

Defence Science and Technology Organisation APPROVAL OF PROVISION OF HOSPITALITY (PRIVATE/ PUBLIC SECTOR)

FOR SPECIAL EVENT: SES Band 3, 0-9 (3 Star) or above approval required for the Provision for Hospitality.

FOR EVENTS MANAGED WITHIN AUSTRALIA:

SES Band 2, 0-8 (2 Star) or above approval required for the Provision for Hospitality over \$2,000; or SES Band 1, 0-7 (1 Star) or above approval required for the Provision for Hospitality up to \$2,000.

FOR EVENTS MANAGED OUTSIDE OF AUSTRALIA:

SES Band 2, 0-8 (2 Star) or above approval required for the provision for Hospitality over \$2,000; or Defence employed Head of Post or above approval required for the provision for Hospitality up to \$2,000.

Date Hospitality is expected to be provided:	Thursday 10 November 2016
Location of Hospitality:	Courgette Restaurant,
Purpose of Hospitality (Including reason why the provision of hospitality is appropriate):	Minister's Award for Achievement in Defence Science winners congratulatory Dinner.
Number of Defence Attendees:	5
Number of External Attendees:	2
Names of Other Commonwealth Agency Attendees (Include name of Agency)	Chief of Defence Force - ACM Mark Binskin
Total Number of Attendees:	7
Estimated Hospitality Amount (Incl GST):	\$1100 Incl GST

Declaration by Requester

I confirm that the provision of Hospitality is in accordance with DI(G) PERS 25 7.

Name of Requestor	Rank/Position Title	Employee ID	Signature	Date
s22	APS6/Awards	s22		1 November
	Coordinator	522		2016

Cost Centre	Account Code	WBS	Internal Order	Fund
862609	21065	DSC00051		99998
7/79	Name	Rank/Position Title	Signature S22	Date
Confirmation of Funds Availability:	s22	Science Communications Manager	- S22	November 2016



Defence Science and Technology Organisation APPROVAL OF PROVISION OF HOSPITALITY (PRIVATE/ PUBLIC SECTOR)

Approved; I am this proposal is	ral (FINMAN 2 - Schedule satisfied that this provision an efficient, effective, econ th the policies of the Com	on of Hospitality compli onomical and ethical us	ies with DI(G) PERS 2	5-7 and
Name of Approver	Rank/Position Title	Position Number	Signature	Date
s22	Chief of Staff	00116051	s22	1 Nas-16
	a person who currently evant procurement comp		curement competence	y (required if Delegate
Name of person consulted	Position Title	Position Number	Signature	Date
22	Finance Officer	0010931)	s22	1 NOV 16.

- Request to be submitted through Business Manager, Resource Manager or Equivalent prior to delegate signature.
- Once approved all relevant documentation should be returned to Business Manager, Resource Manager or Equivalent for filing and entering details of hospitality onto divisional hospitality register.

FOI 138/17/18 Item 1

Courgettes

ABN 12107334912

#4

J d mussillon pty ltd courgette sabayon wateredge 54 marcus clake street city

Phone

02 6247 4042

Deliver To:

Fax Email 02 6247 0887 info@courgette.com.au

TAX INVOICE

Page 1 of 1

To:

CAROLINA DR ALEX ZALINSKY

Customer 8307

Phone 61286384

Date 10/11/2016 22:13:55

Served by GARRY Invoice # 167778-1

Stock Code	Description	Unit Cost	Quantity	Amour
40	Table 40	3400000	- 1000	
1018	PERONI*	9.00	1.0	9.0
23004	Woodpark CHARD GLS*	14.00	1.0	14.0
20009	LARK HILL RIESLING GLS*	14.00	1.0	14.0
71002	PUREZZA SPARKLING*	6.00	1.0	6.0
7777	FOOD @88*	88.00	7.0	616.0
80306	QUAIL	0.00	1.0	0.0
90257	TROUT	0.00	6.0	0.
81210	TUNA	0.00	2.0	0.
90313	CHICKEN	0.00	1.0	0.
122	BLOSSOM	0.00	3.0	0.
80103	PORK	0.00	1.0	0.
81102	LAMB	0.00	2.0	0.
81301	SWORDFISH	0.00	3.0	0.
91101	OYSTER	0.00	2.0	0.
83002	MASH*	7.00	1.0	7.
81208	BROCCOLINI*	7.00	1.0	7.
83005	COS SALAD*	7.00	1.0	7.
123	SEMIFREDDO	0.00	2.0	0
82102	BERRIES	0.00	3.0	0
90330	DANISH	0.00	2.0	0
7777	FOOD @88*	88.00	1.0	88
32063	BK CULT SYRAH*	70.00	2.0	140
71002	PUREZZA SPARKLING*	6.00	5.0	30
71002	CREDIT CARD	0.00	3.0	938.
	CREDIT CARD			930.
			- 1	
		N		
		4		
			-	

PAYMENT DETAILS:

ACCOUNT NAME: J Mussillon Pty Ltd

BSB: 062-919 ACCOUNT: 1038 0658

Includes GST of

\$85.27

* Indicates taxable supply

Total

\$938.00

CMS Expense Summary Report

Document ID : AU03721720

Card Holde Account Ho		DR THOMAS MCC	FORAM	Account Type	D	iners/Mas	terCard	- Dual
Expense Ty	pe	DOM TAXI						
Tran Date	Reference	Merchant	Merchant Cat.	Amount	Tax Code	Net	Tax	Gross
29-05-2016	Diners00000021670555	CABCHARGE & SERVICE FEE	Limousines and Taxicabs	(1@55 39) 56.39 AUD	DTC-P1	51.26	5,13	56,39
				56.39 AUD				

51.26 5.13 56.39

Expense T	уре	OS ACCOM						
Tran Date 04-06-2016	Reference MCard000000021740345	Merchant s33(a)(i)	Merchant Cat.	Amount (1@1698 21) 1698 21 CAD	Tax Code P4	Net 1810 67	Tax 000	Gross 1810 67
				1698.21 CAD				
31-05-2016	Diners000000721710028			(1@109.04) 109 04 USD	P4	157.97	D 00	157 97
31-05-2016	Diners00000021719366			(1@231 49) 231 49 USD	P4	333,95	0 00	333.95
04-06-2016	Diners00000021742313			(1@1060 71) 1060 71 USD	P4	1489.05	0 00	1489.05
				1401.24 USD				
						2701 64	0.00	2201 64

Expense T	ype	OS CARHIRE						
Tran Date	Reference	Merchant	Merchant Cat.	Amount	Tax Code	Net	Tax	Gross
04-05-2016	Diners00000021732686	HERTZ CAR - RENTAL	Automobile Rental	(1@2684 99) 2684,99 USD	P4	3816.07	0.00	3816 07
04-06-2016	Diners00000821732686	HERTZ CAR	Automobile Rental	(1@011)011 USD	P4	0.16	0 00	0 16
16-06-2016	Diners00000021849989	HERTZ TOLL	Imousines and Taxicabs	(1@31 20) 31 20 USD	P4	43 72	0 00	43 72
				2716.30 USD				

3859.95 0.00 3859.95

expense i	/pe	LIS TARCS						
Tran Date	Reference	Merchant	Merchant Cat.	Amount	Tax Code	Net	Tax	Gross
24-05-2016		UNITED AIRLINES	Airlines and Air Carners	(1@7913.17) 7913 17 AUD	P2	7913 17	0 00	7913 17
				7913.17 AUD				

7913.17 0.00 7913.17

= PRINT

THE HERTZ CORPORATION

BDD-654-41T3 Phone

tieb

mmy bertz com

Direct All Inquiries To.

THE HERT'S CORPORATION PO BOX 26120 DKLAHOMA CITY, OK 73126-0120

Rental Agreement No 657317581 Invoice Date Document

06/04/2016 986001177094

REPRINT

Renter MCGDRAM Account No DCT

THOMAS RITCHIE

тномая вітсніе медорам 847F

AUSTRIA

RENTAL REFERENCE

Rental Agreement No 657317581 G93021994D4 Reservation ID

MISCELLANEOUS INFORMATION

CC AUTH 702918 DATE 2016/05/29 AMT 2885 00 RENTAL DETAILS

UAWAUA TOO DAWAUA NI Rate Plan Rented On

05/29/2016 17 09 LOC# 182026 NASHTN DULLES AP, DC.

Returned On

06/04/2016 08 59 LOC# 182026 WASHIN DULLES AP, DC

Car Description N/L NAVL SUN 3N YNA9601

Veh No 7792153 CAR CLASS Charged

MILEAGE In 5,023 Rented P6 Out 4,600

Reserved T Driven

RENTAL CHARGES

WEEKS 1 9 908 00 908 00 908 00 SUBTUTAL. UPGRADE 1350 00 SUBTOTAL 2258 00 PERSONAL ACCIDENT INS 41 70 FUEL PURCHASE OFTION 80 37 CONCESSION FEE RECOVERY 27 54

