Name: M J
FOI Request: FA 13/10/00021
File Number: ADF2013/31856

Dear Mr MJ

Acknowledgement of Freedom of Information request

This letter refers to a request received under the *Freedom of Information Act 1982* (the FOI Act) received on 20 September 2013 seeking access to the following documents:

"Under FOI Act please provide pages 56-58 of the incoming government brief provided to you."

Your request has been allocated a FOI Request Number FA 13/10/00021. Please include your FOI Request Number in all correspondence with the Freedom of Information Section.

Processing times

The statutory time allowed under the FOI Act for processing requests is 30 days. Requests are generally processed in the order in which they are received.

Client Service Charter

Information about our Client Service Charter and how to make a compliment, complaint or suggestion, is included in the Client Service Information attachment.

Contacting the department

You can contact us with a general enquiry in a number of ways including by email, through our website, by telephone through our Contact Centres or offices around the world, or in person. In Australia you can call 13 18 81 between 9 am and 4 pm Monday to Friday. Details on contacting our offices outside Australia are available on our website at www.immi.gov.au.

people our business

6 Chan Street Belconnen ACT 2617

PO Box 25 BELCONNEN ACT 2616 • Telephone 02 6264 1111 • Facsimile 02 6225 6970 • Website: www.immi.gov.au

If you wish to discuss this matter, I can be contacted using the details provided below.

Yours sincerely

A handwritten signature in blue ink that reads "Shannon B". The signature is written in a cursive, flowing style.

Shannon Bevan
FOI Case Officer
FOI & Privacy Policy Section
Department of Immigration and Border Protection

Email foi@immi.gov.au