



14 February 2018

Mr Adam Beames

Delivered via email

Dear Mr Beames

Re: FOI Request

I acknowledge receipt of your Freedom of Information (FOI) request held in relation to:

- Illegal parking at Tarneit Railway Station
- V/Line staff duty-of-care and complaint handling
- CCTV footage between 9:10-9:30am of a cyclist forced off a bike path
- Maintenance of access roads

As the Department of Economic Development, Jobs, Transport and Resources (DEDJTR) are the public keeper of evidence, you will need to submit a separate FOI request for access to any CCTV footage you require.

FOI fees and charges will be waived on the basis of your e-mail received on 14 February 2018 stating that you are entitled to a health care card.

A search for documents relevant to your request is now being undertaken. You will be advised of a decision as soon as possible, and in any case within 30 days of receipt of your request. A period of 45 days applies if consultation is required under sections 29, 29A, 31, 31A, 33, 34, or 35 of the *Freedom of Information Act 1982 (Vic)* (the Act).

Please note that as part of the consultation process, your name and the subject of your request will be disclosed to third parties who can provide relevant advice about the documents captured by your request.

If an extension of time is required, we will write to you before the due date to seek your approval for an extension of time in accordance with the Act.

If you have any queries, please contact me.

Regards,


Steven Lay
Insurance and FOI Officer