PREMIUM EMERGENCY ROADSIDE SERVICE 53 94 EMERGENCY SICKNESS PROTECTION 30 00 UNINSURED MOTORIST PROTECTION 41 94

10 00% TAX 151 50

AMOUNT DUE 2684 99 050

THANK YOU FOR RENTING FROM HERTZ

ALL CHARGES HAVE BEEN BILLED TO YOUR ACCOUNT

Direct All Inquiries To THE HERTZ CORPORATION

PO BOX 26120 OKLAHOMA CITY, OK 73126-0120 UNITED STATES

Phone Web

800-654-4173 unn hertz com

AMOUNT BILLED TO ACCOUNT 2684 99 USD

1

Overseas Visit Authority

All fields must be completed. Where necessary use 'Not Applicable' (N/A)

rt A - Visit approva	P. Committee of the Com	
. Personnel proposing	to travel	
Employee ID	Printed name	Rank or title
	Thomas McGoram S33(a)(i)	
	s33(a)(i)	
	velidelegation /// overtwo, Group Head or Service Chief Appr	resulted experience of the
		ovar required)
Employee ID	Printed name	Rank or title
33(a)(i)		
. Delegations greater th	nan five	
he Secretary or CDF are	the sole approval authority for delegations greater than fi	ve A request for such travel must be
gned by the relevant Gro	oup Head or Service Chief	
Employee ID	Printed name	Rank or title
	13	
	A MATERIAL CONTRACTOR OF THE PARTY OF THE PA	
		V.
Executive, Division, Co	ommand, Branch, Unit and/or Directorate	
roup or Service .	Division of Command Branch \$33(a)(i)	Cooker at Unit
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Summary of overseas		
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Part A - Visit approval (Continued)	Name, MK Thomas McGor
6. Background	
Please see attached classified minute.	
. Policy considerations	
Please see attached classified minute.	
read out attached classified minute.	
1900	
Resource considerations	
3(a)(i) will be funded from the s33(a)(i)	
delegates will be funded by their own	PRSOUPCE
	100001005.
ledical considerations	
isiderations of existing medical conditions - Members are en	couraged to consider and discuss any medical condition that
impact on their suitability to safely travel For further inform (RM) Chapter 16, Part 10, Overseas Travel	ation refer to the Defence Workplace Relations Manual
i i i i i i i i i i i i i i i i i i i	

10, Consultation (Inclinition 33(a)(i)	with inversees missioni	(s) and other omenications	1	

Part B - Details of previous visits and any leave or spouse-accompanied travel associated with this visit proposal

Name	Dates	Purpose
)(i)	925-745006	, arpood
ils of any spouse-accompanied tra	evel being sought	

Part C - Cost estimate of overseas visit and supporting statements

1. Details of estimated cost of	of travel	g otatoments	
Airfares	Total expenses (\$)	Less external contributions (\$)	Net cost to Commonwealth
First class	S		(\$)
Business	\$40000.00		\$40000.00
Economy			\$4000.00
Departure tax			
Surface travel			
Rail or bus			
Self-drive hire cars	\$1000.00		\$1000.00
Taxis	\$500.00		\$500.00
Allowances		1.	
Accommodation	\$15250.00		\$15250.00
Meals and incidentals	\$16000.00		\$16000.00
Equipment			
Baggage insurance			
Excess baggage Other (Specify)			
-			
Other expenses			
(Approved separalely) Formal entertainment			
Gifts (Protocol) Conference registration fees			
Total			
	\$72750.00		\$72750.00
2. Details of organisation meeting			
33(a)(i)	Organisation		Amount (\$)
			\$11625.00
			\$11625.00
			711020,00

Part C - Cost estimate of overseas visit and supporting statements (Continued)

3. Justification for use of self-drive hire cars or taxis
s33(a)(i)
Statements supporting attended
Statements supporting other expenses approved separately I. Formal entertainment
N/A
Gifts for protocol purposes
I/A
IIA .
Conference registration fee
20 CDN meeting fee per delegate, per day, to help offset costs of morning and afternoon refreshments and working lunches.

Part D - Overseas visit itinerary (Specify duration of visit at each overseas locality)

Day	Date	Flight number	Time	Place	Time	Place	Location and purpor (Name of establishme Indicate whether offici
Sun	s33(a)(i)					s33(a)(
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Signature	0.	Printed name		Date
	MA			
2. Unit recommend Travel request is rec				
Signature	Printed name	Position	Position number	Date ,
	TOM MCGORA	M s33(a)(i)	s33(a)	14/1
3. Funds availability				
Cost centre	Account code	Sub ledger identi	fier WBS c	ode
Signature	Printed name	Position	Position number	Date
		s33(a)(i)	s33(a)	6/4/11
,	(*)			1
a. Travel for up to to Must be SES Band 2 authorised to do so on to Section 23 Commitme	or Two Star Officers and above behalf of the approving authority at ent Approver - Travel as reque Printed name	e (SES Band 1 and 1 Star officers and not as delegates in their own rig ested is approved: Position number	Position title	Date
Must be SES Band 2 authorised to do so on t Section 23 Commitm Signature	or Two Star Officers and above the personnel of the approving authority at ent Approver - Travel as reques Printed name Person Back Group Head or Service Chief e	ere (SES Band 1 and 1 Star officers and not as delegates in their own rigested is approved: Position number and or seminary and or sement:	Position title DepSec 5	
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a. Travel for up to to Must be SES Band 2 authorised to do so on to Section 23 Commitme Signature or recommended for to b. Travel for up to fin Must be Group Head	or Two Star Officers and above the star Officers and above the superoving authority at ent Approver - Travel as requestive and approver - Travel as requestive and printed name Printed name \$33(a)(i) ve Detence personnel or Service Chief.	e (SES Band 1 and 1 Star officers and not as delegates in their own right ested is approved: Position number endorsement: Position number s33(a)	Position title DepSec 5 Position title	Date 18/4/1
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Trip Purpose	Tunk seems					Printed: 18/05/2016 2:11 PM	18/05/2016 2:11 PM	62:11 PM
3	Senior Leadership Group							
:0	TRN249177							
escription:	QCPC & DC JUN 2016							
Dates:	Sun 29 May 16 Duty starts Canberra - Mon 13 Jun 16 Duty ands Canhanne	V onde Canharra						
Summary (Australian Dollars)	Dollars)	o liponino como fi						
Travel Card Expense					Estimated		Confirmed	,
Accommodation		Travel Card	Other	Total		1	Dalling	otal
Meals & Incidentals		\$3,757.04		\$3,757.04	42 75			
Other Expenses		54,031,77		\$4.031.77	40.101,04			\$3,757.04
Sub Total		\$10,567.67		\$10,567.67	£10 5c7 c7		54,031.77	\$4,031,77
		\$18,356.48	\$0.00	\$18,356.48	£44 224 74			510,567,67
Grand Total		649 325 40			470,414		54,031.77	\$18,356.48
Member	The state of the s	318,356.48	\$0.00	\$18,356.48	\$14,324.71		\$4.031.77	\$18 28E 10
\$22	I have read and understood this travel budget.	ndget,				1	1	16,330.
	Name T. M. GORAL				1 1/2 1/2 1/2 1/2 1/2 1/2 1/2 1/2 1/2 1/			
Approval					O alea	0		
Recommendation S22	The travel as requested is recommended.	7						
Funds Availability	Name 1. M.C.G.O.C.A.M.	Appointment	s555(a)(l)		Date 18.	18.5 110		
certify that funds are available	Cost Centre	Int. Order	AA	Account Gode (1) S33(a) S33(
Signeds22	Name 's33(a)(I)	Appointment	s33(a)(i)		Date 18/5/16	110		
paouddy-made	Travel Budget is approved.		6					
odubo	Married C.3							

Page 2 of 5

Hotel	T									
Hotel Hotel Days Gurrency Amount Exchange Rate (ALD) (ALD) (ALD)	raveller: McGoram, Inc	omas (Mr)						Print		6211PM
Hotel	Accommodation						Exchange Rate	Estimated	Confirmed	Total
1 USD 120 00 07711 155 62 1.0 1	Location	Hotel		Day	1	Amount	0	facul	(april	(now)
1 USD 250 00 07711 324 21 1.232 01 1.2322 01 1.2322 01 1.2322 01 1.2322 01 1.2322 01 1.2322 01 1.2322 01 1.2322 01	WASHINGTON DC	s33(a)(i)				120 00	0 7711	155 62		155 62
1					1 USD	250 00	0 7711	32421		324 21
Type Exchange Rate AuD 1 28 20 26 20 3,797 04 0,000 3,777 04 0,000 3,777 04 0,000 3,777 04 0,000 3,777 04 0,000 3,777 04 0,000 3,777 04 0,000					4 USD	950 00	0 7711	1,232 01		1,232 01
ion Type Currency Days Rate Total	OTTAWA				7 CAD	2,000 00	6779	2,045 20		2,045 20
Type Currency Days Rate Total Estimated Confirmed (AUD)	Total Accommodation							3,757 04	0.00	3,757.04
Type Currency Days Rate Total Breakfast AUD 1 28 20 28 20 Lumch AUD 0 0 00 1 000 28 20 Lumch AUD 0 0 00 1 000 28 20 Lumch USD 0 0 00 28 20 28 20 Lumch USD 1 24 00 28 20 28 20 Breakfast USD 1 24 00 27 71 12 190 Breakfast USD 1 47 00 47 00 47 00 Lunch USD 1 47 00 47 00 47 00 243 81 Breakfast USD 1 47 00 47 00 27 71 243 81 Breakfast USD 5 47 00 235 00 27 71 1,038 18 Chinner USD 4 7 00 188 00 27 71 1,038 18 Chinner USD 4 7 00 28 00 27 71 1,038 18 <td>Meals</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>Exchange Rate</td> <td>Estimated (AUD)</td> <td>Confirmed (AUD)</td> <td>Total</td>	Meals						Exchange Rate	Estimated (AUD)	Confirmed (AUD)	Total
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Dinner USD		Dinner	OSD	-	94 00	94 00				
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Lunch USD 1 47 00 pt 0	WASHINGTON DC	Breakfast	OSA	+	47 00	47 00				
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Page 3 of 5

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Page 4 of 5

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After Travel Certification					File Reference	2000	

Where changes occur affecting the ignerary and/or budget of the original trip, a revised budget must be submitted to the delegate for approval. Where any other changes have occurred affecting the estimates provided above, provide details below for approval by your delegate.

