

Alex Maitland
Group Secretary, Office of General Counsel

22 January 2018

Mr Nicholas L'Estrange

Email: foi+request-4304-9228ed93@righttoknow.org.au

Dear Mr L'Estrange

Your application for access to University information –ref: 2018/143

The University received your access application under the *Government Information (Public Access) Act 2009* (GIPA Act) on 15 January 2018.

The formal requirements for an access application are set out in section 41 of the GIPA Act. Section 41(1)(c) provides that an application must be accompanied by a fee of \$30.

Under section 51 of the GIPA Act, the University is required to decide whether your application is a valid application. This section also provides that an application is not a valid access application if it does not comply with the formal requirements for access applications.

On 16 January 2018 Ms Debbie Gibson contacted you advising you of the need to pay the application fee before your application could be considered a valid application and detailing how such payment could be made. As the University has not received payment or any other advice from you I have decided your application is not a valid application.

I invite you to pay the application fee. If you do pay the fee, in accordance with Section 52(2) of the GIPA Act, your application will become a valid application.

Review Rights

If you are dissatisfied with this decision, you may seek a review. To assist you, I have enclosed a fact sheet published by the Information and Privacy Commission (IPC), *Your review rights under the GIPA Act*. You will also find further information and frequently asked questions on the IPC's website: www.ipc.nsw.gov.au.

If you have any questions, please contact Ms Gibson, by email deborah.gibson@sydney.edu.au or by telephone on +61 2 9351 7262.

Yours sincerely

Alex Maitland
Group Secretary