I certify that the approved journey has been undertaken in accordance with the details shown above

See new bucket colourtor attached giving and a solution and a solu	Traveller: McGoram, Thomas (Mr) Except for:	lebong di	Travel Request No: TRN249177 Printed: 27/06/2015 5 08 PM
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Travel Request No: TRN249177

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		Senior Leadershir
9000	200	e Category: S
Trin Durn	din din	Travel Rate

Traveller: McGoram, Thomas (Mr)

Travel Rate Category: Senior Leadership Group Travel Request No: TRN249177 Trip Description: QCPC & DC JUN 2016 Dates: Summary (Australian Dollars) Travel Card Expense Accommodation Meals & Incidentals	ership Group JUN 2016						
se	JUN 2016						
Se	0.02.00						
llian							
Summary (Australian Dollars) Travel Card Expense Accommodation Meals & Incidentals	Sun 29 May 16 Duty starts Canberra - Mon 13 Jun 16 Duty ends Cariberra	ends Carberra					
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Accommodation Meals & Incidentals		Travel Card	Other	Total	DOWN THE PARTY OF	Tolling of	10(0)
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		\$2,945.27		\$2,945.27		\$2 945 27	\$2 045 27
Other Expenses		\$11,833.98		\$11,833.98	\$117.81	\$11 716 17	\$11 833 08
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Grand Total		\$18,333,04	\$0.00	\$18,333.04	\$117.81	\$18 215 23	E48 222 BA
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Hobel Printed: 37/08/20/10 1 USD									Iravel Request No. TRN249177	TRN249
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1	Location	Hotel			- 1		Exchange Bate	Estimated	Confirmed	Total
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	Dinner	CAD	7	137 50	962 50				
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	Lunch	AUD	0		000				
	Dinner	AUD	0		000				
		AUD		Total Sydney	00.00	1 0000		000	
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		AUD		Total Sydney	0.00	1 0000		000	
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	Whole Days	OSD	\$7	46 00	230 00				
	Last Day	nsp	100%	46 00	46 00				
	ž	OSO		Total WASHINGTON DC	299.00	0 7711		387 76	
OTTAWA	First Day	CAD	%0	58 00	00 0				
	Whole Days	CAD	8	28 00	348 00				
	Last Day	CAD	100%	28 00	. 58 00				
		CAD		Total OTTAWA	408 00	0 9779		415 18	
Sydney	Whole Days	AUD	0	26 80	00 0				
	Long Stay	AUD	0		000				
		AUD		Total Sydney	0.00	1 0000		000	

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	fter Travel Certification				147.81	15,269.96	18,333.04

Where changes occur affecting the lunerary and/or budget of the onginal trip, a revised budget must be submitted to the delegate for approval. Where any other changes have occurred affecting

l certify that the approved journey has been undertaken in accordance with the details shown above

- Actual Expense Printed: 27/06/2016 5:07 PM Travel Request No: TRN249177

Traveller: McGoram, Thomas (Mr)

Trip Purpose

Travel Rate Category: Senior Leadership Group

Travel Request No: TRN249177

Trip Description: QCPC & DC JUN 2016

Trip Summary

Note: This is based on information entered into iTravel. Travellers should refer to travel itineraries for details of actual times and confirmed booking details.

Date	Local Time	Event	
Sun 29 May 16	5:30 AM	Duty starts Canberra	
Sun 29 May 16	9:45 AM	Duly ends Sydney	
Sun 29 May 16	4:35 PM	Arrival WASHINGTON DC	
Sat 04 Jun 16	12:35 PM	Departure WASHINGTON DC	
Sat 04 Jun 16	2:03 PM	Arrival OTTAWA	
Sat 11 Jun 16	1:57 PM	Departure OTTAWA	
Mon 13 Jun 16	6:45 AM	Duty starts Sydney	
Mon 13 Jun 16	9:55 AM	Duty ends Canberra	

Meals & Incidentals

Your meals and incidentals budget is based on a daily rate dependent on location, travel rate category and travel policy. Based on the details provided in your travel plan the following meals and incidentals have been included in your travel budget.

Date	Location	Currency	Breakfast	Lunch	Dinner	Incidentals	Total	
Sun 29 May 16	Sydney	AUD		-			0.00	
	Total Sydne	y AUD	0.00	0.00	0.00	0.00	0.00	
	Total	dua le					0.00	
Sun 29 May 16	WASHINGTON DC	USD			94.00	23.00	117.00	
Mon 30 May 16	WASHINGTON DC	USD	47.00	47.00	94.00	46.00	234.00	
Tue 31 May 16	WASHINGTON DC	USD	-	47.00	94.00	46.00	187,00	
Wed 01 Jun 16	WASHINGTON DC	USD	-	47.00	94.00	46.00	187.00	
Thu 02 Jun 16	WASHINGTON DC	USD		47.00	94.00	46.00	187.00	
Fri 03 Jun 16	WASHINGTON DC	USD		47.00	94.00	46.00	187.00	
Sat 04 Jun 16	WASHINGTON DC	USD	47.00			46.00	93.00	
	Total WASHINGTON D	C USD	94.00	235.00	564.00	299.00	1,192.00	
	Tota	I USD					1,192.00	118
Sat 04 Jun 16	OTTAWA	CAD		2	137.50		137.50	
Sun 05 Jun 16	OTTAWA	CAD	-		137.50	58.00	195,50	
Mon 06 Jun 16	OTTAWA	CAD	-	-	137.50	58.00	195.50	
Tue D7 Jun 16	OTTAWA	CAD	~	-	137.50	58.00	195,50	
Wed 08 Jun 16	OTTAWA	CAD	-		137.50	58.00	195.50	
Thu 09 Jun 16	OTTAWA	CAD	-		137.50	58.00	195.50	
Fri 10 Jun 16	OTTAWA	CAD	4.5		137.50	58.00	195.50	
Sat 11 Jun 16	OTTAWA	CAD	- 9		-1	58,00	58.00	
	Total OTTAWA	CAD	0.00	0.00	962.50	406.00	1,368.50	
		CAD					1,368.50	17-

Page 1 of 2

Date	Location		Currency	Breakfast	7/06/2016 5 07				TRN249177
Mon 13 Jun 16	Sydney		AUD	Diedkiast	Lunch	Din	ner Inci	dentals	Total
		Total Sydney	AUD	0.00	-			~	0.00
				0.00	0.00	0	.00	0.00	0.00
		Total	AUD						0.00
Accommodation									
Your travel budget in	cludes the f	ollowing anticipa	ted accommo	dation shares					
		H	otel	dation charge.	S				
Sydney						Days	Curren	cy	Amount
NASHINGTON DO		s33(a)(i)			0	AUD		0.00
						1	USD		109 04 *
						1	USD		231 49 /
AWATT						4	USD		1,060 71
Sydney						7	CAD		1,698 21
ther Expenses						0	AUD		0 00
he following other ex	penses have	n hoon maked at							
roup	Тур	e been included i							
ublic Transport	Tax		s33(a)(i	scription		_	Currenc	y	Amount
ash Withdrawal Fee	, and		555(a)(I)			AUD		56 39
her Travel Costs	O/S	Car Hire					AUD		11781 33.0
blic Transport	Taxi						USD		2,716 30 /
	(401					-	CAD		4174
fares	Airfa	res					AUD	13	8,094 47 🗸

UNDER CAD 6850

Trip Diary

Traveller: McGoram, Thomas (Mr) Printed: 25/05/2016 10 15 AM Travel Request No: TRN249177

Trip Purpose

Travel Rate Category: Senior Leadership Group

Travel Request No: TRN249177

Trip Description: QCPC & DC JUN 2016

Trip Summary

Note This is based on information entered into Travel. Travellers should refer to travel itineranes for details of actual times and confirmed booking details.

Meals & Incidentals

Your meals and incidentals budget is based on a daily rate dependent on location, travel rate category and travel policy. Based on the details provided in your travel plan the following meals and incidentals have been included in your travel budget.

Date	Location	Currency	Breakfast	Lunch	Dinner	Incidentals	Tota
Sun 29 May 16	Sydney	AUD	28 20			26 80	55.00
	Total Sydney	AUD	28.20	0.00	0.00	26 80	55.00
	- Total	AUD				09	55,00
Sun 29 May 16	WASHINGTON DC	USD	-	- 1	94 00	23 00	117.00
	WASHINGTON DC	ÚSD	47 00	47 00	94 00	46.00	234.0
Tue 31 May 16	WASHINGTON DC	USD	47 00	47 00	94 00	46 00	234.00
Wed 01 Jun 16	WASHINGTON DC	USD	47 00	47 00	94 00	46 00	234.0
Thu 02 Jun 16	WASHINGTON DC	USD	47 00	47 00	94 00	46 00	234.0
Fri 03 Jun 16	WASHINGTON DC	USD	47 00	47 DO	94 00	46 00	234.0
Sat 04 Jun 16	WASHINGTON DC	USD	47 00			46 00	93.0
	Total WASHINGTON DC	USD	282.00	235,00	564.00	299.00	1,380.0
	Total	usp					1,380.0
Sat 04 Jun 16	OTTAWA	CAD			137 50	29 00	166,5
Sun 05 Jun 16	OTTAWA	CAD	68 75	68 75	137 50	58 00	333.0
Mon 06 Jun 16	OTTAWA -	CAD	68 75	-	137 50	58 00	264.2
Tue 07 Jun 16	OTTAWA	CAD	68 75		137 50	58 00	264.2
Wed 08 Jun 16	OTTAWA	CAD	68 75		137 50	58 00	264.2
Thu 09 Jun 16	OTTAWA	CAD	68 75	1.0	137 50	58 00	264.2
Fn 10 Jun 16	OTTAWA	CAD	68 75	- 4	137 50	58 00	264.2
Sat 11 Jun 16	OTTAWA	CAD	68 75	68 75	-	58 00	195.5
	Total OTTAWA	CAD	481 25	137.50	962.50	435.00	2,016.2
	Total	CAD					2,016.2

Page 1 of 2

Date	Location		No. A. annual residence of the contract of	25/05	5/2016 10:15 AM	Travel	Request No: TR	N249177
Mon 13 Jun 16			Currency	Breakfast	Lunch	Dinner	Incidentals	
10 0011 10	Sydney		AUD	28.20		- initial		Tota
		Total Sydney	AUD	28.20			26.80	55.00
				20.20	0.00	0.00	26.80	55.00
		Total	AUD					
							7-X	55.00

Location	ollowing anticipated accommodation charges.			
Sydney		Days	Currency	Amount
WASHINGTON DC	s33(a)(i)	0	AUD	0.00
		1	USD	120.00 \
		1	USD	250.00
OTTAWA		4	USD	950.00 1
Sydney		7	CAD	2,000.00 1/
Other Expenses		0	AUD	540 (50.00

The following attack					1/(3
Group	rnses have been included Type	d in your travel card budget.			1/()
Cash Withdrawal Fee		Description		Currency	Amount
Public Transport	Taxi	s33(a)(i)		AUD	2.20
Cash Withdrawal Fee				AUD	75.00
Public Transport	Taxi			AUD	154,06
	250		le le	CAD	150:00 5
	Taxi			CAD	100 on 147
Other Travel Costs	O/S Car Hire			CAD	100.00
	Other			USD	1,200.00
	Other			USD	150.00
Airfares	Airfares			CAD	100:00
Cash Withdrawal Fee	V. 2000 1230 and		/	AUD	8,200.00
ublic Transport	40.0			AUD	
ионе папероп	Taxi			AUD	2.20
				AUD	75.00

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Atr. WAL DIAK 1161 1-01 2 0.20.00-120.10 TAYL JUDGO 93. Bes HIS HADE DUDGE 107 53 424 87 6100 10

man charge & time 11 Tel (16+20 \$ 36 2 61) TOPIC 0,000 A 200.26 work for grown & render-8 GEN 1716 120 mi 11 (30,600)

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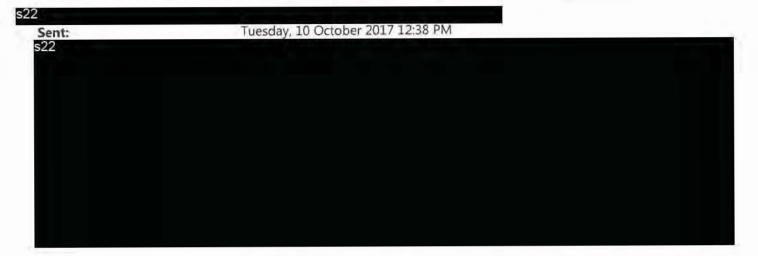
HUS OWER 1786-32

AUD CUED - 1178-01

75.00

HOTEL	ER USD. TO
AUD	02,
USD EL . 7711	ACTUAL.
141.41	15.7. 97
-300.21	333.95
1375.58	1489.05
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1736.59.	1810.67
CAR HIRE USD	
3522.63	3859.95
TAXI LAD	
42.68	46.17
AUD	
AIRFADE	
8094.47	8094,47
Dan TARI	
56.39	56.39
Cash Rees	
117.81	33.90
WA!	3.255.87
2945.27	
	19,138.39
18,333.04	





In reference to your enquiry regarding the "Taxi" charge highlighted within the attached workbook. AIRCDRE Rodgers utilised Highland Chauffeur Hire Car for transport between Berrima NSW to Sydney airport return, totalling a cost of \$ 470.86.

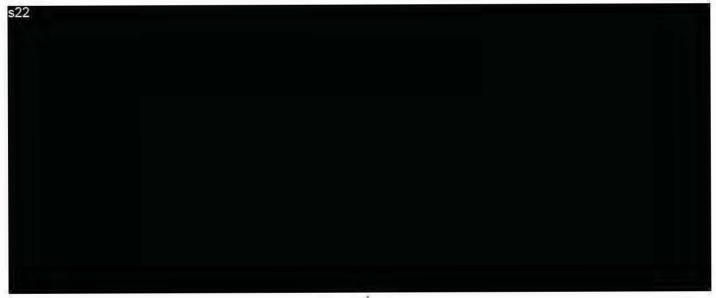
The other option was payment of own means, airport parking and tolls equalling an estimated total of \$504.14.

AIRCDRE Rodgers was on duty travel 03 – 05 Apr 17 (TVDL-0049/2017) for the Air Command Board in Brisbane. Highland Chauffeur did not generate a tax invoice until 03 May 17, and it seems I acquitted the expense in June 2017.

Please find attached the TBC and HCHC tax invoice associated with the charge in question.

Kind Regards,





Card Holder Reference Number Transaction date Merchant Name

MR BOB RODGERS MCARD000000024403719 08/05/2017 HERSHEL PTY LTD

MR BOB RODGERS Total



RECEIPT

Robert Rodgers
Attention: \$22
F4-2-074
28 Scherger Ave
FAIRBAIRN ACT 2609
AUSTRALIA

Payment Date 8 May 2017

Sent Date 8 May 2017 Hershel Pty Ltd P.O Box 1218 MITTAGONG NSW 2575

AUSTRALIA

ABN: 62 617 884 714

Total AUD paid 470.86

Invoice Date	Reference	Payment Reference	Invoice Total	Amount Paid	Still Owing
3 May 2017	INV-0088	Payment - Robert Rodgers - April Car Transfer	470.86	470.86	0,00
			Total AUD	470.86	0.00

Trip Budget

Travel Request No: TRN296386

Printed: 30/03/2017 10:18 AM

Traveller: Rodgers, Robert (AIRCDRE)

Travel Rate Category: Senior Leadership Group

Trip Purpose

Travel Request No: TRN296386

Trip Description: ACB Brisbane 04-05 Apr 17

Air Command Board Brisbane 04-05 Apr 17

Mon 03 Apr 17 Duty starts Canberra - Wed 05 Apr 17 Duty ends Brisbane

Summary (Australian Dollars)

Dates:

\$446.00 \$334.95 \$1,687.87 \$0.00 \$2,468.82 \$0.00 \$2,468.82 \$0.00 \$2,468.82 Bate Account Code	Travel Card Expense		Travel Card	Other	Total	
Signature Signat	Accommodation		\$446.00		\$446.00	
\$2,468.87 \$1,687.87 \$1,687.87 \$2,468.82 \$0.00	Meals & Incidentals		\$334.95		\$334.95	
have read and understood this travel budget. S2,468.82 \$0.00 \$2,468.82 have read and understood this travel budget. Name R. P. P. B. C. R. R. P.	Other Expenses		\$1,687.87		\$1,687.87	
dation The travel as requested is recommended. Name Name RAPA Appointment S22 Appointment Travel Budget is approved Name N	Sub Total		\$2,468.82	\$0.00	\$2,468.82	
I have read and understood this travel budget. Name R R D E R Name R R R R Name R R R S22	Grand/Total		\$2,468.82	\$0.00	\$2,468.82	
The travel as requested is recommended. Appointment Cost Centre	Wem _{S22} Signe	I have read and understood this travel	budget.			2
dation The travel as requested is recommended. Name	Approval					¥
Appointment Appointment Date Lunds are available S22 Appointment Account Code WBS Appointment Date	Recommendation \$22	vel as requested is	1.0	V		20 0000
funds are available S22 S22 Appointment C Code WBS Appointment C Code WBS Appointment C C C S22 Name S22	paulis	Name	Appointment	7		/ /
S22 Appointment CV 1C DECCS Date S22 Appointment COS Name	Funds Availability I certify that funds are available	2	Int. Order	Acc	sount Code	WAS DORES DOKES
S22 Name Appriorer Appointment Appointment	Signed \$22	s22			DERES	30 MAP
	Proposal Approver \$22	Travel Budget is approved \$22 Name_	Appointment	59		EN JOHN JE NA

Page 1 of 3

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Traveller: Rodgers, Robert (AIRCDRE)	art (AIRCDRE)							Printed: 30/03/2017 10:18 AM
Accommodation								Total
Location	_	Type		Days		Rate	Amount	
Canberra	4	Non-Contract		2		00.00	0.00	
	0	Contract		2		223.00	446.00	446.00
	V)	Special accommodation	ation	2		0.00	0.00	
	0,1	Service accommodation	ation	2		00.00	0.00	
Total Accommodation								446.00
Weals								Total
Location	-	Type		Days	Rate		Total	
Canberra	80	Breakfast		2	28,80		57.60	
	, I	Lunch		2	40.75		81.50	
	D	Dinner		2	57.05		114.10	
			AUD		Total C	Total Canberra	253.20	
Total Meals								253.20
Incidentals								Total
Location	-	Type		Days	Rate		Total	
Canberra	>	Whole Days		ന	27.25		81.75	
		Long Stay		0			00'0	
			AUD		Total C	Total Canberra	81.75	
Total Incidentals								81.75
Other Expenses								Total
Group	Type	Desc	Description			aty	Amount	
Domestic								
17000	Airforde						******	17 700 7

Page 3 of 3

		Printed: 30/03/2017 10:18 AM
Taxi	13.40	13.40
A second	2 200,00	00 002
Oriel Havel Costs Ariport Parking Canberra Airport parking 3 days	3 180.00	00 081
Total Other Expenses		10 100 7
Grand Total		
		1,687.87 780.95 2,468.82
After Travel Certification		File Reference

Where changes occur affecting the itinerary and/or budget of the original trip, a revised budget must be submitted to the delegate for approval. Where any other changes have occurred affecting the estimates provided above, provide details below for approval by your delegate.

I certify that the approved journey has been underlaken in accordance with the details shown above.

Except for:



Department of Defence

Cost Comparison - Duty Travel/Leave

Employee ID s22	Rank	DRE	Family name Rodgers	Initials R
Movement order	number	Passenge	er(s) names	
From			То	Date of travel

Serial	Item	a.	Air	b. F	Rail	c. C	ther
ound	nem	Days	Hours	Days	Hours	Days	Hours
1	Time taken for travel						7
2	Wages (See note 1) per hour						
3	Travel Allowance (TA) (See note 2)						
4	Ancillary transport (See note 3) a. Departure point b. Intermediate point c. Arrival point						
5	Fares (See note 4) (Sleeper costs to be included)		\$429.60				
6	Excess baggage	- 1, 1					
7	Cost totals		\$429.60				
8	Entitled means (Most economical)		\$429.60				

Serial	a. Vehicle allowance		b. Entitled means	
9	Total 382 km at 77 cents per km	\$294.14	Entitled means costs as per Serial 8	\$429.60
10	Plus cents per km for passengers (See note 5)		Plus fares for passengers at each (See note 6)	
11	Travel Allowance or Meal Allowance as per entitled means travel			
12	Wages as per entitled means travel			
13	Cost totals (See note 7)	\$294.14	Cost totals (See note 7)	\$429.60
14	Less travelling allowance from Serial 11 and wages from Serial 12		Less travelling allowance from Serial 11 and wages from Serial 12	
16	Vehicle Allowance total	\$294.14	Entitled Means total	\$429.60
17	Total amount payable (Lesser of totals at serial 16)	\$294.14		

Comparative statement completed by

Printed name	Rank	Date	Signature (Double click to digitally sign)
s22	CPL	30 Mar 17	s22





SLG Domestic Travel Budget Calculator & Authority

ersonal Details				2.000		Varalen 10
Zelinsky	- 1	Trut Name Alex	Rank / Title	s22		Pile Referenc
		Asto	Ur	522		-
teson for trevel evel to Sydney to ho	n The 51st mae	ding of The Technic	rel Conmandes	CASG	Will the DT	C be used for thi
Incipele.		eng or the team	See Coorpornson		Yes	Ns
evel to Lome, Victoria	a for Rebouls					0
Wickl duty times		A GUARA				
		nt time" (2Ahr clos	± eg 0000)	Note: These times	all be used to	-
25 Sep 16	1400			and incidentals entit	ements Refer	
eturn date	End time" (24h	r clock og 1700)		policy relating to off-	out duty times	
30 Sep 16	2230					
stimated cost		ns Erter moderned	Edward Mr. of Salary			tito about Estate
ata enould include G51	T Comment	THE EVENT CONTRACT	Brica is it to be		Brichal CECOM	- CHOILE CROUSE
eres and Booking	Face		A. 65. 50	Comments	-	
mes and mountly	r-ewo.		\$1,631.70			
eals & incidentals	•		\$441.30			
evided meals have be	een deducted					
esh withdrawal for	es (Happlical	ole)	\$17.65			
ccommodation			\$1,214.00	4 nights in S		
ar Hiro			\$0.00		sulli- Ascelusi	
exi / Public transp	ort		\$700.00		2h/5350 Journs me, Vic at 210	ey from Melbourn Ohr
ther costs Nation has even be be	the equipment and g	thin to be appeared if other	\$200.00	Airport Parti	ng	
wn meens trevel			¥0.00			
MC and WoAG Fe	og		629.70			
otal			84,234.35			
lember's Signature	. 1	have read and und		el budget		
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160			Position		Position Not	ther
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aetion 37 Commit	/					
ection 23 Commit	Under Application	TOT .	Travel is appro	oved.		
			10/1	2/17	L	
<u> </u>			Postine	11-1	Position Num	nber
				DET Comm		*****
- /_	Chris Knotz		CFO	DST Group		504242
rior Approval- wa					-	

Important unders: From 01 July 2014, the Financial Management and Accountability Act 1997 (FMA), and the Commonwealth Auto- Companies Act 1997 (CAC) was replaced with the Public Governance, Performance and Accountability Act 2011	norties and 3 (PGPA Act)
FMA Regulation 9 Delegation approvals for spending proposals will now be done under section 23(3) of the PGF be referred to as Section 23 Commitment Approver.	A Act and will
Section B After Travel Certification	File Reference
	Pag Residence
After travel certification All travellers must complete the After Travel Certification in accordance with FINMAN 5 Chapter 5 - Commonwealth Credit Cards and Cradit Vouchers.	
I certify that the approved journey has been undertaken in accordance with the details shown above. Except for:	
Member's Signature	
Bigned Date	
Alax Zelinoly	
Did changes occur to your travel itinerary that increased the original ' Total budget?	
After signing the After Travel Certification, store all travel documentation as per Records Management Policy Manual	Defence
☐ YES Complete below	
Nate: If there is an increase to the original 'Total' budget, verbal or written approval must have been ob the Section 23 Commitment Approver prior to the expenditure being incurred. This approval must be Section C.	
Where verbal or written approval was not obtained, this must be reported in your Group's Certificate Compliance return.	of
Section C	
Documentation of prior verbal/entition approval for additional expenses	
Where verbal/written approval was given from the Section 23 Commitment Approver prior to addition expenses being incurred, the Section 23 Commitment Approver is to record the date of the approval the original approval.	
☐ Written Approvel Attached	
OR Complete below	
Section 23 Commitment Approver	

Live taxi

Live taxi

EFTPOS by Westpac

Tax Invoice

ABN 38799681007
TAXI ID VHB-928
DRIVER ID 595002
TRANS 29092016010004
PICK UP Airport
DROP OFF Hotel FARE \$ 380.00 (1nc. GST)
SVC FEE \$ 34.55
GST ON SVC FEE \$ 3.46 \$ 418.01 Inv/ROC # 000005 DINERS ... 4064(s) Card Account Type Credit SALE AUD\$418.01 AUD\$418.01 APPROVED 00 wth ID 148214

ansaction Inquiries Jeries@livetaxi.mobi

CARDHOLDER COPY **



Travel Rates wet 05/11/15

SLG Domestic Travel Budget Calculator & Authority

Section A				Marries 48
Pareonal Details				Version 19.
Fornily Nomo	First Name	Runk / Title	Employee ID	File Reference
Zolinsky	Alex	Dr	s22	
Resen for travel				WIII the DTC be used for thi
	T Group Leadership Meeting		CASG	trip?
190000000000000000000000000000000000000			П	Yes No
			_	0 0
Official duty times				
	numencoment lime' (24hr clo	ck eg (800)		
27 Jun 18	2020	7		be used to calculate your matter
17 307 10			nd incidentals entities olicy relating to officia	vents. Refer to pop-up help for
teture data En	d time" (24hr cipch up 1700)		oney remaining to online	and mine
30 Jun 16	2205			
Estimated cost of	travel			
	ng cost elements. Enler confirme	d amounts # known or	uee the buttons to as	cores calculation sheets. Estima
costs should include GST			Comments	
Forme and Booking Ea		\$2,032.70	Continue	
Fares and Booking Fe	200	82,032 /0		
Assis & Incidentals*		\$359.50	All lunches pro	Aded
		\$336.30	Latination 674	
rovided meals have been	n deducted		100	
ash withdrawal fees	(If applicable)	£14.39		
Coloubried at 4% Munic and Employer		-	The same of the same	
Accommodation		\$646.00		
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Car Hire		\$0.00	1	
OEF PHILE		the section of	100	
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, English A. Capitic California	•	#500,007	Į.	
Other costs		00.0002	1	
Deligates trest errors they had be	appropriate different to the appropriate of all	-		
Own means travel		00.08		
Shir means mater				
TMC and WoAG Fees		\$29.70		
Total		\$3,682.28		
Member's Signature	/ I hayd read and us	derstood this travel	budget.	
		Marne 1		Date
			Alex Zelinsky	
TOTAL PLANTER SUPPOVER (A		m e Section 23 Com	milment Approver	prior to any additional
expenditure (in excess of	the Total") being incurred.			
Funding Codes Co	ACCOUNT COOK	WBS		Fund Internal Order
origing coous	851000	7,000		7.7
	00 1000	1		
		111200		
Funds Availability (C	ASG Use Only)	I certify that fund Date	is are available	
Ngred		pea	- 7	
!	and the same of the same	-		Constitution of the Consti
Monte	7.77	Position		Position Wander
Section 23 Commitm	ent Approver	Travel is approv	ed	
Bigned S22		Date /	1.1	
0,22		27/0/	16	
Manne		Position		Featilon Humber
Separate Programme Comments of the Comments of	thria Knott	CFO D	ST Group	504242
·				
	verbal/written approval was give			er prior to the budget being sign
	d Approver is to record the date v			
Written approval eltach	ed			
Date				



MUNIQUE SERVICES

Receipt of Sale

Paid By:

Dr Zelinsky

Sa

SA

Date:

29/11/16

Reference:

Dr Zelinsky

Subject:

Travel

Description	Quantity	Unit Price	Total
A/P /Adelaide Club	1	\$34.60	\$34.60
Adelaide Club/ DSTG	1	\$64.75	\$64.75
DSTG/City/ Mt Lofty House	1	\$130.00	\$130.00
Mt Lofty House/Airport	1	\$81.00	\$81.00
GST No GST			
		Adjustments	
		Amount Paid	\$310.35

Notes:

Thank you for your booking. It has been a pleasure doing business with you.

Mary

Paid To:

MA Unique Services PO Box 133 Welland SA 5007 ABN 54857928281 Facebook.com/MAUniqueServices Tuesday, 7 February 2017 14:09:17

Dept. of Defence

CMS Expense Summary Report

Document ID: AU03922409

Card Holder MR IVAN INGHAM Account Type Diners/MasterCard - Dual

Account Holder

Expense Type DOM ACCOM

Tran Date Reference Merchant Merchant Cat. Amount Tax Code Net Tax Gross 30-11-2016 Diners00000023098427 13.55 AOT Lodging. Hotels, Motels, (1@149.00) 149.00 AUD DTC-P1 135.45 149.00 HOTELS Resorts

06-12-2016 Diners00000023146543 AOT Lodging.Hotels, Motels, (1@1016.00) 1016.00 AUD DTC-P1 923.64 92.36

HOTELS Resorts

s22

1059.09 105.91 1165.00

1165.00 AUD

Expense Type DOM MEALS INC

Tran Date Reference Merchant Merchant Cat. Amount Tax Code Net Tax Gross 29-11-2016 Diners00000023091860 TRAVELEX Manual Cash (1@30.60) 30.60 AUD P5 30.60 0.00 30.60 Disbursement ** formerly Tours/Holidays/Vacations 29-11-2016 Diners00000023091861 TRAVELEX (1@408.00) 408.00 AUD Manual Cash P5 408.00 0.00 408.00

Disbursement **
formerly

Tours/Holidays/Vacations

438.60 AUD

438.60 0.00 438.60

Expense Type DOM TAXI

 Tran Date
 Reference
 Merchant
 Merchant Cat.
 Amount
 Tax Code
 Net
 Tax
 Gross

 01-12-2016
 Diners00000023105679
 ATLAS
 Limousines and Taxicabs
 (1@300.00) 300.00
 AUD
 DTC-P1
 272.73
 27.27
 300.00

LIMOUSINES

SER

300.00 AUD

272.73 27.27 300.00

Expense Type 2_FEES

Tran Date Reference Merchant Merchant Cat. Amount Tax Code Net Tax Gross (1@0.52) 0.52 AUD 0.00 29-11-2016 Diners00000023091862 CASH Payment / Fee P2 0.52 0.52 ADVANCE 29-11-2016 Diners00000023091863 CASH Payment / Fee 6.93 0.00 6.93 (1@6.93) 6.93 AUD P2 ADVANCE FEE

7,45 AUD

7.45 0.00 7.45



Domestic Travel Budget Calculator & Authority

Family Name		First Name	Rank / Title	Employee ID		File Reference
INGHAM		IVAN	CAPT	s22		
Reason for travel					Will the	DTC be used for this trip?
P Manitou Debrief	ings			CASG		Van His
				Ш	•	Yes No
Official duty time	es					
eparture date	Commence	ment time* (24hr cloc	k eg 0800)	and the second of the second o		
28 Nov 16	0845			*Note: These times wi entitlements. Refer to	If he used to ca pop-up help to	liculate your meals and incident r policy relating to official duty
Return date	End time* (24hr clock eg 1700)		times.	tegy and a second	The second secon
01 Dec 16	1655					
Estimated cos				- C.T.		
rease complete the re-	ollowing cost ele	ments. Enter confirmed	amounts if known	or use the buttons to a	ccess calculation	on sheets. Estimated costs shou
ares			\$870.00	Comments		
			9070.00			
Meals & Incident	tals*		\$418.25	-		
ash withdrawal	fees (if appl	icable)	\$16.73			
Part Day Travel A			\$0.00			
						Meal Provided
ccommodation			1215.0			Imited Accom was available
ar Hire			\$194.04			
axi / Public tran	snort					
Estimate	эроп					
Other costs Delegates must answe they	hold the appropriate de	elegation for the approval of other c	\$0.00			
Own means trave	el		\$0.00			
MC and WoAG	Fees		\$29.70			
Total			\$2,000.70			
			9743	.72		
Member's Signat	ure	I have read and und	erstood this trave	el budget.		
igned A			Name	in the State of th		Date
ofe Further anomi	val (section Cir	miles he gained from	a Continu 22 Co	IVAN INGHAM		83 Nov 16 additional expenditure (in
xcess of the "Total	") being incurre	ed.	a section 23 Co	mmirment Approver	prior to any	aoditional expenditure (in
unding Codes	Cost Centre	GL Account Code	WBS		Fund	Internal Order
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/					10.1	
	y (CASG Us	e Only)	certify that fur	nds are available		
unds Availabilit			Date			
igned						
igned			Position		Position Numb	per
igned			Position		Position Numb	peř
igned lame	nitment Ann	rouge.			Position Numb	per
lame Section 23 Comm	nitment App	rover	Position Travel is appropate		Position Numb	per
Funds Availability ligned Section 23 Committee	nitment Appr	rover	Travel is appro		Position Numb	per
lame Section 23 Commigged	nitment App	rover	Travel is appro	ved.	Position Numt	

File Reference

After travel certification

Upon completion of official travel, travellers will only be required to complete an after travel certification where there is a change to the approved travel plan that:

a. Increases the original budget and additional financial delegate approval is required; or

b. Decreases the original budget and results in an amount needed to be repaid.

Member's Signature \$22 S22 Documentation of prior verbal/written approval for additional expenses Record the date/time or attach the original approval from the Section 23 Commitment Approver for additional expense/s that resulted in an increase to the 'total' budget Written Approval Attached Off Complete below Section 23 Commitment Approver Date Date Prior Verbal Approval Provided Name Position Position Number	from an dution of account of the previous of account of the accoun	did nut provided web.	ide vlicle pwl ide parked in \$30. ovenignt		
Section 23 Commitment Approver Date Date Prior Verbal Approval Provided Date Prior Verbal Approval Provided Date Prior Verbal Approval Provided Date Position Position Number	22 ocumentation of prior verbal/written app ecord the date/lime or attach the original ap	roval for additional expens	Date 7/12/1	6.	
25 JAN 17 27 NOV 16 Position Position Number	OR Complete below				
Name Position Position Number		Date	100 to \$100 to \$200 to	led	
141900	sme	Position MLO - Pol	Position Number		

TWO WAYS x2

ATLAS TAXI SERVICES WELSHPOOL AU

CUSTOMER COPY

##########3813 (S) Credit A/C

APPROVED 08

HUTH ID

203154

PURCHASE

\$300.00

TOTAL AUD \$300.00

PLEASE RETAIN AS RECORD OF PURCHASE



Travel Rates wef 09/03/17

SLG Domestic Travel Budget Calculator & Authority

Family Name	First N	iame	Renk / Title	Employee I	0	File Re	eference	
Zelinsky	Ale	K	Dr	s22				
Reason for travel				-	Will th	e DTC be e	sed for this tri	p?
ravel to Adelaide for DST	Senior Leadershi	ip Meeting		CASG		V	Ma	_
						Yes	No	
Malal dubi timas								
Official duty times reparture data Com	mencement tim	a" (24hr clo	ck eg 0800)					
	0500			Note: These times on titlements. Refer to				
				nesoments. Resers	p bob-rib ueit	es posicy res	ward to ourse or	щу
	time* (24hr cloc	k eg 1790)						
24 Mar 17	1610							
Estimated cost of t		iter confirmed	amounts if known or	use the buttons to	eccesa celcul	ation sheets	Estimated costs	shou
clude GST,				Comments				
ares and Booking Fe	es		\$983.70	Continues				
deals & incidentals*			\$225.20	1				
rovided mesia have been	feducted							
ash withdrawal fees			\$9.01					
Calculated at 4% Maste and incidentals								_
Accommodation			\$370.00					
							_	_
Car Hire			\$0.00					
Taxl / Public transport			\$500.00		_			-
Estima			A Proposition of the Park					
Other costs			\$200.00	1				
Debigious rough crosure they hold the op	propriete designation for the	A RESPONSE OF STREET	onate.					_
Own means travel			\$0.00	1				
MC and WoAG Fees			\$29.70					
Total			\$2,317.61					
Member's Signature	I have	read and un	derstood this travel	budget.				
Igned			Name			Date		
				Ajex Zelinsky				
lote: Further approval (see		gained from	n a Section 23 Com	mitment Approve	r prior to as	ny additions	il expenditure (Ir	n
xcess of the "Total") being	g incurred.							
funding Codes Cost	Centre GL Acc	ount Code	WBS		Fund	Internal	Order	
unds Avallability (CA	SC Lies Only		I certify that fund	le see evelleble				
ligned	SG Use Uniy)		Date	is are available				
lame			Position		Position Nu	umber		
		7	Travel is approv	ed.				
Section 23 Committee	of Approver		Dete 7	100	1			
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Section 23 Committee S22	erbal/written appro		CFO D:			504		ectio
Section 23 Committee Section 23 Committee Hame	erbal/written appro to record the date v		CFO D:			504		ecto



The Adelaide Club

ACN/ABN 70052602899

165 North Terrace, Adelaide SA 5000 TELEPHONE: (08) 8231 3348 FACSIMILE: (08)

8231 2215

E-mail: admin@adelaide-

club.asn.au

Date: 27 MAR 2017 Receipt No: 124163 Member No: 06617

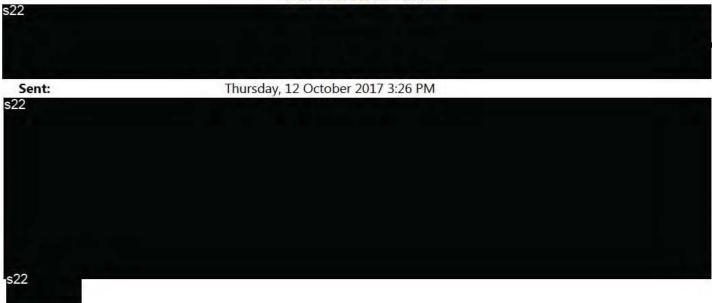
RECEIPT

Dr A Zelinsky DSTO 24 Scherger Drive FAIRBAIRN ACT 2610

Туре	Description	Amount
	Res#: 5350C0BA0C Guest: Dr A Zelinsky,	340.00
	DOWNSTAIRS @ 165 Charge	3.50
	Reciprocal Surcharge	34.35

Total:

\$377.85



This email relates to the question relating to travel expenses of \$4915.58 for my official travel to the US and UK in 2-29 Oct 16.

The following transactions were made:

14 Oct 100 pounds = AUD 167.08

20 Oct 200 pounds = AUD 334.85

26 Oct 100 pounds AUD = 167.85

15 Nov 245.80

30 Nov 1000.00

9 Dec 1000.00

13 Dec 1000.00

14 Dec 1000.00

15 Dec 1000.00

16 Dec 1000.00 refund

The overall total withdrawn was \$4915.58.

The daily withdrawal limit of \$1000 on my card meant that I made multiple withdrawals, however, I made an error on 15 Dec by withdrawing one too many \$1000. On returning to the office that day from the bank I asked my EA Kelli Douglas to check how many \$1000 withdrawals I had made as I had a feeling I may have made one too many. She confirmed the error and I went back to the bank the following day and paid \$1000 back onto the card to refund the overpayment.

Happy to answer any further questions.



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Basoska, Menka MRS

From: Sent: corporate.cards@defence.gov.au Friday, 20 January 2017 10:18 AM

To:

Defence Credit Cards

Subject:

Dispute Email - ADAM GRUNSELL

Diners Club International

Commercial Cards Disputed Transactions

This form is used if you are unsure about a transaction and would like to get further information or if you would like to dispute a transaction on your statement

Please Fax the completed form to Fax is Unavailable or post to Chief Finance Officer Group R1-2-B070 PO Box 7901 Canberra BC ACT 2610. If you need assistance to complete this form please contact the commercial cards centre on 1800 007 606

1.Card Details			
Card Number	s22		
Card Holder Name	MI	R ADAM GRUNSELL	
Company Name	Dept. of Defence	Telephone Number	0293773736
Contact Name	s22	Fax Number	0293773733
2.Disputed Tran	saction Details		
Date(dd/mm/yyyy)	Merchant Name	Reference Number	Amount (AUD)
15-12-2016	AUSTRALIAN MILITARY BANK	T163500050052850000012	220161215 1000.00
Dispute Reason			
Amount to be reimbi	ursed by cardholder		
I contacted the merch	ant about this matter on/	/20	
Additional Commen	ts		
Member needed to w	rithdraw large amount of TA an	d overdrew 1 extra	
Important: Attach C delay resolving your	Copies of any documents that a	support your claim. Lack o	f documentaion may
3.Authority			

Card Holders Name	FOI 138/17/18 - Item 8	Date
MR ADAM GRUNSELL		20-01-2017
Card Holders Signature		
Investigation will commence on	ce this completed form is received.	





December 6, 2016

FAX NO 1300 664 197

THOMAS RITCHIE MCGORAM s33(a)(i)

> Card Number Reference No Merchant Name Charge of Date of charge

\$22 I1612050149 TARGET . 769 80 AUD 123 Oct 2016

Dear Sir/Madam,

We refer to your recent enquiry regarding the above charges and can confirm that we have contacted the merchant requesting further clarity

As there may be a delay in response from our merchant, a temporary credit for the disputed amount of 769 80 AUD has been applied to your account

We have also enclosed an Affidavit that we will require you to complete and return to us via the below details within 10 business days of this letter

Fax 1300 664 197 [or]

Post to Diners Club Card Disputes GPO BOX 40, Sydney NSW 2001

You will be contacted as soon as the details are received from the merchant to advise next steps

If you have any further queries with reference to this charge, please contact our Customer Service Team on 1:300:360 060

Yours sincerely,

s22

Richard Wilde

Head of Diners Club Australia

Diners Club Pro Limited AUN 35 004 343 051

	TRANSACTION	REPORT	20-FI	P. 01 E3-2017 MON CE:50
FOR: DEPT. DEFENCE	:61.2	6127590IP	2011	22 COLL HOU COLOR
SEND DATE START RECEIVER	TX TIME	PAGES TYPE	NOTE	MNO,
20-FEB 09:50 01300664197	21"	1 FAX TX	OK	999
		TOTAL:	213 PA	ors: 1



Dinure Club Pt / Limited GPO Nor-10 Sydney A SVV 2001 Tel: 1300 360 Uni (24] Ital

AFFIDAVIT

Return by FAX:1300 664 197 or POST Diners Club Disputes GPO BOX 40, Sydney NGW 2001

I, THOMAS RITCHIE IN GORANT hereby attest as follows:
First, Middle and Last Name of Card member

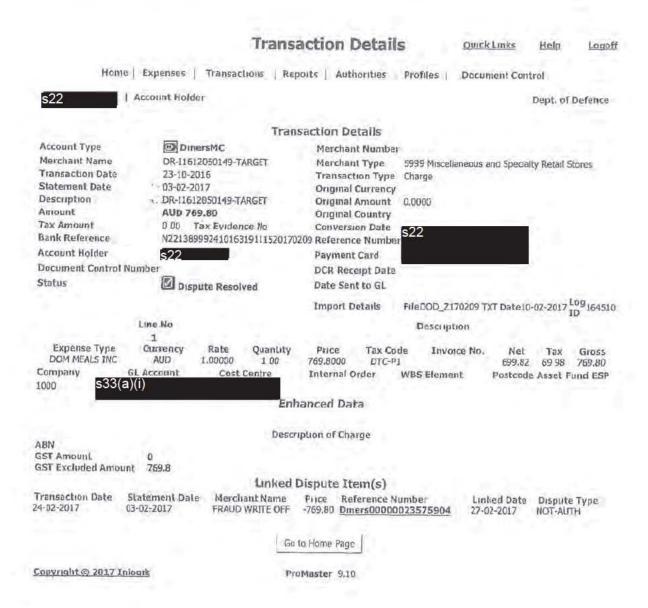
1. My Diners Club Gard number is \$22

- 2. The amounts and currency of the charges in dispute is 759.80 AUD
- 3. The date of the charges in the dispute is 23 Oct 2016
- 4. Case Reference Number 11612050149

-11

5. The facts surrounding the charge in dispute are as follows: State all information known regarding the disputed charge such as whether you as the card member has any knowledge of or assented to the charge in dispute, whether you authorized any third person to use the card, whether the card was in your possession at the time the charges were incurred, or whether you reselved the gloods or services which were charged, etc.

51



s22

From:

on behalf of Defence Credit Cards

Sent:

Friday, 17 February 2017 3 46 PM

To:

Subject:

RE. Disputed Transaction on CMS - Dr Tom McGoram (SEC=UNCLASSIFIED)

Attachments: RE Disputed (ransaction - TARGET - THOMAS MCGORAM [SEC=UNCLASSIFIED]

UNCLASSIFIED

HIS22

the below, please find attached an email we received from Diners

Within the email there is a attachment of a document sent to Dr Tom McGoram by Diners for verification, including affidavit

If Dr McGoram hasn't received the attached document, could you please forward it to him?

Please note, affidavit has to be fill out within 15 days of the date of the latter, the date of the letter is 09 Feb. 2017

Regards,

Directorate of Financial Operations Chief Finance Officer Group Department of Defence

RI-2-B069 | PO Box 7909 | Russell Offices

Canberra A Phone S22 ACT 2610

[mail

From: s22

Sent: Monday, 13 February 2017 11:21

To: Defence Credit Cards

Subject: Disputed Transaction on CMS - Dr Tom McGoram [SEC=UNCLASSIFIED]

UNCLASSIFIED

Good morning s22

As discussed please find attached a disputed transaction fax for Dr Tom McGoram which was finalised last November For some reason this transaction has reappeared in CMS even though the transaction was made in the USA and the Fraud Team immediately cancelled his Diner's Card because of this

2 3

12.4

Hoping you can investigate and advise

Thanking you

s22

20/02/2017



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IMPORTANT This email remains the property of the Department of Defence and is subject to the jurisdiction of section 70 of the Crimes Act 1914. If you have received this email in error, you are requested to contact the sender and delete the email.

hereby attest as

Signature of Card member



AFFIDAVIT

Return by FAX 1300 664 197 or POST Diners Club Disputes GPO BOX 40, Sydney NSW 2001

THOMAS RITCHIE M'GORAM

follows: First, Middle and Last Name of Card member
1. My Diners Club Card number is \$22
2. The amounts and currency of the charges in dispute is 769.80 AUD
3. The date of the charges in the dispute is 23 Oct 2016
4 Case Reference Number 11512050149
5. The facts surrounding the charge in dispute are as follows: State all information known regarding the disputed charge such as whether you as the card member has any knowledge of or assented to the charge in dispute, whether you authorized any third person to use the card, whether the card was in your possession at the time the charges were incurred, or whether you received the goods or services which were charged, etc.
This charge was not made or otherwise
authorized by me. I was in Australia at
the time of the transaction, and the
signature on the Target docket is not mine.
Signature on the Target docket is not mine. I did not receive any of the goods or services
listed.
\$22

AliN 35 004 343 051





February 09, 2017

THOMAS RITCHIF MCGORAM s33(a)(i)

Card Number Reference No Merchant Name Charge Of Date of Charge

\$22 |1612050149 |TARGET | 769 80 AUD | 23-Oct-16

Dear Sir/Madam,

We are pleased to advise you that we have now received a reply to your inquiry regarding the above charge. Please find enclosed copy of the details for this charge.

Please fill out the affidavit attached within 15 days of this letter and send it to the below fax number if you have any further queries regarding this case, or the matter will be considered closed

Post to

Diners Card Disputes, Transaction Services

GPO BOX 40, Sydney NSW 2001

We trust your inquiry has been resolved to your satisfaction

If you have any further queries with reference to this charge, please contact our Customer Service Team on 1300 360 060

Yours sincerely,

s22

Head of Diners Club Australia

Done Clob Pry 1 march ABN 35-004-343-051





AFFIDAVIT

Return by FAX 1300 664 197 or POST Diners Club Disputes GPO BOX 40, Sydney NSW 2001

Y

follows: First, Middle and L	ast Name of Card member	hereby attest as
1. My Diners Club Card nu	mber iss22	
2. The amounts and curre	ncy of the charges in disp	ute is 769.8 AUD
3. The date of the charges	in the dispute is 23-Oct-1	6
. Case Reference Numbe	11612050149	
known regarding the disp any knowledge of or assu third person to use the ca	outed charge such as whe ented to the charge in dis ord, whether the card was	e as follows: State all information other you as the card member has spute, whether you authorized any in your possession at the time the che goods or services which were
	11.5	L. C. A. Association
		Signature of Card member
	DN	No.
		Date

13mers Club Pry I minted ABN 35 004 343 051





FEB 0 2 2017

DISCOVER

Chargeback Notice

A chargeback has been assured to your account. Your account has been debited

keye Date: 12/19/2016

DISCOVERNETWORK NETWORK DISPUTES PO FOX 498181 CINCINNATA OH 45249 BIBL TARGET

Picare respond to the above address or fee your response to 1-518 900 5025 Questions? Call 1-588-562 0422

ON DISPUTE CASE NUMBER . 3897158536

Card Number c22

Card Hold & Marne

Merchent Kumber #01101642111939

Merchant Kame TARGET

Transaction ID:011249480000000

Tran Date 10/23/2016

Fore Dute 10/21/2016

Dispute Amount \$ 363 04

Fort Amount \$553 Oc

Metwork Reference Mentiller 005157098184864

Reference Number #988202629702101124745000000000

Additional Transaction Information TARGET 01174748

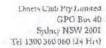
CHARLOTTE NO

UAD 1: Fraud Card Present Transaction

Objects Replanation. The Cardiology disputes this transaction as insudifient. The Transaction Documentation did not contain a walld Implini or evidence that an imprint was not required. Marchain Artion Provide a will dispute that as broaded as the provide a will dispute finite formation and the Representation of the Dispute Roles Komments. Supporting Cocks.

PROVIDING ITEMIZATION AND SIGNED CHARGE CARD MAG READ & AUTHORIZED FACE TO FACE TRANSACTION
COSM & CARRY PURTYES

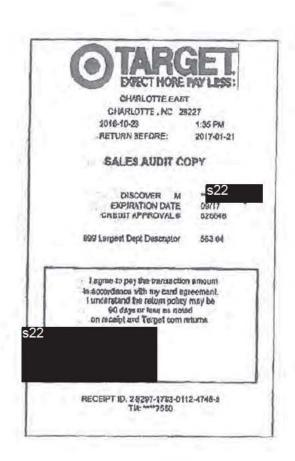
> Dater- Chib Ptv I mited ABN 35 014 343 051





Sales Signature Retneval - Sales Audit Copy

Page 1 of 1



Done Chib Pey Located ABN 35 004 343 051

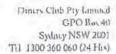


InsidePOS - EJ Print

Page 1 of 1

4 POS	VERSI	ON 000.046.	190		
10/23/16 1793	0112 4	740 BEG:	01:35 PM		
RECEIPT IDN 2-	6297-1	793-0112-47	48-8		
R-EMPN 5941755	0	(SALE)			
R-EMPN 5941755 001:8057100740	A	PPLE HIN14	324.99		T
RETURN BY 11/2	2/16		1241150		
MSG: COUPO					
001:5057100740	A	PPLE HIN14	324.99	*	T
MER ID# (S)	SDLX85	TIMHGJ1			
002:5057100920	AF	PLE	199.99		T
REPRIDE NV 11/25	2116				
002:5057100920	AE	PLE	199.99	ă.	7
HER IDS (S) S	ccosc2	6VG6KE			
		SUBTOTAL	524.98		
T - NC TAX7, 250	OR DN	524.98	30.05		
		TOTAL	563.04		
		SUSTOTAL	524.98		
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CARD HOLDER!			-		
APPROVED RC-4	1	AUTH-6266	48		
DESERTED PRESERVE					
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STORE SURVEY PR	411.00.00.00				
END OF TRANSACT	LUN #4	THE ENDIE	D137 PM		

Others Linb Pry Lumbert All N 35 1/04 34 1/05 1





Chargeback Detail

Account: Ref Num: s22

Amount: Tran Date: Tran Time:

563.04 10/23/2016 00:00 N/A

Mail/Phones Auth Source:

Tran Code: 450

UAO1 - Fraud Card Fresent Transaction

Rearon Code: EGS Entry Mode:

ICA/BIN:

Original Date: 12/10/2016 Control Mumber: 3892198536 Category: 5310

Category: 5310 County: USA Enhanced Indicater:

First Contact Date: null
Status Indicator:
Status Date: null

Status Indicators
Status Date: null
Regulation Indicators
Caid 79-s: 6 - Discover

Transaction Detail

Cardholder Id:

AVS Code:

Draft Locator: 0112474800000000

PCS Terminal: PCS Entry Mode:

62 - Magnetic Stripe

Mail/Phone
Tran Type: SA
Auth Code: 626648

Issuer Control: Tran Number: Auth Indicator:

Exp Date: 11/30/0002

cashwert 0.0

OrderNumber:

Merchant Detail

Merchant Name: TARGET Category Code: 5310

City/State: CHARLITTE, No Store Number: 000000001

Salesperson:

Card Type: 'E - DISCOVER

Dises Club Per J mined ABN 35004 143 071





PREPARED BY			TELEPHONE NUMBER:	
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* PRCH DATE:	: 1610	FRUMA DHE	563.04	
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* REF NO				
* ACCOUNT:	522		ACQ TD: 00000650497	
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Dines Club Pro I munch AHN 35 co 1 343 co 1





18

Dates Club Pto 1 mined ABN 35 004 343 051 s22

From:

Sent:

Monday, 13 February 2017 11 21 AM

To:

Defence Credit Cards

Subject:

Disputed Transaction on CMS - Dr Tom McGoram [SEC=UNCLASSIFIED]

Categories: UNCLASSIFIED

Attachments: SR7-2-09017021310000 pdf

UNCLASSIFIED

Good morning s22

As discussed please find attached a disputed transaction fax for Dr Tom McGoram which was finalised last November For some reason this transaction has reappeared in CMS even though the transaction was made in the USA and the Fraud Team immediately cancelled his Diner's Card because of this

Hoping you can Investigate and advise

Thanking you



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Diners Club International

Commercial Cards Disputed Transactions

This form is used if you are unsure about a transaction and would like to get further information or if you would like to dispute a transaction on your statement

Please Fax the completed form to Fax is Unavailable or post to Chief Finance Officer Group R1 -2-B070 PO Box 79:01 Camberra BC ACT 2610. If you need assistance to complete this form please contact the commercial cards centre on 1800 007 606

1.Card Details			
Card Number	s22		
Card Holder Name	DR THOMAS MCGOR	AM	
Company Name	Dept of Defence	Telephon	s33(a) e Number (i)
Contact Name	s22	Fax Numb	per
2.Disputed Trans	saction Details		
Date(dd/mm/yyyy)	Merchant Name	Reference Number	Amount (AUD)
23-10-2016	TARGET	N22138999241016319111520161026	769.80
Dispute Reason			
Unauthorised Transaction/Me	rchant		
contacted the merchant about the McGorarn was not in the U		20_ Diving Novem A	T. (200 D) T.
transaction is still on CMS and	needs to be cleared by Dine	er's	EU IIS DITIETS COID. THIS
mportant: Attach Copies o ispute.	Fany documents that sup	pport your claim. Lack of documentaion ma	ay delay resolving your
3.Authority			
Card Holders Name		Date	
DR THOMAS MCGORAM		29-11-2016	
ard Holders Signature			

Investigation will commence once this completed form is received.

http://promaster eas.defence nul:au/pm/trans/hansaction_dispute_fax.asp?card_type=... 29/11/2016

	- 1	Match Tr	ansacti	ion	Oulck Links	Help	Lagoff
Itome	Expanses Transactio	ns Reports	Authorities	s Profiles	Document C	antrol	
s22	Account Holder					Dept. of D	efence
		Technoli	ion Details				
Account Type	DinersMC	наизаци	on Details				
Merchant Name Transaction Date Amount Description Bank Reference Reference Number Statement Date Account Holder	TARGET 23-10-2016; AUD 769-80 USD 563.04 AT .7314 N221389992410163191: Dineis00000022781096 03-10-2016	11520161026 C	Merchant Typ Fransaction T Original Curre Original Amou Original Couni Conversion Da Date Sent to G	ype Charge ency 840 unt 563.04 try USD	cellaneous and S	pecialty Retai	l Stores
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Diners Club International

Commercial Cards Disputed Transactions

This form is used if you are unsure about a transaction and would like to get further information or if you would like to dispute a transaction on your statement

Please Fax the completed form to Fax is Unavailable or post to Chief Finance Officer Group R1
-2-B070 PO Box 7901 Canberra BC ACT 2610. If you need assistance to complete this form
please contact the commercial cards centre on 1800 007 606

1.Card Details					
Card Number	s22				
Card Holder Name	DR THOMAS MCGORAM				
Company Name	Dept of Defence	Telephone f	s33(a)(i) Number		
Contact Name	s22	Fax Number			
2.Disputed Trai	nsaction Details				
Date(dd/mm/yyyy)	Merchant Name	Reference Number	Amount (AUD)		
23-10-2016	DR-11612050149-TARGET	NZ2138999241016319111520170209	769.80		
Dispute Reason					
Unauthorised Transaction/N	Merchant				
contacted the merchant abo	out this matter on//20				
Additional Comments					
This transaction was dispute immediately cancelled the D	ed in November 2015 and was resolve liner's card.	o 'Dr Tom McGoram was advised that the F	raud Team		
mportant: Attach Copies lispute.	of any documents that support yo	our claimaLack of documentation may d	lelay resolving your		
3.Authority					
Card Holders Name		Date			
DR THOMAS MCGORAM		13-02-2017			
ard Holders Signature					

Investigation will commence once this completed form is received.

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